



**CITY OF COCONUT CREEK
PARKS AND RECREATION ADVISORY BOARD
MINUTES**

**Government Center
4800 West Copans Road
Coconut Creek, FL 33063**

**Date: September 20, 2023
Time: 6:30 p.m.
Meeting No. 2023-0920**

1. CALL TO ORDER

The meeting was called to order by Chair Kenneth Forbes at 6:31 p.m.

2. PRESENT UPON ROLL CALL

Chair Kenneth Forbes
Vice Chair Joel VanHemel
Randy Johnson
Steven LaMay
Benjamin Nazario

ABSENT

Robens Decius, Alternate

Also present: Parks and Recreation Director Wayne Tobey, Parks and Recreation Assistant Director Danielle DeBarros, Parks and Recreation Superintendent Enrique Castro, and Parks and Recreation Administrative Assistant Heath Gordon.

Chair Forbes noted that the meeting was being conducted live with a quorum physically present.

3. INPUT FROM THE PUBLIC

There was no input from the Public.

4. APPROVAL OF MINUTES

A MOTION APPROVING THE MINUTES FROM PREVIOUS PARKS AND RECREATION ADVISORY BOARD MEETING(S) (2023-0517).

MOTION: Nazario/VanHemel – To approve the Minutes of the May 17, 2023, Parks and Recreation Advisory Board meeting, as presented.

Upon roll call, the Motion passed by a 5-0 vote.

AGENDA ITEMS

5. OVERVIEW OF THE CITY'S VISION 2030 STRATEGIC PLAN, INCLUDING UNITY IN OUR COMMUNITY.

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Parks and Recreation Assistant Director Danielle DeBarros provided an overview of the City's Vision 2030 Strategic Plan, highlighting the vision, mission, and the five (5) key areas of focus. Continuing, she reviewed the Unity in Our Community program and noted the commitment to diversity, transparency, and inclusiveness had been integrated into the City's strategic plan and budget processes to ensure they were a part of operations moving forward.

6. SPECIAL EVENTS UPDATE

Parks and Recreation Superintendent Enrique Castro provided an update on special events, including:

- Upcoming Homegrown Concerts were scheduled for Friday, September 22, at City Hall and Friday, October 6;
- Movie in the Park showing of The Sandlot was scheduled for Saturday, September 30, at Sabal Pines Park;
- Hometown Market was scheduled on the first and third Saturdays, beginning in October through April at Township Plaza;
- Fluffy's Foodie Food Truck Friday events were scheduled twice monthly, beginning in October on the second Friday at the Community Center and third Friday at Sabal Pines Park; and
- Annual Harvest Festival was scheduled for Saturday, November 18, at Sabal Pines Park.

7. RECREATION AND ATHLETIC PROGRAMS UPDATE

Mr. Castro provided an update on recent and upcoming recreation and athletic programs, including:

- The Recreation Complex would be partnering with The Friendship Journey, beginning in October at no charge to residents;
- The Cocoplum Room would be renamed to "Jaime's Room" on October 11;
- Youth Theater production of Disney's Aladdin Kids was scheduled for Saturday, December 9;
- The Community Center would be hosting the annual Monster Mash on Friday, October 27;
- Youth Flag Football League was underway with 248 participants and would end on October 14;
- Registration was open for three (3) outdoor pickleball leagues, including Men's, Women's, and Fixed Partners; and
- Adult Special Needs Bowling was scheduled for Monday nights.

8. CREEK FIT UPDATE

Mr. Castro discussed Creek Fit updates, including:

- Fitness membership count was 1,925;
- New Schwinn spin bikes were pending for Creek Fit North;
- Fitness center hallway floor was scheduled for replacement;

- New, rubberized fitness floor and weight training equipment was scheduled for installation at the end of the calendar year; and
- Creek Fit in the Park would begin in October.

9. PARKS UPDATE

Mr. Castro provided additional parks updates as follows:

- Winston Park and George S. Gerber Memorial Park racquetball courts were shut down due to large cracks and unsafe playing surfaces. Both were repaired and resurfaced, a French drain was added, and the courts were reopened;
- The nautical-themed playground at Donaldson Park was completed and opened on August 15;
- Permitting was in process for installation of two (2) half-court basketball courts outside of the Community Center. Installation of hoops was anticipated for October, with resurfacing in November; and
- A no smoking ordinance was passed by the City Commission in December 2022, and signs were installed at most of the City's parks, with the remaining three (3) to be completed by the end of September.

10. PARKS AND RECREATION MASTER PLAN UPDATE

Parks and Recreation Director Wayne Tobey shared an update on the Parks and Recreation Master Plan projects at Sunshine Drive Park and Donaldson Park. He reviewed the design plans briefly, noting recommendations received during community outreach meetings had been integrated. He stated final plans were being reviewed, and staff anticipated going out to bid later in the year and beginning construction in early 2024. He thanked the Board members for participating in the community outreach.

Mr. Tobey discussed the improvements planned for Lakeside Park briefly, noting the amenities recommended were showcased at the Coconut Creek Police and Fire Barbecue held in August. He stated if the project was approved, it would be bid in early 2024 and construction of phase one (1) would begin in late 2024. He also mentioned that Phase One amenities would include four (4) pickleball courts, two (2) basketball half-courts, batting cage that would accommodate cricket, and doing the site work on the north side of Lakeside Park for Phase Two. The second phase would start at a future date when funding was available.

11. COMMUNICATIONS AND REPORTS

Mr. Tobey provided additional detail regarding the flooring installation for Creek Fit. He noted it would begin on September 25 and installation would take approximately five (5) days. He stated all fitness classes were moved to the Cocoplum room and foot traffic would be rerouted. Continuing, he stated the sun shade at the Recreation Complex splash pad was removed by the vendor for repairs due to issues with the cables. He advised that the replacement of the boardwalk handrail at Sabal Pines Park and the lights in the parking lot at Donaldson Park would begin at the end of September or beginning of October. He stated the parks would remain open.

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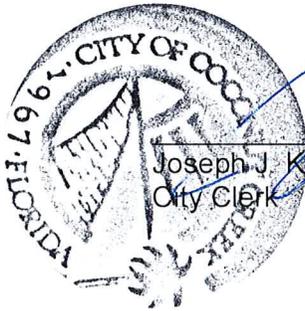
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12. SET DATE OF NEXT MEETING

The next meeting was tentatively scheduled for Wednesday, January 17, 2024.

13. ADJOURNMENT

The meeting was adjourned at 6:58 p.m.



Joseph J. Kavanagh, MMC
City Clerk

A handwritten signature in blue ink, appearing to read 'Joseph J. Kavanagh', is written over a horizontal line. The signature is fluid and cursive.

1/17/2024
Date