



City of Coconut Creek

4800 West Copans Road
Coconut Creek, FL 33063

Meeting Agenda - Final-revised

City Commission

JOSHUA RYDELL, MAYOR
SANDRA L. WELCH, VICE MAYOR
JACQUELINE RAILEY, COMMISSIONER
JOHN A. BRODIE, COMMISSIONER
JEFFREY R. WASSERMAN, COMMISSIONER
KAREN M. BROOKS, CITY MANAGER
TERRILL C. PYBURN, CITY ATTORNEY
JOSEPH J. KAVANAGH, CITY CLERK

COMMISSION MEETINGS

TIME: Second and fourth Thursdays of the month at 7:00 p.m.

PLACE: Coconut Creek Government Center, 4800 W. Copans Road

Thursday, April 13, 2023

7:00 PM

Coconut Creek Government Center

The City of Coconut Creek City Commission will be conducting an "In Person" City Commission meeting on Thursday, April 13, 2023, beginning at 7 p.m. at the Coconut Creek Government Center, Commission Chambers, located at 4800 W. Copans Road, Coconut Creek, Florida 33063.

In addition, this meeting will be broadcast live on the City's website (www.coconutcreek.net) utilizing audio streaming and the City's CreekTV YouTube channel utilizing video streaming.

The audio stream can be accessed by entering the following link in your internet browser:

<https://www.coconutcreek.net/audio>

The video stream can be accessed by entering the following link in your internet browser:

<https://www.youtube.com/creektv>

The public may appear in person and speak at the meeting or public comments may be provided in advance of the meeting up until 12:00 p.m. (Noon) on Thursday, April 13, 2023, by voicemail or email. Public comments received prior to 12:00 p.m. (Noon) on Thursday, April 13, 2023, will be played or read to the Commission during the meeting during general public comment or as part of the specific agenda item, as applicable.

To provide advanced public comment:

- Email up to a 400 word message to commissioncomments@coconutcreek.net;
- Call the City's dedicated Commission Comments Voicemail at (954) 973-6772 and leave up to a three (3) minute message; or
- Mail written or other physical evidence to the City Clerk at the address provided below.

Any submissions received after the deadline for providing advanced public comments may not be played or read aloud during the meeting.

Prior to the meeting date, if any member of the public requires additional information on how this meeting will be conducted, how and where to submit comments, or how to participate in the meeting (and obtain assistance if needed), please contact:

City of Coconut Creek
City Clerk Department
4800 W. Copans Road
Coconut Creek, FL 33063
954-973-6774
cityclerk@coconutcreek.net

AGENDA

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENTATION(S)

1. [23-043](#) A PRESENTATION RECOGNIZING THE EXCEPTIONAL ARTWORK OF STUDENTS FROM LOCAL SCHOOLS.
2. [23-037](#) A SWEARING-IN CEREMONY FOR NEW POLICE OFFICER MATTHEW ROWLES.
3. [23-065](#) A PRESENTATION OF THE LIFESAVING COMMENDATION AWARD FOR LIEUTENANT RYAN MARKEN, SERGEANT DANTE TANFULLA, AND OFFICER JUSTIN ABRAM.

Attachments: [BACKUP-Lifesaving Award-Lieutenant Marken](#)
[BACKUP-Lifesaving Award-Sergeant Tanfulla](#)
[BACKUP-Lifesaving Award-Officer Abram](#)

4. [23-068](#) A PRESENTATION RECOGNIZING THE MEMBERS OF THE CIVIL SERVICE BOARD, PARKS AND RECREATION ADVISORY BOARD, AND PLANNING AND ZONING ADVISORY BOARD FOR THEIR SERVICE DURING THE 2022-2023 YEAR.
5. [23-041](#) A PRESENTATION RECOGNIZING SECOND QUARTER EMPLOYEE MILESTONE ANNIVERSARIES FOR FISCAL YEAR 2023.

6. [23-050](#) A PRESENTATION OF THE CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FOR THE CITY'S ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) AND THE AWARD FOR OUTSTANDING ACHIEVEMENT IN POPULAR ANNUAL FINANCIAL REPORTING FOR THE CITY'S POPULAR ANNUAL FINANCIAL REPORT (PAFR) FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2021.
- Attachments:** [BACKUP-ACFR Award Letter FY21](#)
[BACKUP-ACFR Award Certificate FY21](#)
[BACKUP-PAFR Award Letter FY21](#)
[BACKUP-PAFR Award Certificate FY21](#)
7. [23-051](#) A PRESENTATION OF THE DISTINGUISHED BUDGET PRESENTATION AWARD FOR THE CITY'S FISCAL YEAR 2023 ANNUAL BUDGET AND FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM.
- Attachments:** [BACKUP-FY23 Budget Award Letter](#)
[BACKUP-FY23 Budget Award Certificate](#)
8. [23-067](#) A PROCLAMATION RECOGNIZING THE MONTH OF APRIL 2023 AS "AUTISM AWARENESS MONTH."
- Attachments:** [PROCLAMATION-Autism Awareness Month April 2023](#)
9. [23-063](#) A PROCLAMATION RECOGNIZING THE WEEK OF APRIL 9-15, 2023, AS "NATIONAL TELECOMMUNICATIONS WEEK."
- Attachments:** [PROCLAMATION-National Telecommunications Week 2023](#)
10. [23-060](#) A PROCLAMATION RECOGNIZING APRIL 17-23, 2023, AS "CITY SUSTAINABILITY WEEK 2023" IN THE CITY OF COCONUT CREEK.
- Attachments:** [PROCLAMATION-City Sustainability Week 2023](#)
11. [23-040](#) A PROCLAMATION RECOGNIZING THE WEEK OF APRIL 23-29, 2023, AS "NATIONAL CRIME VICTIMS' RIGHTS WEEK."
- Attachments:** [PROCLAMATION-National Crime Victims' Rights Week 2023](#)

INPUT FROM THE PUBLIC

Three (3) minutes per person on non-agenda items or consent agenda items.

CONSENT AGENDA

12. [23-042](#) A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2023-0309R)
- Sponsors:** City Clerk

- Attachments:** [MINUTES-2023-0309 Regular](#)
[EXHIBIT 1-Email-2023-0309 Regular Minutes](#)
13. [23-044](#) A MOTION TO CANCEL THE JULY 27 AND AUGUST 10, 2023, REGULAR CITY COMMISSION MEETINGS.
- Sponsors:** City Commission
- Attachments:** [BACKUP-Charter Section 309](#)
14. [23-061](#) A MOTION TO REJECT RTQ NO. 01-11-23-11 FOR CONSTRUCTION MANAGEMENT SERVICES (OWNERS' REPRESENTATIVES) AND THE BID RESPONSES RECEIVED.
- Sponsors:** Public Works Department
- Attachments:** [BACKUP-Construction Management Service, RTQ No. 01-11-23-11](#)
[BACKUP-Tabulation-RTQ No. 01-11-23-11](#)
15. [23-062](#) A MOTION TO REJECT BID NO. 11-02-22-11 FOR PARKING LOT MILLING AND RESURFACING-ADA IMPROVEMENTS AND THE BID RESPONSES RECEIVED.
- Sponsors:** Utilities and Engineering
- Attachments:** [BACKUP-Bid Rejection-IFB No. 11-02-22-11](#)
[BACKUP-Tabulation-IFB No. 11-02-22-11](#)
16. [RES](#)
[2023-064](#) A RESOLUTION ACCEPTING CERTAIN UTILITY EASEMENTS OVER, ACROSS, THROUGH, IN, AND UNDER A PORTION OF LAND LYING WITHIN 6502-6588 N. STATE ROAD 7, RELATING TO PARCEL NUMBER 484206080010, LOCATED IN BROWARD COUNTY, FLORIDA, BY THE CITY OF COCONUT CREEK, MORE PARTICULARLY DESCRIBED IN COMPOSITE EXHIBIT "1."
- Sponsors:** Utilities and Engineering
- Attachments:** [RESOLUTION 2023-064-Wendy's Utility Easements \(Coral Creek Shops\)](#)
[COMPOSITE EXHIBIT 1-Wendy's Utility Easements \(Coral Creek Shops\)](#)
[BACKUP-Map-Coral Creek Shops-Wendy's Utility Easements](#)
17. [RES](#)
[2023-065](#) A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE SECOND AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY FOR SURTAX-FUNDED MUNICIPAL TRANSPORTATION PROJECT: MILLING, PAVING, AND RESURFACING OF PUBLIC ROADS, BC-CCREEK-FY2020-00001, FOR THE CONSTRUCTION OF THE COMPREHENSIVE STREET IMPROVEMENT PROGRAM PHASE II.
- Sponsors:** Utilities and Engineering

Attachments: [RESOLUTION 2023-065-CSI Phase II ILA Second Amendment](#)
[SECOND AMENDMENT-CSI Phase II ILA](#)
[BACKUP-CSI Phase II ILA](#)
[BACKUP-CSI Phase II ILA First Amendment](#)

REGULAR AGENDA

Finance Department

18. [23-052](#) A MOTION TO ACCEPT FOR FILING AS THE RECORD COPY WITH THE CITY CLERK THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) AND THE OTHER INDEPENDENT AUDITOR'S REPORTS FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2022.

Attachments: [BACKUP-Presentation FY2022 Annual Comprehensive Financial Report](#)
[BACKUP-FY22 Annual Comprehensive Financial Report](#)

19. [23-057](#) A MOTION TO EXTEND THE DEADLINE TO PAY THE OUTSTANDING SPECIAL ASSESSMENT BALANCE ON THE JOHNS PARCEL FOR THE CULLUM ROAD UTILITY CONVERSION PROJECT.

Attachments: [BACKUP-Extension Request-Cullum Road Utility Conversion Special Asmt.](#)
[BACKUP-Cullum Road Utility Conversion Special Assessment Letter](#)

Utilities and Engineering

20. [RES](#)
[2023-063](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE A WORK AUTHORIZATION FOR GENERAL PROFESSIONAL ENGINEERING SERVICES WITH CARNAHAN, PROCTOR AND CROSS, INC. TO PERFORM A STRUCTURAL CONDITION SURVEY AND ASSESSMENT FOR FIVE (5) CITY-OWNED BRIDGES IN ACCORDANCE WITH RFQ NO. 03-25-20-02.

Attachments: [RESOLUTION 2023-063-South Creek Bridges Work Authorization](#)
[WORK AUTHORIZATION-South Creek Bridges](#)
[EXHIBIT A TO WORK AUTHORIZATION-South Creek Bridges](#)
[BACKUP-Location Map-South Creek Bridges](#)
[BACKUP-Original Agreement-RFQ No. 03-25-20-02](#)

Public Works Department

21. [RES](#)
[2023-010](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH MASTER MECHANICAL SERVICES, INC. FOR THE REPLACEMENT OF HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) UNITS AT THE RECREATION COMPLEX PURSUANT TO IFB NO. 01-04-23-11.

Attachments: [RESOLUTION 2023-010-Recreation Complex HVAC-IFB No. 01-04-23-11](#)
[EXHIBIT A-Agreement Recreation Complex HVAC-IFB No. 01-04-23-11](#)
[BACKUP-Terms&Conditions-Recreation Complex HVAC-IFB No. 01-04-23-11](#)
[BACKUP-Vendor Response-Recreation Complex HVAC-IFB No. 01-04-23-11](#)
[BACKUP-Tabulation-Recreation Complex HVAC-IFB No. 01-04-23-11](#)

22. [RES](#)
[2023-051](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH TECHGROUPONE, INC. FOR THE SABAL PINES PARK BOARDWALK RAILING REPLACEMENT PROJECT PURSUANT TO IFB NO. 02-28-23-12.

Attachments: [RESOLUTION 2023-051-Sabal Pines Boardwalk Railing Replacement](#)
[EXHIBIT A-Agreement Sabal Pines Park Boardwalk Railing Replacement](#)
[BACKUP-Terms & Conditions-IFB No. 02-28-23-12](#)
[BACKUP-Vendor Bid Response-IFB No. 02-28-23-12](#)
[BACKUP-Bid Tabulation-IFB No. 02-28-23-12](#)

23. [ORD](#)
[2023-003](#) AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES BY AMENDING CHAPTER 12, "GARBAGE AND REFUSE," ARTICLE II, "COLLECTION AND DISPOSAL," AND ARTICLE III, "RECYCLABLE WASTE," TO UPDATE SAME TO REFLECT CHANGES IN RECYCLING PROCESSES AND STATE LAW. (FIRST READING)

Attachments: [ORDINANCE 2023-003-Chapter 12 Code Amend-Garbage and Refuse](#)

CITY MANAGER REPORT

CITY ATTORNEY REPORT

COMMISSION COMMUNICATIONS

ADJOURNMENT

NOTE: If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.