

RESOLUTION NO. 2019-273

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF COCONUT CREEK AND PUBLIC CONSULTING GROUP TO PROVIDE A TRANSITIONAL STUDY FOR FIRE AND EMS SERVICES PURSUANT TO RFP NO. 09-11-19-09; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City issued a Request for Proposals (RFP) to contract with a qualified, professional company to perform a transitional study for Fire and Emergency Medical Services (EMS) services in Coconut Creek, with a focus on budgeting, staffing, and implementing a timeline for beginning Fire and EMS operations; and

WHEREAS, the work includes gathering data; conducting interviews with staff; reviewing best professional practices and department operational guidelines; reviewing potential performance impacts from recommended changes; and recommending a budget, proposing staffing levels, and developing a implementation timeline; and

WHEREAS, on August 18, 2019, the City issued 99 electronic invitations through the eBid System and received five (5) responsive submittals; and

WHEREAS, a selection committee consisting of Jeffery Gary, Fire Marshal; Bernadette Hughes, Assistant to the City Manager; and Pamela Kershaw, Human Resource Director, evaluated and ranked the responses in accordance with the following criteria: (1) Operational Plan for the City; (2) Qualifications and Experience; (3) Resources and Availability; (4) Past Performance; and (5) Price. This resulted in Public Consulting Group being ranked number one; and

WHEREAS, based on the results of the reference surveys, proposed pricing, the vendor's proposal, the evaluations performed, and presentations, the selection committee recommends awarding the contract to Public Consulting Group; and

WHEREAS, the work shall commence upon the execution of the agreement, with an estimated completion date of January 31, 2020; and

WHEREAS, the City Commission deems it to be in the best interest of the residents of the City of Coconut Creek to contract with Public Consulting Group to perform a transitional study for Fire and EMS services, including a proposed budget, proposed staffing levels, and implementation timeline.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this resolution. All exhibits attached hereto are incorporated herein and made a specific part of this resolution.

Section 2: That the City Commission has reviewed and hereby approves the agreement, attached hereto and made a part hereof, between the City of Coconut Creek and Public Consulting Group to perform a transitional study for Fire and EMS services.

Section 3: That the City Manager, or designee, is hereby authorized to execute the agreement, attached hereto and made a part hereof, between the City of Coconut Creek and Public Consulting Group to perform a transitional study for Fire and EMS services.

Section 4: That if any clause, section, other part or application of this resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or in application, it shall not affect the validity of the remaining portion or applications of this resolution.

Section 5: That this resolution shall be in full force and effect immediately upon its adoption.

Adopted this 14th day of November, 2019.

Sandra L. Welch, Mayor

Attest:

Leslie Wallace May, City Clerk

Welch Aye

Sarbone Absent

Tooley Aye

Belvedere Aye

Rydell Nay