



SPECIAL EVENTS GRANT PROGRAM APPLICATION
Submission deadline:
March 22, 2018



- 1. Event Title: Spark Jam
2. Date/Place of Event: April 7, 2018 @ Junior Achievement of South Florida
3. Has the event site been reserved? [X] Yes [] No

4. Name of Organization: Junior Achievement of South Florida
Contact Person: Kellie Hensley Title: Director of Events
Phone: 954-979-7124 E-mail: kellie@jasouthflorida.org
Mailing Address: 1130 Coconut Creek Blvd, Coconut Creek, FL 33066

5. Chief Administrative Officer/President Laurie Sallarulo
Phone: 954-979-7111 E-mail: laurie@jasouthflorida.org

6. Brief Description of Event/Approximate Number of Attendees: 200 attendees
JA Fellows student program revealing and showcasing their product or service they have created to a group of high profiled business leaders in our community. These leaders judge the students on their product or service.

7. Attach non-profit certification (tax-exempt status) and Certificate of Incorporation as a registered entity in the State of Florida.
Attached: [X] Yes [] No

8. Bank affiliations: TD Bank

9. What is the date of your organization's original non-profit status? 1959

10. How much is total cost of your event? \$11,000.00 - 15,000.00

11. Is your event open to the public? [X] Yes [] No

12. Percentage of Creek residents attending events: 10%

13. What is the total monetary amount requested from the City of Coconut Creek? (An itemized list showing exact dollar figures is required.) \$2,500.00

14. How will the funds be used? To help cover cost of the food and beverage served to our students, parents and leaders in our community.

15. What are the in-kind requests from the City of Coconut Creek?

16. List other funding/grants that will go toward the event (i.e. cash, in-kind services, donations, grants, etc.). We have received a \$10,000.00 sponsorship from UHealth to cover our other expenses and overhead costs.

17. What benefits and positive effects will the City of Coconut Creek receive if a grant is awarded?

Marketing opportunities throughout the event. Social media branding as well as being listed on our website and marketing materials.

18. What percentage of the profits will go towards charity? What percentage will go towards administrative costs?

after all costs and expenses are paid the remaining balance will go towards our non profit.

19. I am duly authorized to speak on behalf of my organization.

20. I understand that I must timely submit all the required reimbursement documentation prior to receiving reimbursement for any authorized expense under the Special Events Grant Committee's award letter.

21. I hereby certify that my organization does not and will not engage in any form of discrimination and prohibits discriminatory activity.

22. In consideration of participating in the Special Events Grant Program, my organization agrees to indemnify, defend, save and hold the City of Coconut Creek, its officers, agents, and employees, harmless from any and all claims, damages, liability, losses, causes of action of any nature whatsoever, which may arise out of, in connection with, or because of the Special Events Grant Program. Nothing herein is intended to serve as a waiver of sovereign immunity by the City under Section 768.28, Fla. Stat., nor shall anything included herein be construed as consent to be sued by any third parties in any matter arising out of the Special Events Grant Program.

Note: You may attach additional pages, if needed.



President/CEO Signature

**PROPOSED EVENT BUDGET
CITY OF COCONUT CREEK
SPECIAL EVENTS GRANT PROGRAM**

Name of Organization: Junior Achievement of South Florida

Name/Date of Event: Spark Jazz - April 7, 2018

ANTICIPATED REVENUES

Your Organization's Contribution: \$ _____

Additional Revenue Sources:

Ticket Sales: _____

Donations, Sponsorships & Contributions: \$15,000.00

Other - (List): _____

Total Anticipated Revenue: \$15,000.00

ANTICIPATED EXPENDITURES

Advertising and Publicity: \$ _____

Equipment Rentals: _____

Facility Rental: _____

Insurance: _____

Lodging: _____

Security/Police: _____

Printing: \$200

Postage: _____

Supplies & Materials: \$2500

Professional Fees: _____

Technical Equipment Expenses: \$4100

Travel and Transportation: _____

Other: \$3800 - F&B

Total Anticipated Event Expenditures: \$10,600

Disallowed Expenses:

Salaries, Benefits & Permanent Equipment

We hereby certify that all figures, facts, and representations made in this statement are true and correct to the best of my knowledge.

Chief Administrative Officer/President Signature: 

Date: 3/21/18

Chief Financial Officer/Treasurer Signature: 

Date: 3.21.18

GL Acct	Acct Type	Description (add notes in next hidden column)	Acct Notes	Summary Category	SPT Spark Tank Finale Actual	SPT Spark Tank Finale	Spark Tank Finale Notes
4017	RE	Contribution - Individuals	Individual	Contributions			
4023	RE	Board Member Contributions		Contributions			
4020	RE	Volunteer Contributions	Volunteers	Contributions			
4022	RE	Corporate Contributions	Corporate	Contributions	10,000	15,000	
4959	RE	Miscellaneous Income	Miscellaneous	Other Income			
Revenue Sub-Total:					10,000	15,000	-
4610	RE	Gifts In Kind - Storefront	G/K	In kind storefront Revenues			
4630	RE	Gifts In Kind - Volunteer Services	G/K	In Kind Volunteer Hours			
4640	RE	Gifts In Kind - Goods	G/K	Appropriate campaign			
4650	RE	Gifts In Kind - Services	G/K	Appropriate campaign			
Revenue Gift In Kind Total:							-
REVENUE TOTAL (w/ GIK)					10,000	15,000	-
5642	EX	Volunteer Recognition	Volunteers	Program Expenses			
5644	EX	Teacher Recognition	Teachers	Program Expenses			
5646	EX	Volunteer Services	Training Background Check	Program Expenses			
5649	EX	Teacher Services	Training Background Check	Program Expenses			
5650	EX	Volunteer Recruitment	Volunteers	Program Expenses			
5665	EX	Graphic Design		Split by campaign			
5660	EX	Printing	Printing	Split by campaign		200	
5663	EX	Travel (Tave)	Travel	Split by campaign			
5664	EX	Food & Beverage	Food	Split by campaign		3,500	
5665	EX	Supplies	Supplies	Split by campaign		1,000	
5667	EX	IT/AV Services	IT Support	Split by campaign			
5679	EX	Professional Services	Print/Save	Split by campaign			
5680	EX	AV Rental/Labor	Event Expenses	Split by campaign		3,500	AV, staging, etc.
5685	EX	Photographer/Videographer	Photo/Video Services	Split by campaign		600	
5690	EX	Postage	Postage	Split by campaign			
5692	EX	CC Processing Fees	Program Credit	Split by campaign			
5701	EX	Captions/Head	Captions/Head	Program Expenses			
5702	EX	Licenses/Fees	Licenses/Fees	Program Expenses			
5800	EX	Insurance	Insurance/Prog	Split by campaign			
6005	EX	Mbrs. Dues & Subscription	Mbrs. Dues & Sub	Split by campaign			
6011	EX	PC Software	Software	Split by campaign			
6012	EX	Give Aways & Awards	Give Aways	Split by campaign		1,000	
6013	EX	Networking/Outreach	Network	Split by campaign			
6014	EX	Venue	Venue	Split by campaign			
6015	EX	Signage, add to each	Signage	Split by campaign		500	new step and repeat
6020	EX	IT/AV Equipment	Under \$1000	Split by campaign			
7340	EX	Fire Inspection/Monitoring/Equipment	Fire Inspe	Facility Expenses			
7350	EX	Security Monitoring & Equip	Security	Facility Expenses			
7360	EX	Janitorial Service	Janitorial	Split by campaign		300	
7385	EX	Landscaping Services	Landscaping	Facility Expenses			
7370	EX	Taxes	Taxes	facility rental expenses			
8030	EX	Decor	Decor	Split by campaign			
8060	EX	Entertainment	AV	Split by campaign			
Expense Sub-Total:					-	10,600	-
8510	EX	GIFT IN KIND - Storefront	G/K	in kind storefront expense			
8530	EX	GIFT IN KIND - Volunteer Services	G/K	In kind volunteer hours expense			
8540	EX	GIFT IN KIND - Goods	G/K	split by campaign			
8550	EX	GIFT IN KIND - Services	G/K	split by campaign			
Gift In Kind Total:							-
Expenses (w/ GIK; w/o Nonoperating)							
9990	RE	Change in Obligation Under Swap	Change in Oblig	Non Operating Expenses			
9900	EX	Depreciation Expense	Depreciation	Non Operating Expenses			
9950	EX	GIFT IN KIND - Rent		Facility			
9905	EX	Amortization Expense	Amortizal	Non Operating Expenses			
9960	EX	Bad Debt Expense	Bad Debt/E	Non Operating Expenses			
9980	EX	Interest Expense	Interest Ex	Non Operating Expenses			
9990	EX	SWAP Agreement & Bond	SWAP Agree	Non Operating Expenses			
Nonoperating SubTotal:							
Expense Total (w/ GIK & Nonoperating)					-	10,600	-
Excess or (Deficiency) of Revenue Over Expenses (Incl GIK):						4,400	



2059 Blount Rd
Pompano Beach, FL 33069

954.990.1944

Invoice

Invoice #	REP
4904	SO

Bill To
JA World 1130 Coconut Creek Blvd. Coconut Creek, FL 33066 Attn: Kellie Hensley

Ship To
JA World 1130 Coconut Creek Blvd. Coconut Creek, FL 33066

SET Date	SET Time:	STRIKE Date:	STRIKE Time:	ONSITE CONTACT:	CELL NUMBER:
3/24/2017	1pm - 3/24/17	3/25/2017	11:30 AM	Kellie	
Quantity	Description	Price Each	Amount		
1	JA FELLOWS EVENT: EVENT - 8AM MARCH 25:	0.00	0.00T		
1	BIZTOWNS - BOTH SIDES: 8:00AM Start	0.00	0.00T		
1	Speakers, Mixer and Microphones required for both spaces. 2 - Cordless Mics on short table stands to be placed on judges table and 1 Cordless Mic on stand for kids area. Includes 8' x 12' x 16" Stage for Kids area. This will be duplicated for each side.	1,490.00	1,490.00T		
1	FINANCE PARK:	0.00	0.00T		
1	12' Wide x 16' Long x 2' High Stage for this space. Includes 2 sets of 2' stairs with railings and black skirting for same.	840.00	840.00T		
1	Pleated Black Draping for behind stage in Finance Park.	240.00	240.00T		
1	Speakers, Mixer and Microphone on stand required for space. Just one microphone on stand for stage area with JA using existing podium. Necessary speakers and wiring as needed.	395.00	395.00T		
1	On site Sound Technician for event - 7:30am - 11:30am. Will work both rooms as needed.	395.00	395.00T		
1	Delivery, Removal and Trucking.	475.00	475.00T		
	Discount Applied:	-374.00	-374.00		

Thank you for your business. Name on Credit Card: _____	Subtotal \$3,461.00
Card Number: _____	Sales Tax \$0.00
Expiration: _____ Code: _____	TOTAL \$3,461.00

_____(EEG Rep) _____(Client Name)
 _____(EEG Signature) _____(Client Signature)



Checkout

Shipping > Payment > Review Order

Shipping Address

Codie Blanton
JA South Florida
1130 COCONUT CREEK BLVD
COCONUT CREEK, FL 33066-1647

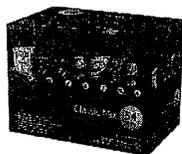
[Change](#)

Shipping Options

2-Day Delivery

2-Day Delivery orders are delivered within 2 business days when ordered by 12 p.m.

Delivery Details

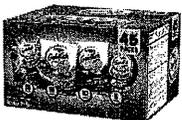


Frito Lay Classic Mix Variety Pack 1 oz, 54-count
Item # 910362
2-Day Delivery
\$14.99

Total
\$14.99

Quantity
1

Plain packaging not available.



Pepperidge Farm Goldfish Baked Snack Crackers, Variety Pack, 45-count
Item # 1089527
2-Day Delivery
\$13.99

Total
\$13.99

Quantity
1

Plain packaging not available.



Chex Mix Traditional Snack Mix, 42-count
Item # 1157176
2-Day Delivery
\$13.59

Total
\$13.59

Quantity
1

Plain packaging not available.

Order Summary

Subtotal (7 Items)	\$87.63
Shipping	\$0.00
2-Day Delivery Fee	\$0.00
Tax	\$0.00

Enter Promo Code

Order Total \$87.63

Membership Number 111794136178 [Edit](#)

Executive Members will earn approximately \$1.75 towards their annual 2% Reward on this purchase. If you are not an Executive Member, sign up today.

[Continue to Payment](#)



The Costco Anywhere Visa® Card by Citi
Earn 2% Cash Back on your Costco purchases. Exclusively for Costco members.

[Apply Today](#)

Feedback



Sunshine Cheez-It Cheddar Crackers 1.5 oz,
 45-count Total
 Item # 663439 \$12.99
 2-Day Delivery
 \$12.99

Quantity
 1

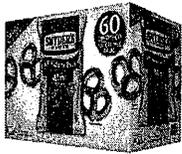
Plain packaging not available.



Nabisco Variety Snack Packs, 40-count Total
 Item # 339718 \$11.99
 2-Day Delivery
 \$11.99

Quantity
 1

Plain packaging not available.



Snyder's of Hanover Mini Pretzel Bags 0.9 oz,
 60-count Total
 Item # 622061 \$10.49
 2-Day Delivery
 \$10.49

Quantity
 1

Plain packaging not available.



Quaker Chewy Granola Bar Variety Pack 0.84
 oz, 60-count Total
 Item # 717581 \$9.59
 2-Day Delivery
 \$9.59

Quantity
 1

Plain packaging not available.

Feedback



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 10/15

85-8012673027C-7	01/31/2016	01/31/2021	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

JUNIOR ACHIEVEMENT OF SOUTH FLORIDA INC
1130 COCONUT CREEK BLVD
COCONUT CREEK FL 33066-1647

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

State of Florida

Department of State

I certify from the records of this office that JUNIOR ACHIEVEMENT OF SOUTH FLORIDA, INC. is a corporation organized under the laws of the State of Florida, filed on January 13, 1984.

The document number of this corporation is N00908.

I further certify that said corporation has paid all fees due this office through December 31, 2018, that its most recent annual report/uniform business report was filed on January 24, 2018, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Twenty-fourth day of January,
2018*



Ken Detjmer
Secretary of State

Tracking Number: CC9396613110

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>