



# CITY OF COCONUT CREEK CITY COMMISSION MINUTES

**Government Center  
4800 W. Copans Road  
Coconut Creek, Florida**

**Date: January 22, 2026  
Time: 7:00 p.m.  
Meeting No. 2026-0122R**

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## **CALL TO ORDER**

Mayor Jacqueline Railey called the meeting to order at 7:20 p.m.

## **PRESENT UPON ROLL CALL:**

Mayor Jacqueline Railey  
Vice Mayor Jeffrey R. Wasserman  
Commissioner Sandra L. Welch  
Commissioner Joshua Rydell  
Commissioner John A. Brodie  
City Manager Sheila N. Rose  
City Attorney Terrill C. Pyburn  
City Clerk Joseph J. Kavanagh

Mayor Railey asked all to rise for the Pledge of Allegiance.

City Attorney Pyburn noted that the meeting was being conducted live with a quorum physically present and explained the procedures for the meeting.

## **PRESENTATION(S)**

- 1. 26-014** A PRESENTATION OF THE LIFESAVING COMMENDATION AWARD FOR MEMBERS OF THE COCONUT CREEK POLICE DEPARTMENT AND THE SEMINOLE POLICE DEPARTMENT.

Chief of Police Fred Hofer recognized Lieutenants Joseph Jahrsdoerfer and Daniel Noordeloos; Sergeants James Dingus, Kennard Garvey, Rafael Marin, and Andrew Renna; Officers William Bustamante, Jonathan Cortez, John Paul Harley, Michael Leonard, Ty Morgan, Ethan Rodriguez, Matthew Rowles, and Christian Salas; and Seminole Police Department Lieutenant Edward Woodberry and Officer Juan Bentiez for their life-saving efforts on October 18, 2025.

- 2. 26-001** A PRESENTATION RECOGNIZING FIRST QUARTER EMPLOYEE MILESTONE ANNIVERSARIES FOR FISCAL YEAR 2026.

Human Resources Director Pam Kershaw recognized the following employees who reached a milestone anniversary during the first quarter of Fiscal Year 2026:

### Five (5) Year Anniversary

Alexis Rivera, Senior Fitness Specialist, Parks & Recreation Department

### Ten (10) Year Anniversary

Stevenson Jean-Louis, Senior Fire Inspector, Fire Rescue Department

Minutes

January 22, 2026 – Regular Commission Meeting

Page 2

Kaytee Diaz, Police Administrative Specialist, Police Department  
Elizabeth Ramos, Police Officer, Police Department  
Brandon Pinkney, Utility Service Worker III, Utilities & Engineering Department

Twenty (20) Year Anniversary

Reggie Crockett, Leadworker, Utilities & Engineering Department

Twenty-five (25) Year Anniversary

James Dingus, Police Sergeant, Police Department  
Michael Leonard, Police Officer, Police Department  
Daniel Noordeloos, Police Lieutenant, Police Department  
Kevin Valade, Police Lieutenant, Police Department

Thirty-five (35) Year Anniversary

CarolAnn Papa, Senior Administrative Assistant, Police Department

**3. 26-019 A PRESENTATION BY THE CITY MANAGER PROVIDING AN OVERVIEW OF THE STATE LEGISLATURE'S ONGOING DISCUSSION OF PROPERTY TAX REFORM.**

City Manager Rose provided an overview of the current property tax environment with the State Legislature's reform efforts. She advised that approximately fifty percent (50%) of the City's properties were homesteaded, approximately eighty percent (80%) of the value for ad valorem taxes were in residential, and ad valorem taxes currently made up \$43 million or forty-three percent (43%) of the City's operating budget, with other monies comprised of income from fees such as licenses and permits. She showed a graphic outlining how the funds were distributed among the various City departments, with Police and Fire having the two largest expenditures. She noted that all the legislation being discussed in Tallahassee would limit cities from reducing police and potentially fire budgets. She provided a snapshot of the numerous proposed bills, noting only one of which had been discussed by the Senate. She stated that the impact of proposed House Bill 201 would be a potentially \$15-16 million loss to the budget, noting the Bill was currently ready to go the House floor. She added that House Bill 203 would also create a significant impact on the budget, with proposed phasing out of ad valorem taxes on homesteaded properties over ten (10) years. She noted, based upon housing costs in Coconut Creek, the impact would be realized within a one (1) to two (2)-year period. She stated that House Bill 209, which was also ready to go to the House floor, would have a significant budget impact of approximately \$12 million. City Manager Rose commented that cost containment measures would have to be undertaken to reduce or defer certain initiatives, programs, and projects, potentially including a millage rate increase, evaluating increases to fire protection services and the fire assessment, and updates to City user fees and charges. She noted that more information would be provided following the upcoming visit to Tallahassee for Broward Days, as well as through ongoing daily monitoring of the proposed Bills and discussion during the budget workshops.

**INPUT FROM THE PUBLIC**

Philippa Sklaar, 4401 Martinique Court, Coconut Creek, discussed public integrity, addressing criminal charges of stalking filed by Mayor Railey and fines assessed at Wynmoor, asking if there would be a police investigation, and asking for more accountability.

Joe Wade, 4401 Martinique Court, Coconut Creek, addressed alleged stalking allegations made against him.

**CONSENT AGENDA (Items 4, 6, 8, and 9)**

Mayor Railey read each of the titles of the Consent Agenda Items into the record.

*Agenda items 5 and 7 were pulled by Commissioner Welch and heard before the Regular Agenda.*

- 4.     **26-013**         A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2025-1211R)
  
- 6.     **RES**  
       **2026-002**         A RESOLUTION DECLARING CERTAIN CITY-OWNED PROPERTY AS SURPLUS AND AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO DISPOSE OF SAID PROPERTY AS DESCRIBED IN THE ATTACHED LIST.
  
- 8.     **RES**  
       **2026-010**         A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED MUTUAL AID AGREEMENT RENEWAL FOR LAW ENFORCEMENT SERVICES WITH THE SEMINOLE TRIBE OF FLORIDA.
  
- 9.     **RES**  
       **2026-003**         A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE REINSTATEMENT AND FIRST AMENDMENT TO THE AGREEMENT WITH BROWARD COUNTY FOR FUNDING AND ADMINISTRATION OF FISCAL YEARS 2020-2024 CARES ACT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG-CV) AND COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) FUNDS (CFDA #14.218 / FAIN # B-20-MW-12-0054, B-21-UC-12-0001, B-22-UC-12-0001).

**MOTION:**     Rydell/Welch – To approve Consent Agenda Items 4, 6, 8, and 9.

**Upon roll call, the Motion passed by a 5-0 vote.**

**Finance Department**

- 5.     **26-012**         A MOTION TO REJECT RFP NO. 11-12-25-11 AND THE RESPONSE RECEIVED FOR PRINTING, BINDING, MAILING, AND DELIVERY SERVICES FOR THE CITY’S YEAR-IN-REVIEW (YIR) PUBLICATION AND THE POPULAR ANNUAL FINANCIAL REPORT (PAFR).

Finance and Administrative Services Director Peta-Gay Lake presented the item, noting that only one (1) proposal had been received at a cost of \$123,000, which was twice the budget for the publications. Ms. Lake stated that historic costs were \$51,000 for both reports and advised that staff recommended rejecting the proposal. She added that informal quotes would be issued for the service and a determination made on the pricing at that time. Discussion ensued regarding mailing requirements and the volume of the two (2) documents, as well as the number of local mailing facilities available.

**MOTION:**     Welch/Rydell – To approve the Motion to reject RFP No. 11-12-25-11.

**Upon roll call, the Motion passed by a 5-0 vote.**

- 7.     **RES**  
       **2026-012**         A RESOLUTION ESTABLISHING AN ADMINISTRATIVE PROCESS FOR THE CLASSIFICATION, DISPOSITION, AND REPORTING OF CITY VEHICLES AND EQUIPMENT DECLARED TOTAL LOSSES FOR INSURANCE PURPOSES.

Ms. Lake presented the item to establish a new process for disposing of vehicles and equipment declared a total loss by the City's insurance carrier, noting it would streamline the disposal and reimbursement process. She advised that a follow up report would be submitted to the Commission at the following surplus meeting as to what vehicles had been totaled and disposed of.

**MOTION:** Wasserman/Brodie – To approve Resolution No. 2026-012.

**Upon roll call, the Resolution passed by a 5-0 vote.**

## REGULAR AGENDA

### Public Works Department

10. **RES 2026-011** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AMENDMENT NO. 2 TO THE AGREEMENT WITH VECTOR FLEET MANAGEMENT, LLC FOR FLEET MANAGEMENT AND MAINTENANCE SERVICES TO PROVIDE FOR THE ADDITION OF TEN (10) FIRE HEAVY VEHICLES.

Mayor Railey read the Resolution title into the record.

**MOTION:** Welch/Wasserman – To approve Resolution No. 2026-011.

Public Works Assistant Director Brian Rosen presented the item, providing a brief history of the City's contract with Vector Fleet Management. He stated that the second amendment would provide additional services to add the City's ten (10) heavy-duty fire apparatus equipment trucks to the fleet management program. In exchange, the City would get a new emergency management technician hired by Vector to provide all in-house maintenance and repairs for the equipment. Mr. Rosen noted that there was also an adjustment to the renewal term bringing it in line with the current billing cycle to the end of October 2026. He detailed contractual costs and challenges with the current vendor utilized for these services, Ten-8, that necessitated the change to Vector, advising that the Fire Department had expressed frustration regarding excessive maintenance and repair delays.

Deputy Fire Chief Michael Rodriguez commented that this endeavor was critical to the Fire Department's mission to ensure response readiness and potentially extend the life cycle of the trucks. Discussion ensued regarding current maintenance load and delays.

Commissioner Brodie asked if there would be enough work to keep a single technician busy. Mr. Rosen responded that if the individual hired was not working on fire apparatus, they would be handling overflow for other City vehicle maintenance. Discussion ensued, and it was clarified that the new technician would be an employee of Vector Fleet Management.

Commissioner Welch asked regarding the initial \$95,000 equipment investment and whether the equipment purchased would remain with the City or belong to Vector, and Mr. Rosen advised that the equipment would be retained by the City.

**Upon roll call, the Resolution passed by a 5-0 vote.**

**Resilient Design & Development**

11. **RES 2026-008** A RESOLUTION APPROVING THE CRESCENT CREEK HOMEOWNERS ASSOCIATION APPLICATION FOR GRANT FUNDS FROM THE NEIGHBORHOOD ENHANCEMENT GRANT PROGRAM FOR A MULTI-PHASE LANDSCAPE DESIGN PROJECT TO REDESIGN THE STREET TREE LANDSCAPE MASTER PLAN.

Mayor Railey read the Resolution title into the record.

**MOTION:** Rydell/Welch – To approve Resolution No. 2026-008.

Grant Administrator Dan Nelson stated the request was for \$20,000 for a multiphase design project to redesign the landscape plan, as the current landscape plan in the neighborhood was no longer compatible with the surrounding areas. Mr. Nelson indicated the project was eligible and satisfied the requirements of the program guidelines.

Commissioner Rydell stated that he and City Manager Rose met with board members not only with regard to the original landscape plan, but also some of the swales in front of homes in the north end of the City. He noted this has been in the works for over a year and was only the second master landscape plan project under the program.

Commissioner Welch pointed out that when canvassing the neighborhood, one of the residents' concerns was to resolve the landscape issues in the neighborhood.

**Upon roll call, the Resolution passed by a 5-0 vote.**

12. **RES 2026-009** A RESOLUTION APPROVING THE VICTORIA ISLES HOMEOWNERS ASSOCIATION APPLICATION FOR GRANT FUNDS FROM THE NEIGHBORHOOD ENHANCEMENT GRANT PROGRAM FOR A MULTI-PHASE LANDSCAPE DESIGN PROJECT TO REDESIGN THE LANDSCAPE MASTER PLAN.

Mayor Railey read the Resolution title into the record.

**MOTION:** Welch/Wasserman – To approve Resolution No. 2026-009.

Mr. Nelson stated the Association was requesting \$20,000 to redesign the master landscape plans for the common areas in Victoria Isles, as the current landscaping was no longer compatible with surrounding areas.

Commissioner Rydell asked Mr. Nelson if the project was being done in the Victoria Isles community as a whole. Mr. Nelson confirmed this was the Master Association for Victoria Isles, not just for the subdivisions in the neighborhood. Commissioner Rydell inquired whether, as a policy decision, if a community has three (3) neighborhoods, can they apply for three (3) enhancement grants or would they be locked into one (1) grant. Mr. Nelson reported that each organization applied individually and submitted their own applications, so the Victoria Isles Master Association would not disqualify the other neighborhoods from applying for grant funds. Mr. Nelson clarified the grant was primarily for the entranceway landscaping in Victoria Isles. Discussion ensued regarding Master Associations and subdivision neighborhoods. It was noted that separate associations could apply, as well as the master associations.

**Upon roll call, the Resolution passed by a 5-0 vote.**

**Finance Department**

13. **RES 2026-013** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH THE BROWARD COUNTY TAX COLLECTOR FOR THE UNIFORM COLLECTION OF NON-AD VALOREM SPECIAL ASSESSMENTS PURSUANT TO SECTIONS 197.3631-197.3635, FLORIDA STATUTES.

Mayor Railey read the Resolution title into the record.

**MOTION:** Welch/Wasserman – To approve Resolution No. 2026-013.

Ms. Lake presented the item, noting the agreement would allow the City to continue to include fire protection services and solid waste special assessments on the TRIM notice, as well as allowing the Broward County Tax Collector to bill and collect for those assessments using the statutory uniform method of collection, which was the most economical option for the City. She explained that, in 2025, the Tax Collector transitioned to an elected constitutional office now requiring municipalities to enter into direct agreement with the Tax Collector to continue the process without service interruption. She noted the agreement would authorize reimbursement of actual costs to the Tax Collector, which were capped at two percent (2%) of the City's collection and added that charges to date had averaged approximately one percent (1%) or \$150,000.

**Upon roll call, the Resolution passed by a 5-0 vote.**

**CITY MANAGER REPORT**

City Manager Rose commented that she looked forward to the upcoming Broward Days in Tallahassee and meeting with Legislators. She also planned to schedule another pickleball event.

**CITY ATTORNEY REPORT**

City Attorney Pyburn shared that substitution of counsel letters had been signed with Ralph DeMeo, who had switched firms to Adams and Reese, in the City's lawsuit regarding Florida's Turnpike expansion. She also noted that there were additional parties interested in being named as plaintiffs in the lawsuit.

**COMMISSION COMMUNICATIONS**

Commissioner Rydell advised that he would not be attending Broward Days but would be in Tallahassee later in February. He commented that it was important to show that the City Commission was unified in fighting against suggested reforms, asking that this information be relayed to City employees. He shared that the Executive Director of the Solid Waste Authority (SWA) resigned effective immediately due to a personal medical situation with his family. He noted that it was crucial in the next three (3) months to delivering education to the public on solid waste policies and that several board members would be asked to step up efforts in the absence of the Executive Director. Commissioner Rydell commented that positive numbers had come out of the consultant's final SWA final report related to membership financial contributions, and he explained the changes. He noted that there had been positive feedback countywide with regard to the City's upcoming Holocaust memorial unveiling.

Commissioner Welch made comments regarding the latest SWA developments, pointing out it was not only land assets but also potential waste energy facilities that contributed to the financial costs. Commissioner Welch inquired who would lead the SWA in the interim, and Commissioner Rydell confirmed that the SES consultant team would take the helm during the transition of hiring a replacement. Commissioner Welch stated she was looking forward to Broward Days in Tallahassee with the hope she would be able to meet with several legislators and advocate on the City's behalf.

Commissioner Brodie expressed a traffic safety concern, including speeding and vehicles with modified mufflers on Lyons Road and Winston Park Boulevard, asking how to deter these issues. Chief of Police Hofer advised that they were in the process of obtaining grants for aggressive driving enforcement, providing funds for police personnel to work in the evenings to address those problems.

Vice Mayor Wasserman asked for an update on the progress of the storage facility behind Sprouts. Resilient Design & Development Director Justin Proffitt advised that it was under construction and moving steadily forward without issue. Vice Mayor Wasserman commented on the progress of the Greystar development project and inquired about the South Creek design phase. City Manager Rose reported the pavement design phase had not yet started pending completion of utility work by the City of Margate. She added that the Lakewood East design was moving forward, but noted that there was no additional parking planned at this time. Vice Mayor Wasserman asked about the City's ability to leverage sales tax, and City Manager Rose stated that she would look into it. Vice Mayor Wasserman commended everyone on their work with the Holocaust memorial, noting the City's sculpture would be the first in Broward County. He expressed dissatisfaction with the inequity of high school graduation locations implemented by the Broward County School Board.

Mayor Railey recognized everyone working on the Holocaust memorial and spoke about the overwhelming response from the community to participate in the event. She commented that she was also looking forward to the trip to Tallahassee for Broward Days, and she was excited to see the MainStreet project making progress. She expressed interest in having a groundbreaking ceremony, and City Manager Rose noted it would be scheduled once the area was stabilized.

## **ADJOURNMENT**

The meeting was adjourned at 8:40 p.m.

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Joseph J. Kavanagh, MMC  
City Clerk

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Date