

RESOLUTION NO. 2018-143

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED AGREEMENT BETWEEN THE CITY OF COCONUT CREEK AND COMMUNITY REDEVELOPMENT ASSOCIATES OF FLORIDA, INC. TO PROVIDE CONSULTANT SERVICES FOR THE MANAGEMENT, ADMINISTRATION, AND IMPLEMENTATION OF CDBG, HOME, AND SHIP PROGRAMS AND OTHER RELATED SERVICES PURSUANT TO RFP NO. 06-13-18-10; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City issued a Request for Proposals (RFP) to contract with a firm to provide consultant services for the management, administration, and implementation of CDBG, HOME, and SHIP programs; and

WHEREAS, the City of Coconut Creek is an entitlement grantee under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Entitlement Communities Grant Program; and

WHEREAS, the City also receives funds from the HOME Investment Partnership (HOME) and State Housing Initiatives Partnership (SHIP) Programs; and

WHEREAS, the City also administers its own local Affordable Housing Trust Fund; and

WHEREAS, due to the substantial administrative responsibilities associated with these programs, the services of a consultant firm have been essential for the management, administration, and implementation of CDBG, HOME, SHIP, and local Affordable Housing Trust funds; and

WHEREAS, on May 3, 2018, the City issued 86 electronic invitations through the eBid System and received one responsive submittal; and

WHEREAS, a selection committee consisting of Scott Stoudenmire, Sustainable Development Deputy Director; Kisha Bolden, Budget/Grants Manager; and Dan Nelson, Housing and Grants Specialist evaluated and ranked the responses in accordance with the following criteria: (1) Operational Plan for the City; (2) Qualifications and Experience; (3) Resources and Availability; (4) Past Performance; and (5) Price. This resulted in Community Redevelopment Associates of Florida, Inc. being ranked number one; and

WHEREAS, based on past business relations, the results of the reference surveys, and the proposal evaluation performed by the Selection Committee, staff is recommending that Community Redevelopment Associates of Florida, Inc. be awarded the contract to provide consultant services for the management, administration, and implementation of CDBG, HOME, SHIP, and other related services; and

WHEREAS, per program guidelines, the contract term shall be for five (5) fiscal years with no extensions; and

WHEREAS, the City Commission deems it to be in the best interest of the residents of the City of Coconut Creek to contract with Community Redevelopment Associates of Florida, Inc. to provide consultant services for the management, administration, and implementation of CDBG, HOME, and SHIP programs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution. All Exhibits attached hereto are incorporated herein and made a specific part of this Resolution.

Section 2: That the City Commission has reviewed and hereby approves the Agreement, attached hereto and made a part hereof, between the City of Coconut Creek and Community Redevelopment Associates of Florida, Inc. to provide consultant services for the management, administration, and implementation of CDBG, HOME, and SHIP programs.

Section 3: That the City Manager, or designee, is hereby authorized to execute the Agreement, attached hereto and made a part hereof, between the City of Coconut Creek and Community Redevelopment Associates of Florida, Inc. to provide consultant services for the management, administration, and implementation of CDBG, HOME, and SHIP programs.

Section 4: That if any clause, section, other part or application of this Resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or in application, it shall not affect the validity of the remaining portion or applications of this Resolution.

Section 5: That this Resolution shall be in full force and effect immediately upon its adoption.

Adopted this 9th day of August, 2018.

Joshua Rydell, Mayor

Attest:

Leslie Wallace May, City Clerk

Rydell Aye

Welch Aye

Tooley Aye

Sarborne Absent

Belvedere Aye