

RECEIVED

APR 09 2019

CITY OF COCONUT CREEK



CITY OF COCONUT CREEK  
CITY CLERK DEPARTMENT

OFFICE OF THE CITY CLERK  
4800 WEST COPANS ROAD  
COCONUT CREEK, FLORIDA 33063

**2019 APPLICATION FOR CITY BOARDS**

The information requested below is for consideration of appointment to a City Board. Please complete and return this form to the City Clerk, along with a brief resume of your education and experience by or before Thursday, April 11, 2019.

**PLEASE NOTE:** Florida has a very broad public records law. Documents relating to city business are public records and are available to the public and media upon request. Your information provided within this application may therefore be subject to public disclosure.

Last Name: Sargis First Name: Susan M.I.: F  
Home Address: 4677 Waycross Dr. Coconut Creek 33073  
Phone #: 954 857 7033 Alt. #: - E-mail: sargisj@comcast.net

**PLEASE CHECK THE FOLLOWING BOARD(S) ON WHICH YOU ARE INTERESTED IN SERVING** (A brief description of each board can be found by clicking on the following link: [City Boards-Committees](#))

- \*CIVIL SERVICE BOARD
- COMMUNITY OUTREACH ADVISORY BOARD (New)
- EDUCATION ADVISORY BOARD (New)
- ENVIRONMENTAL ADVISORY BOARD
- PARKS & RECREATION ADVISORY BOARD
- \*PLANNING & ZONING BOARD
- PUBLIC SAFETY ADVISORY BOARD (New)
- \*AFFORDABLE HOUSING ADVISORY COMMITTEE (AHAC) (Pursuant to Section 420.9076, Fla.Stat., in addition to a representative from the City's Planning & Zoning Board, the AHAC must consist of representatives who are actively engaged in at least six of the categories below. If you are applying to serve on the AHAC, please check-off the category below for which you qualify):


- \_\_\_\_\_ Residential home building industry in connection with affordable housing
- \_\_\_\_\_ Banking or mortgage banking industry in connection with affordable housing
- \_\_\_\_\_ Home building in connection with affordable housing
- \_\_\_\_\_ Advocate for low-income persons in connection with affordable housing

*(list is continued on next page)*

- For-profit provider of affordable housing
- Not-for-profit provider of affordable housing
- Real estate professional in connection with affordable housing
- Resident of Coconut Creek
- Business owner within Coconut Creek
- Essential services personnel, as defined in the local housing assistance plan

**PLEASE MARK YES OR NO FOR EACH OF THE FOLLOWING QUESTIONS:**

- |  |   |  |
|--|---|--|
| ----- Are you a resident of Coconut Creek?                       | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| ----- Are you a registered voter (elector) in Broward County?    | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/>            |
| ----- Do you hold a public office?                               | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| ----- Are you employed by the City?                              | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| ----- Are you a member of a City Board?                          | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| ----- Have you ever served on a City Board?                      | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| ----- Are you away from the City for extended periods of time?   | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| ----- Would you serve on a Board other than the one(s) selected? | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| ----- Have you graduated from the City's Citizen Academy?        | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |

SIGNATURE:  Date: 3.20.19

\* Denotes that a Financial Disclosure Form is required upon appointment to the Board.

---

# SUSAN SARGIS

---



SARGISJ@COMCAST.NET



954-857-7033

---

## OBJECTIVE

---

To become more involved in my community, where I have lived since 1997. I am especially interested in the Education Advisory Board or the Public Safety Advisory Board.

---

## SKILLS

---

As current President of Lyons Creek PTSA, I have a unique perspective of our schools. I am also on the Board of Directors for Banyan Trails, thus proving my commitment to making our city better than ever.

---

---

## EXPERIENCE

---

### TIFFANY & CO. BOCA RATON

9/2000-present

Sales Professional, Client Liaison, Customer Service Representative: Manage operations workflow, support store director and management team by meeting sales goals, ensure positive client shopping experience.

### NATIONAL DISTRIBUTING COMPANY

8/1995-2/2000

Director of Purchasing: Determined recurring business needs and maintained necessary inventory levels, vendor management, evaluated staff performance against expectations,.

---

## EDUCATION

---

### OAK RIDGE HIGH SCHOOL

1983-1986

General studies

### VALENCIA COMMUNITY COLLEGE

1986

AA Courses

---

## VOLUNTEER EXPERIENCE AND LEADERSHIP

---

Cystic Fibrosis Foundation, Fort Lauderdale, FL Team Leader for annual CF Walk 2004-2012

Winston Park Elementary PTA, Coconut Creek, FL Active Volunteer 2010-2016

Lyons Creek Middle School PTSA, President, Coconut Creek, FL Active Volunteer since 2016

Banyan Trails HOA, Coconut Creek, FL Board of Directors Volunteer since 2016

Mary Help of Christians, Parkland, FL CCD Teacher 2009-2012

April 4, 2019

RECEIVED

APR 09 2019

CITY OF COCONUT CREEK  
CITY CLERK DEPARTMENT

Members of the Coconut Creek City Commission  
Coconut Creek Government Center  
4800 West Copans Road  
Coconut Creek, FL 33063

To Whom It May Concern,

I read with interest your posting for electors for various city board positions within Coconut Creek. I believe I possess the necessary skills and experience you are seeking and would make a valuable addition to one of these boards. Please accept my enclosed application and resume.

As my resume indicates, I am a long standing member of the community and have served in many volunteer positions over the years. I truly care about our community and would appreciate the opportunity to serve the city in a new role. Especially of interest to me are the Education Advisory Board or the Public Safety Advisory Board. I believe I have a unique perspective in the education sector as I have served on the PTA at Winston Park Elementary, I am currently the President of the Lyons Creek Middle School PTSA and intend to become involved in the Student Advisory Council/Student Advisory Forum at Monarch High School for the upcoming school year.

In addition to my employment as a Sales Representative at Tiffany & Co., I would be pleased to serve on a city board and continue to make Coconut Creek the best city in Broward County.

I look forward to hearing from you and I will see you at the City Commission meeting on April 11. Please contact me with any questions or concerns.

Warm Regards,



Susan Sargis  
[sargisj@comcast.net](mailto:sargisj@comcast.net)  
954-857-7033