

Parks and Recreation Advisory

APPLICANT INFORMATION

Applicant Name:	David E Anderson
Address:	941 NW 45 TH. AVE. COCONUT CREEK 33066-1909
Phone Number:	9549725520
Alt Phone Number:	9548034398
Email Address:	dea5creek@aol.com
Signature:	David E Anderson
Applied Date:	3/17/2021 2:36:00 PM
Boards Selected:	Parks and Recreation Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	Served Prior: Becky Tooley 2020	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y

David Anderson

941 NW 45th Ave
Coconut Creek, FL 33066

954-972-5520
dea5creek@aol.com

Born and raised in Fort Lauderdale. I have lived in Coconut Creek (South Creek) since 1982. My wife and I raised 3 children, 2 of whom are now raising their children here in South Creek.

Objective I would like to continue to be involved in the Parks and Recreation Board as an advisor to the City and representative for all residents of Coconut Creek.

Experience

- Helped form and organize the all volunteer Coconut Creek Soccer Club.
- Past Soccer Club President for 10 years
- I was on the Parks and Recreation board in the late 1980's. We were involved with the planning of the Sports Complex and George Gerber Cocoplum Park.
- I have been on the Parks board for the past 8 years.
- Committee member of the 10 year Future Parks & Recreation Masterplan advisory 2019
- Current community member Coconut Creek Vision 2030

Education Broward Community College
Associates degree: Business Administration

Employment I am retired from Publix Supermarkets
Meat Market Manager
37 years on the job

Parks and Recreation Advisory

APPLICANT INFORMATION

Applicant Name:	Louise A Ball
Address:	3773 NW 63 Court Coconut Creek 33073
Phone Number:	9548304709
Alt Phone Number:	9544286805
Email Address:	lafball@comcast.net
Signature:	Louise Ball
Applied Date:	3/1/2021 12:08:00 AM
Boards Selected:	Community Outreach Advisory Education Advisory Parks and Recreation Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	Y
Community Outreach Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	N
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	N
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	N
Community Outreach Advisory	Do you have experience with representing the interests, specialties, and qualifications in the field of Branding, Marketing, Public Relations, Social Media, Video Production or Website Production?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	N
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

LOUISE A. BALL, Ed. D.

3773 N.W. 63rd Court

Coconut Creek, Florida 33073

Home (954) 428-6805 Cell (954) 830-4709 Work (754) 321-1870

Louise.ball@browardschools.com or Lafball@comcast.net

EDUCATION:

- 2004 Florida Atlantic University, Boca Raton, Florida: Doctor of Education, Educational Leadership
- 1996 Florida Atlantic University, Boca Raton, Florida: Education Specialist, Educational Leadership
- 1992 Nova Southeastern University, Davie, Florida: Master of Science, Social Studies Secondary Education
- 1989 Universite D'Avignon, France, Study Abroad Program
- 1988 State University College of New York at Buffalo, Buffalo, New York: Bachelor of Science, Social Studies Secondary Education

STATE OF FLORIDA CERTIFICATION:

Education Leadership K-12

Social Science 6-12

Reading Endorsement

ESOL Endorsement

Middle Grades Endorsement

State of Florida Certificate Number: 636138

PROFESSIONAL EXPERIENCE:

2005 – Present 6-12 Social Studies Curriculum Specialist, Broward County Public Schools Broward County, Florida

- Design, plan, develop, implement, evaluate, and monitor middle and high school social studies curriculum for Broward County Public Schools.
- Design, plan, develop, and evaluate professional development for Secondary Social Studies Teachers for Broward County Schools.
- Train and support district team of four Social Studies Instructional Specialists
- Train and support team of Secondary Social Studies classroom teachers who serve as part- time trainers.
- Served as co-facilitator for District Holocaust Committee.
- Conducted teacher survey to determine efficacy of implementation of Holocaust mandate.
- Served as District contact for district for local Holocaust organizations: FAU, Nova Southeastern University, Holocaust Documentation Center
- Collaborate with the Broward County Supervisor of Elections Office to implement bi-annual High School Voter Registration Drive and High School Vote experience.

- Plan and implement district wide Kids Voting Mock Vote.
- Plan and supervise District Social Studies Department Chair meetings.
- Prepare responses to Action Requests for School Board Members or Senior Management.
- Prepare District Status Reports for School Board Members and Senior Management.
- Plan and coordinate social studies competitions for public, private, and charter schools in Broward County.
- Plan and implement Democracy in Action Initiative local Representative.
- Coordinate, plan, implement and provide support for State of Florida mandates.
- Monitor the implementation of adopted Instructional Materials for 6-12 Social Studies for entire district.
- Review Charter School New and Renewal applications.
- Review, evaluate, and approve segments of teacher applications for Certification.
- Review School Board Policy on Academics for accuracy and new information.
- Planned and coordinated the implementation of two one-million dollar United States Department of Education's Teaching American History Grant.
- Serve as liaison to Broward County Supervisor of Elections Office for purpose of coordinating education initiatives.
- Implement High School Financial Literacy initiative through course offerings and professional development for staff.
- Serve as liaison to Nova Southeastern University's Nova Street Law Mock Trial Program.

2018 Broward County Public Schools District Delegate for Chinese Bridge Delegation in Partnership with College Board

- Served as district representative for visit to France and Poland.

2016 Broward County Public Schools District Delegate for Chinese Bridge Delegation in Partnership with College Board

- Served as district representative for visit to China.

2008-2009 Adjunct Instructor, University of Phoenix, Davie, Florida

- Planned and implemented lessons for Undergraduate Elementary and Secondary Social Studies Methods and Introduction to Education classes.

2008, 1999 – 2002 Adjunct Instructor, Florida Atlantic University, Boca Raton, Florida

- Planned and implemented lessons for Undergraduate Elementary and Secondary Social Studies Methods Class.

2006-2008 Florida Association of Social Studies Supervisors

- Served as Secretary Treasurer.

**2006 Special Deputy, Broward County Supervisor of Elections
Office, Ft. Lauderdale, Florida**

- Served as a Special Deputy for the 2006 Primary and General Election.

**1999 – 2005 Magnet Coordinator, Northeast High School,
Oakland Park, Florida**

- Provided support for over 500 Magnet students through Parent Conferences, Scheduling, Transportation, and Administrative referrals.
- Created and coordinated presentations to promote Northeast's Magnet Academies to middle school students, parent groups, and business partners.
- Coordinated Northeast's Magnet Open House, School Magnet Showcase, and Magnet Freshmen Orientation.
- Wrote articles for school newsletter to promote Northeast's Magnet Academies.
- Co-coordinated and co-planned renovations and purchases of new materials and equipment for Magnet Academies.
- Coordinator: U.S. Department of Education Smaller Learning Communities Planning Grant.
- Authored district Mentoring Program reports (SAILS, Take Stock in Children, Women of Tomorrow).
- Authored School to Career Quarterly Reports.
- Authored Coalition of Essential Schools Reports.
- Researched, planned and implemented various purchases to support school renovations or instructional materials to support academic and magnet programs.
- Served as member and Committee Chairperson of School Advisory Council.
- Authored Magnet District school level End-of-Year Report using scholarship data, senior surveys, FCAT scores, SAT and ACT scores, and qualitative data from faculty and staff.
- Served as Learning Community Coach (Grant from Lucent Technologies). Plan, facilitate, and compile data for school, innovation zone, and district level meetings.
- Facilitated Parent Learning Community.
- Hired and trained assistants to Magnet Program at Northeast High.
- Coordinated "Women of Tomorrow" group of students at Northeast High.
- Sponsored SADD (Students Against Destructive Decisions) Club.
- Served as Peer Coach for new Magnet Theme Teacher.
- Planned and facilitated Coalition of Essential Schools and School to Career meetings.
- Served on district Coalition of Essential Schools Advisory Board: District elected position.
- Initiated and sponsored "FIRST" Robotics Club.

- Served as liaison for City of Oakland Park, Florida Main Street Organization.
- Coordinated Ground Hog Shadowing Day for Northeast High Students. Collaborated with local businesses to place students for career shadowing.
- Co-planned and implemented Northeast High “end-of-the- year retreat.”
- Wrote sections of SACS (Southern Association of Colleges and Schools) Report for Accreditation purposes.
- Co-organized visit of Japanese Educators to Northeast High.
- Planned, designed, and facilitated “Principal’s Protocol” analyzing Broward County’s Summer School Policy.
- Authored or co-authored grants: Perkins, Annenberg Industry Adopted Schools, Artist in Residency, Leadership Development Grant, Citibank Success Grant, and Business Partnership Grant. Total approximate dollar amount received at school: \$250,000.00.

1994 – 2005 Part-Time ESOL, ESOL Testing Facilitator, ABE/GED Lead Teacher, Coral Springs, Instructor: Citizenship Class, Coral Springs and Taravella Community Schools, Coral Springs, Florida

- Planned and implemented lessons for adult non-English speakers.
- Created and facilitated lessons for Citizenship Class.
- Tested (TABE and CASAS), registered, placed, and monitored adult non-English speakers, Adult ABE (Adult Basic Education) and GED (General Educational Diploma) students.
- Created and implemented menu of ESOL (English for Speakers of Other Languages) lessons based on state of Florida ESOL Standards.
- Coached teachers new to ESOL, GED, and ABE by assisting with lesson development and computer assistance.
- Created and implemented procedures for ESOL, GED, and ABE registration process.

2004 – 2005 Middle Grades Social Studies Adjunct Instructor, The Florida Virtual School, Orlando, Florida

- Implemented on-line middle grades social studies curriculum.

2002 School Improvement Plan Evaluator, School Board of Broward County, Florida

- Evaluated School Improvement plans for Broward County Schools, Florida.

2002 Evaluator, SACS (Southern Association of Colleges and Schools)

- Served on SACS Accreditation Team to evaluate high school in Palm Beach County, Florida.

1991 - 1999

**Grade Eight Social Studies Teacher,
Coral Springs Middle School, Coral Springs, Florida**

- Created and implemented social studies lessons for grade eight inclusive classroom (ESOL: English for Speakers of Other Languages, ESE: Exceptional Student Education, At-Risk students).
- Social Studies Department Chairperson: Planned and implemented meetings for department, conducted needs assessment, created and implemented departmental goals, analyzed results of implementation.
- Team Leader: Planned and implemented meetings for team.
- Discipline Committee Chairperson. Co-wrote school discipline plan based on committee input.
- Stoneman Douglas High School Innovation Zone Discipline Committee Representative.
- Served as Peer Teacher, Support Teacher, and Cooperating Teacher for at least four university students.
- Served as Support Teacher for teachers new to Coral Springs Middle School.
- Co-wrote eighth grade Social Studies curriculum to incorporate themes, learning styles, and higher order thinking.
- Served as Assistant Principal Designee. Addressed discipline referrals and parent concerns.
- Served on district level Textbook Adoption Committee.
- Served on district level textbook evaluation committee: Evaluation of Multiculturalism.
- Co-wrote City of Coral Springs, Florida "City Government Unit of Study."
- Conducted school study on implementation and retention of school reform.
- Wrote articles for school newsletter promoting academic eighth grade team and clubs.
- Sponsored Future Educators of America.
- Initiated and sponsored Coral Springs Middle School Dance Team.
- Served on "Partners in Excellence" committee (Community Partners).
- Served on School Improvement Team.
- Served as "demonstration teacher" for Coral Springs Middle Faculty by modeling teaching/learning strategies through staff workshops..
- Coordinated and supervised Nova Law Program with Coral Springs Middle team.
- Organized and supervised middle school field trips to Broward Center for the Performing Arts, Coral Springs City Center, Coral Springs Police Station, Coral Springs City Hall, Miami Seaquarium, Vizcaya, Ft. Lauderdale Historical Museum, IMAX Theatre and Science Museum, Butterfly World, Miami Space Planetarium, Miami Park, Tradewinds Park, Ft. Lauderdale Court House.
- Co-authored "Reaching the MTV Generation" in *In Focus News*.

1991

ESOL Teacher, Florida Language Center, Oakland Park, Florida

- Planned and implemented lessons for adult non-English speakers.

1988 - 1991 **Teacher, Grade 6 Reading & Grade 7 Social Studies, Lauderhill Middle School, Lauderhill, Florida**

- Planned and implemented reading and social studies lessons for grade six and seven.
- Team Leader. Planned and implemented meetings for team.
- Social Studies Department Chairperson: Planned and implemented meetings for Department, ordered materials, conducted needs assessment, implemented department goals.
- Conducted study on content area reading for Master's Thesis.

Professional Organizations:

- Florida Association of Social Studies Supervisors
- Florida Council for the Social Studies
- National Council for the Social Studies
- Alpha Sigma Tau Sorority National Alumnus Organization

Awards

1998 **Teacher of the Year, Coral Springs Middle School
Coral Springs, Florida**

2000 **Teacher of the Month, Northeast High School
Oakland Park, Florida**

Parks and Recreation Advisory

APPLICANT INFORMATION

Applicant Name:	NICHOLAS BRITTON
Address:	NICHOLAS BRITTON 6333 nw 42nd ter 33020
Phone Number:	3052023927
Alt Phone Number:	
Email Address:	nbritton70@gmail.com
Signature:	Nicholas J. Britton
Applied Date:	2/21/2021 1:30:00 PM
Boards Selected:	Education Advisory Parks and Recreation Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
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Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school `s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Nicholas Britton

6333 NW 42nd Ter, Coconut Creek FL, 33073- info@nickbritton.com

PASSIONATE FATHER OF TWO AND HUSBAND LOOKS TO HELP MAKE COCONUT CREEK AND AMAZING PLACE TO RAISE A FAMILY. TRAVELED THE COUNTRY LOOKING TO IMPACT THE MASSES THROUGH SPEAKING AND WRITING - I CHOSE COCONUT CREEK TO BUY MY FOREVER HOME WITH MY AMAZING WIFE. AFTER LEAVING EDUCATION TO PURSUE BUSINESS- IT IS TIME TO GIVE BACK AND HELP OTHERS LOVE COCONUT CREEK AS MUCH AS I DO.

EDUCATION

University of Vermont, Burlington, Vt

Masters of Education, Early Childhood Special Education, Degree Graduated Suma Cum Laude, Overall GPA 3.9

Norwich University, Northfield, Vermont

Bachelor of Arts in Psychology, May 2011

Bachelor of Science in Education, Dec 2011

Graduated Cum Laude, University Scholar and on Deans List, Elected to Psy Chi(International Honor Society of Psychology.) Member of Corps of Cadets from 2007-2011. Went through four years of intense military and career training and held positions of recruiter, private first class, corporal, sergeant, sergeant first class, and second lieutenant.

BUSINESS EXPERIENCE

GLOBAL REAL ESTATE ASSET TEAM (GREAT) OPPORTUNITY REALTY LLC, MIAMI, FL

OWNER,AUGUST 2015- JAN 2018

SOLD BUSINESS

FULLY LICENSED REAL ESTATE FIRM - GREW TO 9 ASSOCIATES AND 3 LOCATIONS IN LESS THAN 30 MONTHS. SOLD BUSINESS FOR OVER 7 FIGURES IN JAN 2018.

MOUNTAIN TOP MEDIA GROUP, COCONUT CREEK FLORIDA

OWNER,JUNE 2017- PRESENT

CURRENTLY IN BUSINESS WITH 147 CLIENTS AND THREE ASSOCIATES. CLIENT LIST CONSISTS OF 1 FORTUNE 500 COMPANY AND 17 PROFESSIONAL ATHLETES AND SEVERAL ECOMMERCE STORES DOING OVER 200K A YEAR.

TEACHING EXPERIENCE

Williston Enrichment Center, Williston VT

Head Preschool Teacher July 2012 – July 2015

Organize and lead activities designed to promote physical, mental and social development. Teach basic skills such as color, shape, number and letter recognition, personal hygiene, and social skills. Observe and evaluate children's performance, behavior, social development, and physical health. Identified children through screening and observed signs of emotional, developmental, or health-related problems, and discuss them with supervisors, parents or guardians, and child development specialists.

ADDITIONAL SKILLS/ CERTIFICATIONS

BEST SELLING AUTHOR OF TWO PARENTING BOOKS

Army Reserve Officer Training Corps 2007-2010.

Teaching License K- 6 - Early Childhood Special Education Endorsement

Public Speaking: Taught professional development trainings and spoken in front of tens of thousands of people regarding business.

Conducted large research and executed a college level thesis, and presented it to a regional psychology conference.

Parks and Recreation Advisory

APPLICANT INFORMATION

Applicant Name:	Alfred Delgado
Address:	5414 NW 52nd Avenue Coconut Creek 33073
Phone Number:	9545920910
Alt Phone Number:	
Email Address:	alfred.delgado76@gmail.com
Signature:	Alfred Delgado
Applied Date:	3/21/2021 3:45:00 PM
Boards Selected:	Education Advisory Environmental Advisory Parks and Recreation Advisory Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	Served Prior: Becky Tooley 2019	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	Y
Environmental Advisory Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	Y
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school `s PTO or SAC?	Y
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	N
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	Y

Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

ALFRED DELGADO

954-592-0910

• ALFRED@ADELGADOLAW.COM

• [LINKEDIN](#)

Solutions-driven, immigration expert with extensive experience within public-private sectors (government, non-profit, higher education, and multinational national corporations). Providing high-quality expertise in immigration (academic/corporate), state/federal compliance, complex legal procedures, and business investment projects. Proficiency in driving value through people and producing measurable insights to exceed long-term goals.

CORE COMPETENCIES

- Capacity/Thought Leadership
- Customer-Centric/Client Retention
- Data Collection/Data Mining
- E-2/E-3/H-1B/L-1/O-1/K-1/I-140/I-485
- Project Management/Performance Optimization
- State-Federal Compliance/Immigration Review
- Social Justice/Vulnerable Populations
- Translate Legal Procedures for Academic/Business/Family

Application Proficiency: Microsoft Office Suite, INSZoom, Immigration Pro, and Social Platforms/Insights (Facebook, YouTube, Instagram, Twitter). **Language Proficiency:** English, Spanish and Portuguese.

PROFESSIONAL EXPERIENCE

Law Offices of Alfred Delgado

Fort Lauderdale, FL

2018 – Present

- File/Monitor complex immigrant and nonimmigrant applications including E-2, E-3, H-1B, L-1, O-1, K-1, and I-140 (EB-1, 2, & 3).
- Maintain continuous communication with clients conducting sessions to present/explain immigration concepts and policies to international clients for devising strategic solutions.
- Manage pre-qualification checklist, review policies, and enhance accountability to generate **100% approval ratio** for business/private immigration clients.
- Direct oversight of clients' files through database maintenance, strategic sourcing, and continuous monitoring of developments in immigration regulations. Perform eligibility and risk assessment to file clients' immigration visa petition.
- Responsible for advising corporate clients on compliance with Department of Labor and U.S. Citizenship & Immigration Services (USCIS) regulations. Drafting appropriate documentation, letters, and all supplementary forms for USCIS, Departments of Homeland Security and State in a timely manner.
- Spearhead compliance reviews and submissions to ensure accurate State/Federal compliance/reporting. Troubleshoot areas of opportunities, implementing root-cause issue resolution, and formulation of long and short term immigration strategies for individual and corporate clients.

Law Offices of Susan J. Hahn

Boca Raton, FL

2007 – 2018

Attorney

- Working with top international executives, students, and employees preparing, drafting, and submitting nonimmigrant and immigrant petitions on tight deadlines including E-2, E-3, H-1B, L-1, O-1, K-1, I-140 (EB-1, 2, & 3), employment and family-based Adjustment of Status (Green Card) applications and Petitions to Remove Conditions on Residence.
- Preparing and filing Department of Labor Form ETA 9035, compiling public access files for client use, and drafting posting notices in connection with H-1B and E-3 nonimmigrant petitions.
- Implementing case management and electronic case sharing system.
- Directing, training, and mentoring legal staff in basic immigration regulations, case preparation, and use of Word, Excel, and Outlook.
- Monitoring and researching developments in immigration regulations.
- Providing bilingual client assistance encompassing full spectrum case service including initial consultation, case preparation, submission, and visa approval.

- Manage pre-qualification checklist, reviewed policies, and enhance accountability to generate **100% approval ratio** for **100+** business/private immigration matters.

ACH Incorporated

Boca Raton, FL

2006 – 2007

Healthcare Receivables Representative

- Aggregated Dashboard Reports to accurately demonstrate provider contract performance and claims analysis to healthcare executives to identify viable revenue growth milestones and cost conservative opportunities.
- Represented healthcare provider in financial claims disputes with insurance companies including contractual review of healthcare insurance claim and drafted appeals.
- Researched regulations for regulatory bulletins and external sources of information. Compiled information by coordinating rate deviation filings, rate matrices and overview of disclosures.
- Reviewed policies/procedures to enhance accountability, financial integrity, and improve internal/external cost.
- Supported ACH, Inc. by adhering to policies and procedures pertaining to HIPAA, FDCA, FCRA, and other laws applicable including Code of Ethics, required training, notifying management of compliance concerns, and HIPAA-compliant handling of patient information.

Judge Patrick Cherry – 54- A District Court

Lansing, MI

2005 – 2006

Court Officer

- Addressed questions from members of the public and legal community.
- Provided multilingual translation during court hearings for defendants, plaintiffs, judge, and senior staff.
- Ensured judge, attorneys, witnesses, and general public were safe during trial proceedings. Assisted Chief Judge with courtroom protocols to ensure regulations were properly observed and adhered to by all involved.
- Assisted Chief Judge to ensure efficient and orderly administration of court docket.
- Drafted judicial orders on behalf of judge.
- Researched civil and criminal statutory matters.

SPECIAL PROJECTS

- **Faena Miami District:** Facilitated the establishment of a multi-million dollar art, residential, and business district within South Beach (Miami). Noted business district was redistricted and met the retail shopping/hospitality/service needs of the community. Area created a cohesive, walkable, and transit-friendly community as a broader effort to reduce environmental impact, improve human health, and increase social resilience.

EDUCATION

[University of Miami – School of Law](#)

Miami, FL

Degree: Juris Doctor (J.D)

Major: International Law and Legal Studies

Concentration: Latin American Business and United States Constitutional Law

Accolades: Dean’s List Recognition

[University of Florida](#)

Gainesville, FL

Degree: Bachelors of Science - International Relations and Affairs

Major: Political Science and International Relations

Certificate: Latin American Studies

Accolades: Dean’s List Recognition, Honors Distinction, and Pi Sigma Alpha – Political Science Honor Society

Parks and Recreation Advisory

APPLICANT INFORMATION

Applicant Name:	Kenneth W Forbes
Address:	6265 NW 45th Terrace Coconut Creek 33073
Phone Number:	9546097445
Alt Phone Number:	
Email Address:	Knbforges@bellsouth.net
Signature:	Kenneth Forbes
Applied Date:	3/23/2021 8:46:00 PM
Boards Selected:	Parks and Recreation Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
	Currently Serving: Josh Rydell	
All	Have you ever served on a City Board?	Y
	Served Prior: Josh Rydell 2017	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City's Citizen Academy?	Y
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y

Kenneth Forbes
6265 N.W. 45th Terrace
Coconut Creek, FL 33073
Tel.: (954) 609-7445
knbforbes@bellsouth.net

PERSONAL: I am a married father of two. My daughter, Emily, is a junior majoring in math and computer science at UNF in Jacksonville, and my son, Hunter, will be graduating from Monarch High School in 2020 and will be attending UCF in Orlando in the fall. I have been a resident of the City of Coconut Creek since 2003. I am self-employed, owning my business, Hoods Cleaned, Inc., since 1995.

COACHING EXPERIENCE:

In 2008, I enrolled my daughter and son to play ball with Coconut Creek Little League, which at the time ran both the baseball and softball programs for the City. I coached my son in baseball, and I have been coaching girls softball ever since.

Monarch High School
Coconut Creek, FL
Head Softball Coach
2016 – present

I have been the head softball coach at Monarch High School since 2016. During our 2018-2019 softball season, we won our District Championship and also won our Regional Quarterfinal game. Although our season was cut short in 2020, we are looking forward to getting back on the field next year.

Coconut Creek Girls Softball
Vice-President
2009 - 2014

In 2009, seeing a need for an independent girls softball league in Coconut Creek, I joined several fellow Creek residents and became one of the founding fathers of **Coconut Creek Girls Softball**. My role on the Board was originally as Coaches Coordinator and then Vice-President. Our inaugural season was in 2010, and that year, our program was recognized by the City as the official softball league of the City of Coconut Creek. By 2011, the program had doubled in size, and by 2012, we experienced another 40% increase in enrollment. The softball league continues to thrive in the City, something I am extremely proud of and am honored to have been involved in. In 2014, I stepped down from the Board after my daughter entered high school and was no longer playing recreational softball.

Boca Blazers
Assistant Travel Coach
2009

In 2009, my daughter Emily joined her first travel softball team, the 10U Boca Blazers. At the time, Coconut Creek did not offer travel softball, and this team was part of the City of Boca Raton's softball

program. There were three coaches on this team when we joined, and I was initially recruited by the head coach to help keep the scorebook. Before long, I was asked to stay in the dugout during games, and I eventually became the assistant coach and coached third base. The other coaches appreciated my help and knowledge and endorsed the head coach's decision to place me in this position.

Coconut Creek Crush Travel Softball

Vice-President

2010 - 2013

In 2010, I joined two other Coconut Creek Girls Softball Board members to form **Coconut Creek Crush Travel Programs**. Our goal was to start a softball travel program in the City for girls wishing to play on a higher competitive level. We started with one 12U travel team. The program continues to grow, and now has two 10U teams, a 12U team and a 14U team. During my 4 years coaching with Crush, we became a strong, competitive, successful team, winning many travel tournaments. Our program has produced some great softball players, many of whom are playing at Monarch now. **In fact, during my years with Crush, I coached 8 of the players that were in the starting rotation on Monarch's softball team this past season.**

The following are some highlights during my tenure as a Crush travel coach:

Crush 12U:

- June 2011:** First place win in Thunder In Sunrise, the first tournament Crush 12U ever played in.
- March 2012:** Second place finish in March Madness tournament.
- May 2012:** First Place win in Lake Lytal Memorial Day tournament. Crush 12U went undefeated in six games played that weekend.
- June 2012:** Second place finish in Boca I Heart Father's Day Classic. Crush 12U went 5-1 that weekend.
- July 2012:** USSSA World Series: Crush 12U placed 7th out of 42 teams competing from all over the country, earning a spot in the USSSA "Elite 8".

Crush 14U:

- April 2013:** First place win in April Fool's Slam Jam.
- April 2013:** First place win in Royal Rumble. Crush went undefeated in 4 games that weekend.
- May 2013:** First place win in Lake Lytal Memorial Day tournament. Crush took this tournament two years in a row, going undefeated in five games played that weekend.
- May 2013:** Second place finish in Briana Cox Memorial Day tournament.
- June 2013:** Second place finish in USSSA State Championship.
- August 2013:** Crush 14U was honored by the Commissioners of Coconut Creek for their outstanding achievements.
- Dec. 2013:** Second place finish in Snowball Classic.

Parks and Recreation Advisory

APPLICANT INFORMATION

Applicant Name:	Cheryl Higgins
Address:	4273 NW 66 Street Coconut Creek 33073
Phone Number:	9546952238
Alt Phone Number:	
Email Address:	cheryl8794@gmail.com
Signature:	Cheryl Higgins
Applied Date:	3/2/2021 8:59:00 AM
Boards Selected:	Community Outreach Advisory Education Advisory Environmental Advisory Parks and Recreation Advisory Planning & Zoning Public Safety Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	Currently Serving: Community Outreach Advisory Sandra Welsh	
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	N
Community Outreach Advisory Environmental Advisory Planning & Zoning Public Safety Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y
Community Outreach Advisory	Do you have experience with representing the interests, specialties, and qualifications in the field of Branding, Marketing, Public Relations, Social Media, Video Production or Website Production?	N

Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	N
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	N
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Public Safety Advisory	Have you participated in or been employed by a group or organization within the City or County active in crime prevention or drug use prevention or treatment?	N
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

Cheryl Higgins
4273 NW 66 Street
Coconut Creek, FL 33073
954-695-2238



With my Master of Science in Quality Management, 20+ years' experience as a Director at American Express and 15+ years' experience serving on non-profit Board of Directors, I am well suited to take on the challenging City Board roles. My ability to provide clarity during times of ambiguity, make decisions and positive attitude enables me to establish the strong relationships required to deliver exceptional results. The ability to deliver outstanding results while managing a portfolio of \$18M with over 200 resources led to 2014 Everywoman in Technologies International Leader of the Year finalist.

Strong leadership skills, ability to quickly learn and a genuine desire to assist others, positions me well when I take on new challenges. My continuous focus on leadership growth is evident by my exceptional colleague survey results. The ability to challenge the status quo while focusing on win – win outcomes has produced remarkable results such as delivery of new Click to Chat platform within seemingly impossible timelines and Board of Director participation at Arc Broward during the Culinary Expansion project which was a \$5M project complete with a multi-year capital campaign that required no bank loans. The ability to create a strategic vision and execute that vision was demonstrated with the deployment of the customer authentication point of arrival application. I am viewed as a highly effective communicator who is reliable, authentic and a valuable contributor.

I have been extremely fortunate in both my personal and professional life, and feel it is important to give back. This is reflected in my commitment to volunteerism. For the past 15 years, I have served on non-profit Boards in roles including Board Chair, Governance Committee Chair, Finance & Audit Committee Chair, and Strategic Planning Committee Chair. At American Express, I led the Women in Technology South Florida chapter for two years and launched a community outreach program to teach coding and encourage middle school girls to pursue education/career in technology.

Cheryl Duke
4273 NW 66 Street
Coconut Creek, FL 33073
Cheryl8794@gmail.com
954-695-2238

Relevant Skills

Strategy and Innovation

- ✦ Drove roadmap creation, design and implementation of point of arrival authentication capability, moving from .Net to Pega software. The design was proven effective with new market implementations occurring at 6% of the original cost and authentication rates improved 7 – 11%.
- ✦ Implemented new robotics testing strategy that enabled controlled testing in production, improving time to market by ~30% and reducing testing cost.
- ✦ Proven ability to challenge status quo led significant business benefits such as avoiding a planned 50-hour outage that would have impacted CEN by reducing number of deployments being prescribed.
- ✦ Initiated leveraging Design Thinker to reduce technology infrastructure cost led to generation of 413 ideas with potential savings of \$14.5M.

Build Relationships

- ✦ Ability to effectively manage relationships across lines of business led to achieving higher than normal levels of collaboration and trust among core team for the customer authentication program.
- ✦ Established as a leader who successfully navigates through difficult situations by understanding conflicting priorities and ensuring solutions are in everyone's best interest.

Driving Results

- ✦ Delivered new, highly available customer authentication capability that consisted of 5 consumers, 12 markets, 59 teams, 33 releases and 750 user stories on schedule and cost with increased scope.
- ✦ Took responsibility for application uplift and immediately identified cost and work efforts were understated by 60%. Quickly communicated gap and conducted additional analysis resulted in the uplift being postponed before the work started.
- ✦ Successfully led delivery of Industry Bonusing and Apple Pay across all servicing portals. Both initiatives had multiple work streams and releases that required delivery timeframes reduced by 25 – 50%; risks had to be taken and issues had to be resolved in hours/days versus days/weeks.
- ✦ Delivered One Time Password standalone capability despite funding being cancelled during build phase by leveraging another capability work stream.

People Leader Experience

- ✦ Twenty years' experience managing and coaching team of 4 – 18 direct reports and 35 - 200 contractors.
- ✦ Providing frank and honest coaching that has led to improved performance ratings, employee promotions and increased employee satisfaction. Effectiveness has been proven by 98% for Speed of Trust assessment and exceptional Pulse results.

Professional Experience - American Express 1986 to present

Director, Engineering/Delivery – 2010 to present

Responsible for up to \$18M project software delivery portfolio as well as other organization responsibilities such as application infrastructure uplift, employee engagement, program management, release management, vendor management

Director, Technologies Transformation Delivery – 2005 to 2010

Responsible for initiatives that improved portfolio and project delivery results

Director, Technologies Investment Optimization – 2001 to 2005

Creation, development and implementation of the Integrated Value solution (standardization of Amex technologies software investment governance)

Manager, Regulatory Compliance – 1996 to 2000

Responsible for program to ensure compliance with federal and state credit/charge card laws.

Team Leader, Credit Operations – 1993 to 1996

Responsible for inbound phone unit teams in Credit Bureau and Credit Operations.

Service Performance Analyst – 1989 to 1993

Establishment Service Representative – 1987 to 1989

Customer Service Representative – 1986 to 1987

Other Qualifications

- ARC Board of Directors 2014 – currently vice-Chair
- SOS Children's Village Florida Board of Directors 2004 – 2012, holding positions of President, VP Governance and Executive Committee Member at Large
- Sawgrass Nature Center and Wildlife Hospital Board of Directors – 2002 to 2003
- Governor's Florida Sterling Award Examiner/Team Leader – 1997 to 2000
- Microsoft Office proficient
- Completed Pega PRPC System Architect Essentials (v7.1) and Pega Fundamental v7.1

Education/Certifications

- Masters of Science in Quality Management from the University of Miami
- Bachelors of Business Administration in Finance from Florida Atlantic University
- Certified Scrum Master and have had Agile Scrum delivery teams since 2013
- SAFe certified 2017

References available upon request

Parks and Recreation Advisory

APPLICANT INFORMATION

Applicant Name:	Randy Johnson
Address:	4460 NW 6th Court Coconut Creek 33066-1522
Phone Number:	9546831456
Alt Phone Number:	9546582306
Email Address:	rjbball@aol.com
Signature:	Randy Johnson
Applied Date:	3/24/2021 8:45:00 AM
Boards Selected:	Parks and Recreation Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	Served Prior: Lou Sarbone 2003-2020	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City's Citizen Academy?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y

Randy Johnson

Cell:954-683-1456

4460 NW 6th Court

Work cell:954-658-2306

Coconut Creek, Fl 33066

Email:rljbball@aol.com

DOB: 10-02-1957

High School: Logan High School Logan, Ohio Graduated 1976

College: Mt Vernon Nazarene University and Ohio University Graduated 1980

BA: Business Management

Played High School Sports

Played College Baseball – 4 years

Played Baseball National Baseball Congress - 3 years

Moved to Pompano Beach 1981 to work at The Carr Company until 1994

Spirit Group Inc. from 1994 – Present

Member at Church of the Nazarene Pompano Beach

Founder and President Coconut Creek Little League 1997 – 2009

Founder of Coconut Creek Girls Softball 2001 – 2009

Board Member Coconut Creek Parks and Recreation Board 2003 – Present

Member of the Parks and Recreation 10year Master Plan 2019 Committee

Member of the City of Coconut Creek Vision 2030 Committee

Inducted to the Coconut Creek Sports Wall of Fame 2016

Coached our kids in the City Rec Leagues (Baseball, Softball, Soccer, Football)

Married: 1984

Spouse: Laura Johnson

Children: Amanda(1990) and Chase(1994)

Interest: Playing and watching All Sports

Parks and Recreation Advisory

APPLICANT INFORMATION

Applicant Name:	Benjamin I Nazario
Address:	2505 Antigua Terrace,, Apt F1 COCONUT CREEK 33066
Phone Number:	9545323156
Alt Phone Number:	9545921856
Email Address:	benazario@gmail.com
Signature:	Benjamin I. Nazario
Applied Date:	3/31/2021 11:33:00 PM
Boards Selected:	Civil Service Environmental Advisory Parks and Recreation Advisory Planning & Zoning Public Safety Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	Currently Serving: Parks and Recreation Advisory Mikkie Belvedere	
All	Have you ever served on a City Board?	Y
	Served Prior: Mikkie Belvedere 2019	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	Y
Environmental Advisory <hr/> Planning & Zoning <hr/> Public Safety Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	Y
Planning &	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land	Y

Zoning	development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Public Safety Advisory	Have you participated in or been employed by a group or organization within the City or County active in crime prevention or drug use prevention or treatment?	N

RESUME

BENJAMIN I. NAZARIO

2505 Antigua Terrace, F-1

Telephone Number: (954) 532-3156

Coconut Creek, FL 33066

Objective: Seeking to serve my community where possible. Past member of the Coconut Creek Public Safety Board [2019] & Parks & Recreation Advisory Board [2020]. Presently Volunteer with AARP Livable and Age Friendly Community Advocacy Team, and the American Legion Post 170, Coconut Creek.

Work Experience:

Benjamin I. Nazario, Registered Engineer - U. S. Virgin Islands

2003 - 2006

Self-employed performing Construction and Project Management, Construction Site Inspection and Surveys, and Engineering Surveys on contract basis in the V. I. as available.

Virgin Islands Housing Authority (VIHA), St. Croix, USVI

1995 - 2002

Director of Modernization

Responsible for the administration and management of the Department of Modernization, St. Croix district. Supervised two (2) Project Managers, four (4) Inspectors, and one (1) Secretary monitoring new construction, demolition, and renovation projects in public housing communities. Administered and monitored Hurricane damage repairs and reconstruction of a 400-unit public housing community by FEMA & U. S. Army Corps of Engineers. Coordinated the inspection and repairs for Hurricane Marilyn and other natural hazard mitigation for VIHA on St. Croix. Interacted with and initiated reports for the U. S. Department of Housing and Urban Development (HUD) on VIHA activities on St. Croix district; and initiated Community Development Block Grant (CDBG) applications for hazard mitigation and renovation projects. Monitored contractor compliance with abatement of hazardous materials, both lead-based paint (LBP) and asbestos abatement.

Government of the U. S. Virgin Islands

Department of Planning & Natural Resources

1990 -1995

Director, Division of Environmental Protection

Responsible for the administration and management of the Division of Environmental Protection. The Division administered seven (7) federally funded environmental program grants totaling over \$1.5 million dollars, supervised administrative and technical staff of over twenty (20) employees, coordinated the Territory's response with the U. S. Environmental Protection Agency (USEPA), oversaw the issuance of environmental permits and the enforcement of the environmental statutes. Coordinated hazards response with the Virgin Islands Territorial Emergency Management Agency (VITEMA).

Department of Conservation & Cultural Affairs

1984 - 1990

Director, Division of Coastal Zone Management

Responsible for the administration and management of the U. S. Virgin Islands Coastal Zone Management program. The Division reviews all applications for subdivisions, earth change permits, and development in the Territory's Tier I Zone (coastal waters), issues permits, and issues leases for the use and occupancy of the trust lands and other submerged filled lands.

RESUME

Benjamin I. Nazario

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RESUME

BENJAMIN I. NAZARIO

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Worldwide Protein VI, Inc., St. Croix

1982 - 1984

Project Engineer

Responsible charge for the revamp of a mariculture and Ocean Thermal Current (OTC) technology facility on St. Croix, and the construction of a mariculture facility for shrimp and fish on the island of Long Island, Bahamas for the Worldwide Protein Bahamas Ltd.

Hess Oil Virgin Islands Corp. (HOVIC), St. Croix

1969 - 1982

Construction Project Superintendent

Responsible for civil construction performed at the refinery by a 200-man contractual labor force under the company's supervision and several contract projects. Project Engineer on \$23 million, 52 acre, St. Croix "Limetree Container Port" project from design phase through construction until project was turned over to the USVI Government.

Senior Project Engineer

Responsible for the layout of all construction projects, contractual construction of piping and supporting structures, building foundations, soil exploration, earthwork, marine and docking facilities, pile structures and cofferdams, roads, and property surveys.

Government of the U. S. Virgin Islands

Department of Public Works, St. Croix

1967 - 1969

Public Works Project Supervisor

Resident inspector at a 316-house units Residential Housing Project constructed for the V. I. Urban Renewal and Development Agency.

Education:

Graduated from the New York City Community College, Brooklyn, New York with an Associate Degree in Applied Science, Major in Mechanical Technology. Attended Hunter College in New York City and the University of the Virgin Islands, St. Croix Campus.

Military Service:

1954 - 1967

Served thirteen (13) years in the New York Air National Guard [NYANG], a reserve component of the U. S. Air Force. Participated in active duty airlifting cargo flights to Vietnam and other military destinations with the U. S. Air Force as a Panel Flight Engineer on C-97G aircraft. Attained the rank of Master Sergeant (E-7) and received an Honorable Discharge.

Professional License:

Registered Engineer License No. 212E, U. S. Virgin Islands

Parks and Recreation Advisory

APPLICANT INFORMATION

Applicant Name:	JOEL VANHEMEL
Address:	4460 NW 4TH COURT COCONUT CREEK 33066
Phone Number:	9548039440
Alt Phone Number:	
Email Address:	toprolab@bellsouth.net
Signature:	JOEL VANHEMEL
Applied Date:	3/24/2021 10:50:00 AM
Boards Selected:	Parks and Recreation Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	Served Prior: Sandra Welch 2018	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City's Citizen Academy?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y

Joel VanHemel
4460 NW 4th Court
Coconut Creek, FL. 33066
954-803-9440

I am re-applying to serve on the Coconut Creek Parks and Recreation Board

■ Experience

- I am currently serving as chair of the Parks and Rec advisory board. I have gained valuable insight by attending the meetings and seeing the manner in which the future of our parks department is planned for the current and future of our residents of all ages. I have found the NRPA membership emails valuable as well. I believe I can help make a positive impact as a part of the board as the staff of the Parks Dept is open to suggestions and even encourages thoughts and ideas from us as citizens.
- I have coached Competitive Girls softball at the recreational level in Coconut Creek as well as highly competitive travel teams on the college exposure level for 10+ years. These teams played throughout the state of Florida as well as the Southeastern and the Northeastern states. During these years I saw firsthand a variety of municipal parks and fields. My experience should help with new ideas to help continue to make our city's parks the standard in our area. Currently, I am also assisting the Monarch High softball team where I also help maintain the field at the school. I would like to become more involved in the Creek Pickle Ball community as it is one of the fastest growing racquet sports nationwide.
- In my Leisure time, I enjoy the outdoors walking, bicycle riding, scuba diving and fishing. These activities make me appreciate how our city balances the need for parks and green space while continuing to grow and develop

Education, Skills and Employment

I earned a Bachelor Degree in Business Administration from SUNY Utica and an Associates in Business Administration from Alfred State College. In 1986, I moved to the Fort Lauderdale area where I became self employed in the retail camera and one-hour photo field. In the past 15+ years, we have adapted to the digital age where we print and custom frame not only photos but artwork as well. We also print and frame for galleries and museums, as well as printing banners for schools and municipalities. I am proficient in the use of both Mac and PC computer platforms, MS Office, Adobe Photoshop and more.

I have been married to Robbin VanHemel for 25 years and have 2 daughters, Amber (23) and Lauren (21).

Amber has recently completed her education at Massachusetts Institute of Technology, and Lauren is now completing her 3rd year at the University of Florida

In closing, this resume is brief and may not be structured to normal resume standards, but this is a result of not updating a resume for decades. Additional references etc. available upon request.

Parks and Recreation Advisory

APPLICANT INFORMATION

Applicant Name:	Dawn Walkowski
Address:	1101 Coconut Creek Blvd Coconut Creek 33066
Phone Number:	9542406245
Alt Phone Number:	9549726460
Email Address:	walkowski3@aol.com
Signature:	Dawn Walkowski
Applied Date:	3/1/2021 10:09:00 AM
Boards Selected:	Environmental Advisory Parks and Recreation Advisory Public Safety Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Environmental Advisory Public Safety Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	N
Public Safety Advisory	Have you participated in or been employed by a group or organization within the City or County active in crime prevention or drug use prevention or treatment?	N

DAWN WALKOWSKI

Accounting Specialist

Accounting professional with a human resource background. Experience with accounts payable, receivables and payroll.

Work History

- 2018 – 2019 Accounting Specialist**
INTERMEDIX, Fort Lauderdale, FL
- Completing all functions of accounts payable and accounts receivable for multiple entities using NetSuite software.
- 2015 – 2018 Administrative Assistant**
FLORIDA TURNPIKE SERVICES, Pompano Beach, FL
- Reporting to the president of company, various administrative duties including accounts payable, background checks and IT liaison.
- 2013 – 2015 Accounting Specialist**
ALPHASTAFF INC, Fort Lauderdale, FL
- Responsible for payroll functions and new hire set-up using HRP software.
 - Process commission payments using Great Plains & Excel.
- 2006 – 2012 Project Cost Administrator**
CURRENT BUILDERS, Pompano Beach, FL
- Job costing for construction shell projects. Working knowledge of release of lien process and AIA G702 Application for Payment Form.
 - Accounts payable for company expenses, vendor set-up, high volume invoice batching and check process using Timberline & Great Plains software.

Education

Mott Community College, Flint Michigan-Business

Contact

Address

Coconut Creek, FL, 33066

Phone

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Skills

Customer service



Job costing



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Great Plains



NetSuite



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