



FINANCE AND ADMINISTRATIVE SERVICES  
PURCHASING AND CONTRACTS DIVISION  
4800 WEST COPANS ROAD  
COCONUT CREEK, FLORIDA 33063



PETA-GAY LAKE  
DEPARTMENT DIRECTOR

October 20, 2020

SENT ELECTRONICALLY VIA EMAIL

Jacquelin Ferrell  
KCI Technologies, Inc.  
6500 N. Andrews Ave.  
Ft. Lauderdale, FL 33309  
[Jacquelin.ferrell@kci.com](mailto:Jacquelin.ferrell@kci.com)  
[Bruce.reed@kci.com](mailto:Bruce.reed@kci.com)

Re: Contract Extension No. 2  
Architecture, Landscape Architectural and Urban Design Services  
RFQ No. 08-24-16-11

Dear Ms. Ferrell:

The contract period for the referenced project expires on December 7, 2020. Under the terms and conditions of the contract, the City would like to exercise its option to extend this contract for an additional one (1) year term. This would constitute the second and final extension. If it is accepted and approved, it will begin December 8, 2020 and expire on December 7, 2021.

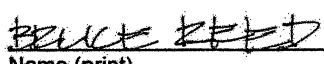
Please advise if a renewal of our current contract is acceptable to your company. Kindly indicate the appropriate information below and return this letter to my attention no later than 5 p.m. EST, Wednesday, October 28, 2020. Failure to respond will be deemed as evidence that your firm is no longer interested in requesting its option to renew this contract.

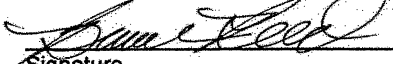
On behalf of the City of Coconut Creek, we look forward to continuing our long and successful business association with your company. Should you have any questions concerning this letter, please contact me at 954-956-1584.

Sincerely,  
  
LORIE MESSER, CTCM  
Purchasing Analyst  
[lmesser@coconutcreek.net](mailto:lmesser@coconutcreek.net)

cc: Scott Stoudenmire, Director of Sustainable Development  
Jim Berkman, Director of Public Works

Yes, I hereby agree to a 1-year extension of the contract.  
 No, I am unable to provide a 1-year extension of the contract for the following reason(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Name (print)

  
Signature

10/21/20  
Date