



## CITY OF COCONUT CREEK CITY COMMISSION WORKSHOP MINUTES

Government Center  
4800 W. Copans Road  
Coconut Creek, Florida

Date: November 14, 2019  
Time: 6:30 p.m.  
Meeting No. 2019-1114WS

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### 1. CALL TO ORDER

Mayor Welch called the meeting to order at 6:32 p.m.

### 2. PRESENT UPON ROLL CALL:

Mayor Sandra L. Welch  
Commissioner Rebecca A. Tooley  
Commissioner Mikkie Belvedere  
Commissioner Joshua Rydell  
City Manager Karen M. Brooks  
City Attorney Terrill C. Pyburn  
City Clerk Leslie Wallace May

#### EXCUSED:

Vice Mayor Lou Sarbone

### 3. INTERNAL CYBER SECURITY PRESENTATION

Chief Information Officer Francisco Porras thanked the City Commission for approving the security analyst position in the budget, noting the importance of having a dedicated person committed to network security. He explained that the Information Technology (IT) Department had been holding presentations with each City department to discuss the importance of cyber security and best practices, and noted that tonight's workshop would conclude the presentation series.

He explained the impact of increasing ransomware attacks on state and local governments throughout the United States, including cities within Florida, and explained how the cybercriminals penetrate network systems to collect data. Mr. Porras spoke about the City's Internal Security Awareness Program to educate City personnel on how to respond to phishing attempts and possible cyber attacks. He discussed the importance of validating each email that is received before clicking on links or opening attachments. He explained how to validate and report emails that appear suspicious and how to respond if an infected link or attachment is accidentally opened. IT Training Specialist Mary Jones provided a brief summary of the staff education hours completed through the Security Awareness Program.

### ADJOURNMENT

The meeting was adjourned at 7:01 p.m.

Transcribed by: Marianne Bowers

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Leslie Wallace May, MMC  
City Clerk

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Dated