



**CITY OF COCONUT CREEK
PARKS AND RECREATION ADVISORY BOARD
MINUTES**

**Government Center
4800 West Copans Road
Coconut Creek, FL 33063**

**Date: January 15, 2025
Time: 6:30 p.m.
Meeting No. 2025-0115**

1. CALL TO ORDER

The meeting was called to order by Chair Joel VanHemel at 6:31 p.m.

2. PRESENT UPON ROLL CALL

Joel VanHemel, Chairperson
Benjamin Nazario, Vice Chairperson
Sheldon Voss
Theresa Nadassy, Alternate

ABSENT

Kenneth Forbes
Michael Guardino

Also present: Parks and Recreation Director Wayne Tobey, Parks and Recreation Assistant Director Danielle DeBarros, Parks and Recreation Superintendent Lenore Thomas, and Parks and Recreation Administrative Assistant Heath Gordon.

Chair VanHemel noted that the meeting was being conducted live with a quorum physically present.

3. INPUT FROM THE PUBLIC

There was no input from the Public.

APPROVAL OF MINUTES

4. A MOTION APPROVING THE MINUTES FROM PREVIOUS PARKS AND RECREATION ADVISORY BOARD MEETING(S). (2024-0918)

MOTION: Nazario/Voss – To approve the Minutes of the September 18, 2024 Parks and Recreation Advisory Board meeting, as presented.

Upon a roll, the Motion passed by a 4-0 vote.

AGENDA ITEMS

5. SPECIAL EVENTS UPDATE.

Parks and Recreation Advisory Board Minutes

January 15, 2025

Page 2

Parks and Recreation Superintendent Lenore Thomas shared an overview of Special Events, as follows:

- Groove and Grub series started on Saturday, January 11, at the Recreation Complex;
- Car Show would be held on Saturday, January 25, 10 a.m. to 2 p.m. at the South Community Center;
- Butterfly Run would be held on Sunday, February 2, at Tradewinds Park, starting at 7 a.m. She noted that the race was full, with over 600 runners registered;
- Annual Butterfly Festival would be on Saturday, February 22, at Sabal Pines Park;
- Hometown Market would be held on the first and third Saturday of the month from 9 a.m. to 2 p.m. at the Township Plaza, through March 15.
- Preserve Our Parks program would be on Saturday, February 8, noon to 1:30 p.m. at Windmill Park;
- Girls' Softball Opening Day would be held on Saturday, February 15, 10 a.m. to 2 p.m. at Sabal Pines Park;
- Little League Baseball Opening Day would be held on Saturday, March 1, 9 a.m. to 10:30 a.m. at Sabal Pines Park;
- Waterway Clean Up Event would be held on Saturday, March 1, at Donaldson Park and the Community Center from 9 a.m. to 1 p.m.; and
- Four (4) special activity instructors were recently contracted to provide activities not currently provided, including karate, coding, tennis, and dance.

6. RECREATION ATHLETIC LEAGUES AND PROGRAMS UPDATE.

Ms. Thomas provided an update on recent and upcoming recreation and athletic programs, including:

- Youth theater production of Alice in Wonderland Junior was held Saturday, December 14. The next production would take place at the end of May and would feature Moana Junior;
- A Special Night with Holocaust Survivors was scheduled for Monday, January 27, from 6 p.m. to 7 p.m. at the City Hall Commission Chambers;
- Fishing Derby would be held on Saturday, March 1, 10 a.m. to 1 p.m. at Sabal Pines Park;
- Mayor's Chess Challenge would be held on Saturday, March 15, 10 a.m. to noon at the Recreation Complex;
- Special Needs Bowling League began on January 13, and was held Mondays from 5 p.m. to 7 p.m. at AMF in Margate;
- Special Needs Pickleball Clinic was offered on Saturdays through January from 9 a.m. to 10 a.m. at the Community Center outdoor courts;
- Fun and Fitness was offered Fridays beginning on January 17 at the Community Center from 11:45 a.m. to 12:45 p.m. and the program was a physical education class for special needs adults;
- Adult Flag Football League began January 15 at 6:30 p.m. at Gerber Park and six (6) teams participated;
- Men's Basketball League was ongoing on Mondays and Thursdays at the North Recreation Complex.

Parks and Recreation Advisory Board Minutes

January 15, 2025

Page 3

- Youth Soccer concluded, with playoff games scheduled for Saturday, January 17, and finals and awards on Saturday, February 1, at Sabal Pines Park from 8:30 a.m. to 2 p.m.;
- Youth Basketball League 9U and 11U divisions was scheduled for February and 14U and 17U divisions was scheduled for April; and
- Kids Pickleball Clinic would be held on Mondays from 7 to 8:30 p.m. at the Community Center Outdoor Courts.

7. CREEK FIT UPDATE.

Ms. Thomas provided an update on Creek Fit programming, as follows:

- Creek Fit North had been renovated with new flooring, strength equipment, and cardiovascular equipment;
- Creek Fit in the Park program was being offered on Tuesdays and Fridays at 7:15 a.m. outside at the Recreation Complex;
- Creek Fit hours at the South Community Center changed for Tuesdays and Thursdays, shifting to noon to 8 p.m.; and
- Current membership was 2,128.

8. PARKS UPDATE.

Parks and Recreation Assistant Director Danielle DeBarros provided an update on the ongoing Parks and Recreation Master Plan improvements, including:

- Donaldson Park improvements
 - Purchase order had been received and vendor submitted permit applications with work slated to start in February;
- Oak Trails Park improvements
 - The Development Review Committee (DRC) review was complete, and City Commission consideration of the Zoning and Site Plan applications was scheduled for February 13. Once approved, the project would go out to bid in summer; and
- Lakeside Park improvements
 - Phase I bid was scheduled for advertisement in late January or early February.

Board Member Sheldon Voss commented that he walked in Sabal Pines Park every day and noted the sign about renovations being planned for 2024 had been removed. He asked if there were any updates. Ms. DeBarros advised that the project remained active. Parks and Recreation Director Wayne Tobey stated he would get an update and follow up by email. Discussion ensued regarding construction timelines.

9. COMMUNICATION AND REPORTS

Mr. Tobey stated there were scoreboards planned for Sabal Pines Park, but issues had been found with the brackets at installation, causing a delay. He explained that the vendor had corrected the issue and installation should take place in the coming weeks at baseball

Parks and Recreation Advisory Board Minutes

January 15, 2025

Page 4

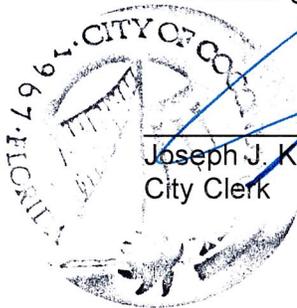
fields 1, 2, 3, and 4. Mr. Tobey shared that the west tennis court at Sabal Pines Park had been converted into two (2) pickleball courts in late November 2024, and it was getting a lot of usage. He advised that the vendor had applied for permits for the playground at the Recreation Complex and work was anticipated in February. He noted that the playground would have an animal, insect, and butterfly theme and would be the City's first ADA-accessible playground. He stated work was also underway to replace the playground at George S. Gerber Memorial Park, with the airplane-themed playground currently in the design process. He added that a request for toddler swings was being integrated into the small footprint.

10. SET DATE OF NEXT MEETING

The next meeting was tentatively scheduled for Wednesday, May 21, 2025. Mr. Tobey reminded the Board members of the process to apply to serve on the Board for the coming year.

11. ADJOURNMENT

The meeting was adjourned at 6:51 p.m.



Joseph J. Kavanagh, MMC
City Clerk

5/22/2025
Date