



CITY OF COCONUT CREEK CITY COMMISSION MINUTES

Government Center
4800 W. Copans Road
Coconut Creek, Florida

Date: June 9, 2022
Time: 7:00 p.m.
Meeting No. 2022-0609R

CALL TO ORDER

Mayor Joshua Rydell called the meeting to order at 7:04 p.m.

PRESENT UPON ROLL CALL:

Mayor Joshua Rydell
Vice Mayor Sandra L. Welch
Commissioner Rebecca A. Tooley
Commissioner Jacqueline Railey
Commissioner John A. Brodie
City Manager Karen M. Brooks
City Attorney Terrill C. Pyburn
City Clerk Joseph J. Kavanagh

Mayor Rydell asked all to rise for the Pledge of Allegiance.

Mayor Rydell noted that the meeting was being conducted live with a quorum physically present, and explained that, in light of the pandemic, accommodations were made to allow the public to provide advanced comments without the need to attend the meeting. City Attorney Terrill Pyburn explained the procedures for public participation and comment for the meeting.

PRESENTATIONS

1. **22-122** A PRESENTATION OF THE COCONUT CREEK YOUTH BASKETBALL MAYOR'S AWARD.

Melissa See, Parks and Recreation Supervisor, and Mayor Rydell recognized the following five (5) youth participants, who displayed outstanding sportsmanship and promoted a positive experience for all players during the season:

2022 Youth Basketball League Mayor's Award recipients

U8 Division - Javayah Pyne (Heat team)
U10 Division - Riley Brooks (Bucks team)
U12 Division - Julian Acosta (Nuggets team)
U14 Division - Fabio Castilho, Jr. (Spurs team)
U17 Division - Dwayne Washington, Jr. (Warriors team)

2. **22-076** A PRESENTATION TO HONOR POLICE OFFICER JOHN PALACIO.

Police Captain Ryan Marken recognized Police Officer John Palacio on his retirement following 24 years of service to the Coconut Creek Police Department. Mayor Rydell presented Officer Palacio with a crystal butterfly.

3. 22-128 COCONUT CREEK FIRE RESCUE UPDATE.

Fire Chief Jeffery Gary made a presentation providing an operational update on the Coconut Creek Fire Rescue Department. He began by sharing the Department's vision and core values, then reviewed the organizational chart, and provided an update on hiring and training. Continuing, Fire Chief Gary reviewed the Department's major assets and discussed accomplishments of the first eight (8) months of service. He closed with a review of future plans for Fire Rescue.

Mayor Rydell highlighted improvements in technology services, response times, medication protocols, mental health services, and community outreach. He asserted the presentation had justified the decision to create the Department and stated Fire Chief Gary had put together a fabulous team. The Commissioners commented on the benefits of having three (3) people on a rescue vehicle, excitement about the return of the Explorer program, improved response time, diversity in chaplain services, and Fire Rescue staffing.

INPUT FROM THE PUBLIC

Hadassah Morisset, 9-year-old Coconut Creek resident, read a letter to the Commission, requesting a water park in the City.

Nancy Fry, 5374 Flamingo Place, Coconut Creek, thanked Commissioner Railey and Commissioner Tooley for coming to the vigil hosted by Moms Demand Action in remembrance of lives lost due to recent gun violence. She shared details of an upcoming event at Pine Trails Park in Parkland.

City Clerk Kavanagh stated that no advanced public comments were received for Non-agenda or Consent Agenda items.

CONSENT AGENDA (Items 4 and 5)

Mayor Rydell read each of the titles of the Consent Agenda Items into the record.

Agenda Item 6 was pulled from the Consent Agenda by Vice Mayor Welch and Commissioner Tooley and heard before the Regular Agenda.

- 4. 22-119** A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2022-0512SP AND 2022-0512R)
- 5. RES 2022-133** A RESOLUTION DECLARING CERTAIN CITY-OWNED PROPERTY AS SURPLUS AND AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO DISPOSE OF SAID PROPERTY AS DESCRIBED IN THE ATTACHED LIST.

MOTION: Tooley/Railey – To approve Consent Agenda Items 4 and 5.

Upon roll call, the Motion passed by a 5-0 vote.

Police Department

- 6. RES 2022-127** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED SCHOOL RESOURCE OFFICER (SRO) AGREEMENT WITH THE SCHOOL BOARD OF BROWARD COUNTY TO

PROVIDE ONE (1) SRO AT COCONUT CREEK ELEMENTARY, ONE (1) SRO AT WINSTON PARK ELEMENTARY, ONE (1) SRO AT LYONS CREEK MIDDLE SCHOOL, AND ONE (1) SRO AT COCONUT CREEK HIGH SCHOOL, FOR A PERIOD COMMENCING JUNE 20, 2022, AND ENDING JULY 28, 2022.

MOTION: Tooley/Welch – To approve Resolution No. 2022-127.

Vice Mayor Welch asked for clarification on gun safes at the schools, and Police Captain Marken explained the process.

Vice Mayor Welch inquired as to whether the School Resource Officers (SRO) for summer would remain the same officers during the school year. Police Captain Marken stated there were seven (7) full-time SROs, who would remain active during the summer coverage.

Vice Mayor Welch asked the about the summer school hours, and City Attorney Pyburn explained the hours included in the contract were 30 minutes before and 30 minutes after the summer school schedule bell rings.

Commissioner Tooley shared details of conversations at the Broward League of Cities meeting regarding funding for SROs if the bond issue passes. She stated she was proud of the City for committing to school safety with SROs and K9 Taylor to protect the residents.

Commissioner Railey stated there was no amount of money which would limit keeping Coconut Creek residents safe.

Mayor Rydell asked that the Commission receive the list of SROs who would be at each school when it became available.

Upon roll call, the Resolution passed by a 5-0 vote.

REGULAR AGENDA

Sustainable Development

7. **RES 2022-057** A RESOLUTION APPROVING AND AMENDING THE NEIGHBORHOOD ENHANCEMENT GRANT PROGRAM GUIDELINES, ATTACHED HERETO AND MADE A PART HEREOF AS EXHIBIT "A."

Mayor Rydell read the Resolution title into the record.

MOTION: Tooley/Railey – To approve Resolution No. 2022-057.

Director of Sustainable Development Scott Stoudenmire presented the item, explaining the Neighborhood Enhancement Grant Program guidelines had not been revisited since 2013, and the Resolution was intended to clarify and update the program, as well as streamline the extension process. He noted funding and eligibility requirements would not be changed.

Mayor Rydell noted that he would be abstaining from the vote on the item due to a pending grant application for the neighborhood where he resides.

Upon roll call, the Resolution passed by a 4-0 vote, with Mayor Rydell abstaining.

8. **ORD 2022-006** AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES, BY AMENDING CHAPTER 18, "TAXATION," ARTICLE I, "IN GENERAL," SECTION 18-1, "DEFINITIONS," AND ARTICLE II, "BUSINESS TAX RECEIPTS," SECTION 18-36, "HOME BASED BUSINESSES," IN ORDER TO UPDATE DEFINITIONS AND REGULATIONS APPLICABLE TO COTTAGE FOOD OPERATIONS AND HOME BASED BUSINESSES CONSISTENT WITH STATE LAW. (SECOND READING)(PUBLIC HEARING)

City Attorney Pyburn read the Ordinance title into the record.

MOTION: Welch/Railey – To adopt Ordinance No. 2022-006.

Director of Sustainable Development Scott Stoudenmire presented the item, explaining the changes were being proposed in order to remain consistent with State Statute.

Mayor Rydell opened the public hearing on the Ordinance. There were no advanced public comments received on the item and no one signed in to speak. Mayor Rydell closed the public hearing.

Upon roll call, the Ordinance passed by a 5-0 vote.

CITY MANAGER REPORT

City Manager Karen Brooks wished Mayor Rydell a happy birthday.

CITY ATTORNEY REPORT

City Attorney Pyburn also wished Mayor Rydell a happy birthday. She stated staff was working on Charter changes at the request of the Commission, along with a change to the Code of Ordinances, regarding filling of vacancies on the Commission by election. She explained the intent was to have first reading of the ordinances at the July 14 Commission meeting. Continuing, City Attorney Pyburn provided an update on a request to revise the deadline for submitting public comment to the Commission and stated the requirement for the June 23 meeting would be updated to 12:01 a.m. on the day of the meeting. Discussion ensued regarding the timing, and consensus was to change the deadline to noon on the day of the meeting.

COMMISSION COMMUNICATIONS

Commissioner Tooley stated the City was well represented at most of the local graduations and shared that she and Commissioner Railey had attended the spelling bee hosted by the Parks and Recreation Department. City Manager Brooks noted staff was drafting a letter on behalf of the Commission, apologizing for missing the Coconut Creek High School graduation due to weather.

Commissioner Brodie commented on the impressive accomplishments of the graduates at Atlantic Technical College. He offered kudos to the students and parents. He commented on the support for SRO Farrell at Coconut Creek Elementary School. He asked for an update on the challenge coins requested at the last meeting, and City Manager Brooks responded that staff was continuing to work on the request.

Commissioner Railey congratulated all of the graduates of 2022 and stated it was inspiring and


encouraging to see the students coming out of COVID-19, exceeding all expectations. She thanked Ms. Fry and Moms Demand Action for an amazing vigil in remembrance of the lives lost due to gun violence. Continuing, she commented on a variety of recent events for seniors hosted by the Parks and Recreation Department and stated there was a great turnout. She wished Mayor Rydell a happy birthday.

Vice Mayor Welch also wished Mayor Rydell a happy birthday. She shared positive feedback for the Parks and Recreation gyms she had received while attending the ribbon cutting event at Barnard Chiropractic. She noted that on a recent Chamber of Commerce legislative call there had been a comment that another city performs background checks on those who serve on their boards and committees and stated she had found that interesting. She asked staff to investigate whether this was a norm in other municipalities. Continuing, Vice Mayor Welch stated the call had also included a discussion regarding the difficulties small businesses face in securing insurance for their employees and posited that there might be a need for mental health programming with CARES Act funds. She passed a letter to staff that was written by a Lyons Creek Middle School student, regarding beach cleanups. She shared an update on the most recent Metropolitan Planning Organization (MPO) meeting and noted there had been a presentation on the Turnpike Expansion Project. She stated that it was clear representatives from other communities had the same questions Coconut Creek did about the proposed expansion and noted she would send a summary to staff.

Mayor Rydell stated he was not a fan of background checks for boards and committees, as it would be a deterrent to participation. He spoke about his interaction with 9-year-old Hadassah Morisset and stated she had asked about the potential for tutoring programs at the recreation center. City Manager Brooks stated the Seminole Coconut Creek Education Foundation was discussing tutoring options for Coconut Creek residents. Commissioner Railey suggested a reading area at the recreation center. Mayor Rydell led a round of applause for the first meeting of the Ambassador Program and stated they had knocked it out of the park with their presentation. He shared details of communication with a resident, regarding Republic Services, and stated he had learned the company had a responsive social media team in place in responding to issues.

ADJOURNMENT

The meeting was adjourned at 8:39 p.m.



Joseph J. Kavanagh, MMC
City Clerk

7/14/2022

Date

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Rydell, Joshua		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Coconut Creek City Commission	
MAILING ADDRESS 4800 W. Copans Road		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Coconut Creek	COUNTY Broward	<input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED June 9, 2022		NAME OF POLITICAL SUBDIVISION: City of Coconut Creek	
		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Joshua Rydell, hereby disclose that on June 9, 20 22 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

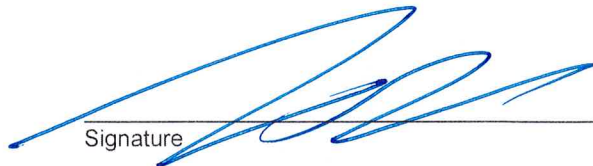
Resolution No. 2022-057 approves amended guidelines for the City's Neighborhood Enhancement Grant Program in order to update the City's Mission Statement, the "Eligible Projects" Section to provide for security and license plate reader projects, the process for requesting an extension for previously awarded projects, and general reorganization of the guidelines document.

My residence is part of a Homeowners' Association that has a pending application for Neighborhood Enhancement Grant Program funds. I have previously abstained from voting on Neighborhood Enhancement Grant requests before the Commission, in which my Homeowners' Association was the applicant.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

6/14/22

Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.