

City of Coconut Creek

Community Development Block Grant (CDBG) Program
Consolidated Annual Performance Evaluation Report

(CAPER – PY 2015 – Eighth Year)

Grant No: B-15-MC-12-0054

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Pending Adoption December 8, 2016

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This Program Year (PY), the City continued it's First-Time Homebuyer Program and Minor Home Repair Program. The City's home repair and purchase assistance programs continued to be in high demand. These programs address the housing cost burden needs for low to moderate income households within the City. With these programs, the City achieved its anticipated goal of providing affordable housing for twelve (12) households. Actual accomplishments included eight (8) households provided home rehabilitation and four (4) household provided purchase assistance funds.

The City developed a program to provide assistance to low-to-moderate income youth. Scholarships were provided for participation in the City's summer camp program. Expenditures of this program will be reported next program year.

The City sponsored the Broward County Fair Housing Symposium in cooperation with HOPE, Inc. to promote and further fair housing practices in the South Florida community.

The City also continued its five-year Consolidated Plan, as developed in 2015, in collaboration with the Broward County HOME Consortium to align planning years with the other participating jurisdictions. The City will continue to explore opportunities to raise overall awareness of the CDBG Program and explore the ability to fund other types of activities that align with its 5-year Consolidated Plan, covering years 2015-2019.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Infrastructure Improvements	Non-Housing Community Development	CDBG:0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1	0	0.00%	0	(No Infrastructure Improvements were scheduled for PY 2015.)	0.00%
Maintain City's Affordable Housing Stock	Affordable Housing	CDBG: \$ 0/ Broward County HOME Consortium Funds: \$70,974/ State Housing Initiative Partnership: \$265,639	Homeowner Housing Rehabilitated	Household Housing Unit	20	27	135%	6	8	133 %

Promote Economic Opportunity	Non-Housing Community Development	CDBG: \$0	Businesses assisted	Businesses Assisted	5	0	0.00%	0	0	(No economic opportunity activities were scheduled for PY 2015.)	0.00%
Promote Homeownership Affordability	Affordable Housing	CDBG: \$265,061	Direct Financial Assistance to Homebuyers	Households Assisted	15	5	33.3%	5	4		80%
Public/Supportive Services	Non-Housing Community Development	CDBG: \$19,440	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25	15	0.00%	0	0	(Activity was developed for this PY. Funds are being moved to Purchase Assistance for PY 2016.)	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City's highest priority needs continue to be reducing housing cost burdens for low to moderate income households. The City's home repair and purchase assistance programs are designed to address these needs, increasing the affordability of safe and decent housing, while maintaining the City's affordable housing stock. As CDBG funds are limited, the City leverages these programs with state and local funding to ensure the greatest number of households assisted. This goal was accomplished through the institution of the First-time Homebuyer Program. Under this program financial aid was provided in the form of up to 50% of required home down payments, paid reasonable closing costs, provision of principle write down assistance, and interest rate subsidization. The City's accomplishments this year provided funding for affordable housing and community development needs within our jurisdiction.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	4	2
Black or African American	1	0
Asian	0	0
American Indian or American Native	0	0
Native Hawaiian or Other Pacific Islander	0	0
Total	5	2
Hispanic	2	0
Not Hispanic	3	2

Table 2 – Table of assistance to racial and ethnic populations by source of funds

*Table above is system generated. Below is a complete table and narrative, including all funding.

CDBG Beneficiaries		HOME Beneficiaries		SHIP Beneficiaries		Sustainable Beneficiaries		Total Beneficiaries
Income Categories		Income Categories		Income Categories		Income Categories		
31 - 50% AMI	1	31 - 50% AMI	1	31 - 50% AMI	1			3
51 - 80% AMI	4	51 - 80% AMI	1	51 - 80% AMI	2	0 - 80% AMI	0	7
				0-30% AMI	1	81 - 150% AMI	0	1
				81-120%	1			1
Race		Race		Race		Race		
Black	0	Black	0	Black	2	Black	0	2
White	4	White	2	White	2	White	0	8
Other	1	Other	0	Other	1	Other	0	2
Ethnicity		Ethnicity		Ethnicity		Ethnicity		
Hispanic	2	Hispanic	0	Hispanic	1	Hispanic	0	3
Non-Hispanic	3	Non-Hispanic	2	Non-Hispanic	4	Non-Hispanic	0	9
FHOH	1	FHOH	1	FHOH	3	FHOH	0	5

Narrative

- The racial/ethnic composition of those assisted through CDBG in PY2015 is as follows: (1) Black, (4) White and (1) other multi-cultural. (2) Households were of Hispanic ethnicity, and (1) households were headed by females. (0) Elderly household was assisted. Of those assisted, (1) household was in the low-income (31-50% AMI) category and (4) households were in the moderate-income (51-80% AMI) category.

- The racial/ethnic composition of those assisted through HOME in PY2015 is as follows: (0) Black, (2) White and (0) other multi-cultural. (0) Households were of Hispanic ethnicity, and (1) households were headed by females. (1) Elderly households were assisted. Of those assisted, (1) household was in the low-income (31-50% AMI) category and (1) households were in the moderate-income (51-80% AMI) category.
- The racial/ethnic composition of those assisted through SHIP in PY2015 is as follows: (2) Black, (2) White and (1) other multi-cultural. (1) Households were of Hispanic ethnicity, and (3) households were headed by females. (0) Elderly households were assisted. (1) Disabled household were assisted. Of those assisted, (1) household was in the low-income (0-30% AMI) category (1) household was in the low-income (31-50% AMI) category (2) households were in the moderate-income (51-80% AMI) category and (1) household was in the low-income (81-120% AMI) category.
- No residents were assisted through Linkage fund in PY2015.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		1,060,244	232,488.28
HOME		283,896	63,169.82
Other	Coconut Creek Linkage Fee	0	0
Other	State Housing Initiative Partnership	1,060,808	196,301.05

Table 3 - Resources Made Available

***Table above is system generated. Below is a complete table and narrative, including all funding sources.**

Project	PY 2015 Budget	(+/-) Revision	(+/-) PY 2015 Total Revision	Total Funds Expended (PY 15)	PY 2015 Balance	Amount Encumbered	PY 2015 Rate
Res Rehab CDBG:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
SHIP:	\$238,682.00	\$21,954.63	\$260,636.63	\$4,671.83	\$255,964.80	\$110,171.78	2%
HOME:	\$60,328.00	\$29,730.50	\$90,058.50	\$8,947.15	\$81,111.35	\$51,612.24	10%
Sustainable Home Repair Linkage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Sub-Total:	\$299,010.00	\$51,685.13	\$350,695.13	\$13,618.98	\$337,076.15	\$161,784.02	4%
CDBG:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
SHIP:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Linkage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
SUB-TOTAL:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Youth Scholarship Public Service CDBG:	\$19,440.00	\$0.00	\$19,440.00	\$0.00	\$19,440.00	\$0.00	0%
SHIP:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Linkage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
SUB-TOTAL:	\$19,440.00	\$0.00	\$19,440.00	\$0.00	\$19,440.00	\$0.00	0%
Purchase Assistance CDBG:	\$265,061.00	\$50,786.00	\$315,847.00	\$49,439.81	\$266,407.19	\$30,000.00	16%
SHIP:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
Linkage:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
SUB-TOTAL:	\$265,061.00	\$50,786.00	\$315,847.00	\$49,439.81	\$266,407.19	\$30,000.00	16%
Administration CDBG:	\$53,012.00	\$0.00	\$53,012.00	\$47,506.39	\$5,505.61	\$0.00	90%
SHIP:	\$26,957.00	\$0.00	\$26,957.00	\$26,957.00	\$0.00	\$0.00	100%
HOME:	\$10,646.00	\$0.00	\$10,646.00	\$1,191.10	\$9,454.90	\$0.00	11%
SUB-TOTAL:	\$90,615.00	\$0.00	\$90,615.00	\$75,654.49	\$14,960.51	\$191,784.02	83%
CDBG TOTAL	\$337,513.00	\$50,786.00	\$388,299.00	\$96,946.20	\$291,352.80	\$30,000.00	25%
SHIP TOTAL	\$265,639.00	\$21,954.63	\$287,593.63	\$31,628.83	\$255,964.80	\$110,171.78	11%
HOME TOTAL	\$70,974.00	\$29,730.50	\$100,704.50	\$10,138.25	\$90,566.25	\$51,612.24	10%
LINKAGE TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
GRAND TOTAL	\$674,126.00	\$102,471.13	\$776,597.13	\$138,713.28	\$637,883.85	\$191,784.02	18%

Narrative

CDBG

For PY 2015, the City of Coconut Creek was awarded **\$ 265,061.00** in CDBG funds. These funds were made available to the City by HUD on October 1, 2015 except where otherwise noted through substantial amendments. There was an additional **\$ 80,458.00** in CDBG funds available for PY 2015, making **\$ 345,519.00** the total funds available for use in the 2015 FY. CDBG expenditures for PY 2015 totaled **\$ 96,946.20**.

HOME

For PY 2015, the City of Coconut Creek was awarded **\$ 70,974.00** in HOME funds from the Broward County HOME Consortium. These funds were made available October 1, 2015 except where otherwise noted through substantial amendments. There was an additional **\$ 29,730.50** in HOME funds available for PY 2015, making **\$ 100,704.50** the total funds available for use in the 2015 FY. HOME expenditures for PY 2015 totaled **\$ 10,138.25**.

Linkage

In PY 2012, the City of Coconut Creek committed Affordable Housing Linkage fees of **\$330,000** to a Sustainable Home Repair Program within the City. As of September 30, 2015, 100% of these funds have been expended.

SHIP

A total of **\$ 265,639.00** in SHIP funds was made available by the Florida Housing Finance Corporation on July 1, 2015. There was an additional **\$ 21,954.63** in SHIP funds available for PY 2015, making **\$ 287,593.63** the total funds available for use in the 2015 FY. SHIP expenditures for PY 2015 totaled **\$ 31,628.83**.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
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Table 4 – Identify the geographic distribution and location of investments

*Table above is system generated. Please see narrative below for explanation of the City’s target areas.

Narrative

Residential Rehabilitation

Geographically Planned: Low and Moderate Income Households - Citywide.

Actual Geographical Area: Low and Moderate Income Households - Citywide.

Purchase Assistance

Geographically Planned: Low and Moderate Income Households - Citywide.

Actual Geographical Area: Low and Moderate Income Households - Citywide.

The City of Coconut Creek’s residential rehabilitation and purchase assistance programs are citywide to promote housing choice in the home-buying process and to expand assistance to the greatest number of people who require assistance.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

During PY 2015, the City leveraged local, state, and federal funds to meet priority needs as identified in the 2015-2019 Consolidated Plan with focus on those high priority needs identified in the 2015 Action Plan. The City currently does not have any funding source that requires matching.

The leveraging of funding resources is utilized by the City of Coconut Creek as a tool to better meet the needs of its low and moderate income persons. Leveraging CDBG dollars with the City's SHIP funding and Broward County HOME Consortium funding to support the City's programs ensures low and moderate income residents are provided comprehensive support. It allows the City to extend the level of assistance it can provide or scope of project that can be undertaken. The City has also made available \$330,000 from its Affordable Housing Linkage Fee to promote the availability of affordable housing in the City in the form of sustainable home repair. The Sustainable home repair program serves homeowners up to 150% AMI and is intended to promote energy efficiency and green retrofits to income eligible residents throughout the City in an effort to conserve resources and reduce housing expenses. To date nine (9) units have been completed, utilizing the Affordable Housing Linkage Fees.

All City of Coconut Creek-owned property has been mapped as part of the State's requirement that the City maintain a printed inventory of locally-owned land suitable for affordable housing. The several parcels of land that the City owns are committed for public use, such as parks; undevelopable, such as streets or landscape buffers; or lack the proper zoning. Therefore, it has been determined that they are not suitable for affordable housing. The City Commission will review this inventory every three years and the suitability for use as affordable housing.

*Tables below are system generated. The City of Coconut Creek is a member of the Broward County HOME Consortium, with Broward County serving as the lead agency and reporting all accomplishment data for participating jurisdictions.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	
2. Match contributed during current Federal fiscal year	
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	
4. Match liability for current Federal fiscal year	
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

*Tables below are system generated. The MBE/WBE report was electronically submitted to the Department of Housing and Urban Development on October 30, 2016. The City of Coconut Creek is a member of the Broward County HOME Consortium; therefore, the HOME portion of the MBE/WBE report has been submitted to the County on or before September 30, 2016.

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period			
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA
\$	\$	\$	\$
			Balance on hand at end of reporting period
			\$

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number						
Dollar Amount						
Sub-Contracts						
Number						
Dollar Amount						
	Total	Women Business Enterprises	Male			
Contracts						
Number						
Dollar Amount						
Sub-Contracts						
Number						
Dollar Amount						

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number						
Dollar Amount						

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired						
Businesses Displaced						
Nonprofit Organizations Displaced						
Households Temporarily Relocated, not Displaced						
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number						
Cost						

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	10	10
Number of special-needs households to be provided affordable housing units	2	2
Total	12	12

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	6	8
Number of households supported through the acquisition of existing units	6	4
Total	12	12

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City has seen a moderate increase in households seeking assistance, and as a result, correctly anticipated the total number of households supported during the program year. The City achieved its goal for residential rehabilitation. The demand for purchase assistance remains high. However, increased market competition has made it difficult for first-time homebuyers to enter into executed contracts. Four purchase assistance applicants closed on properties before the end of the year. Two additional applicants were under contract prior to the end of the year, but were scheduled to close after the close of the PY and will be reported next year.

The City has continued to use traditional advertising and outreach to promote awareness of the programs. In addition to standard notices of funding availability, the City has established a website with program information, utilized social media, including Facebook and Twitter, and the City's e-newsletter, Cocogram, to disseminate program information.

Discuss how these outcomes will impact future annual action plans.

During the 2015 Program Year, the City will pursue additional means to connect buyers with affordable residences and expand outreach to special needs households.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	1	1
Moderate-income	4	1
Total	5	2

Table 13 – Number of Persons Served

Narrative Information

- Of the households assisted with CDBG funding, four (4) were in the moderate-income (51-80% AMI) category and one (1) was in the low-income (31-50% AMI) category .
- Of the households assisted with HOME funding, one (1) household was in the moderate-income (51-80% AMI) category and one (1) was in the low-income (31-50% AMI) category .
- Of the households assisted with SHIP funding , (1) household was in the low-income (0-30% AMI) category (1) household was in the low-income (31-50% AMI) category (2) households were in the moderate-income (51-80% AMI) category and (1) household was in the low-income (81-120% AMI) category.
- No residents were assisted through Linkage fund in PY2015.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Coconut Creek did not receive any private or public resources targeted to prevent homelessness. The City will coordinate through the Continuum of Care (CoC) process to achieve the goals identified in Broward County's 10 Year Strategic Plan to End Homelessness.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City does not receive ESG funding.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City endorsed the County's 10 Year Strategic Plan to End Homelessness and continues to coordinate through the CoC process to achieve the goals identified. Where contacts are made to the City, the City's program administrator has the responsibility of coordinating the referral process for homelessness and chronic homelessness. The program administrator will also work with other private entities, non-profits, and public institutions to undertake strategies to prevent homelessness or ensure that persons who are homeless are pointed in the right direction for resources. Organizations listed as CoC service providers will be the source for building on the institutional structure.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City's program administrator has the responsibility of coordinating the referral process for homelessness and at-risk homelessness related contacts made to the City. The program administrator will also work with other private entities, non-profits, and public institutions to undertake strategies

preventing homelessness or to ensure that persons who are homeless are pointed in the right direction for resources. Organizations listed as CoC service providers will be the source for building on the institutional structure.

The City endorsed the County's 10 Year Strategic Plan to End Homelessness and continues to coordinate through the CoC process to achieve identified goals.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The City does not have project based public housing but does disseminate information regarding public housing options, such as Section 8, to clients who call and may need this type of assistance. This is primarily done through the City's program administrator.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The City of Coconut Creek funded a purchase assistance program, which provides zero interest deferred loans to income eligible first-time homebuyers.

Actions taken to provide assistance to troubled PHAs

No public housing authority has been established within the City of Coconut Creek. The City maintains an ongoing coordination with the Broward County Housing Authority.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City, through its Affordable Housing Advisory Committee (composed of 9 members from various sectors of the community), convened in September 2016 to begin an affordable housing study, which addresses barriers to affordable housing. The Committee reviewed the City's policies and procedures, ordinances, land development regulations, and the adopted comprehensive plan and recommended actions to remove barriers to affordable housing while protecting the ability of property to appreciate in value.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

During PY 2015, the City utilized purchase assistance funds to foster new affordable housing units throughout the City.

The City also funded a residential rehabilitation program to address code violations, health and safety related repairs, as well as energy efficiency improvements. The program is also designed to prevent deferred maintenance of the City's affordable housing stock and address accessibility related repairs for special needs households, including elderly and disabled.

In addition, the City's locally-funded sustainable home repair program served to retrofit the City's affordable housing stock, improving energy and water consumption, and decrease housing costs associated with utility expenses for workforce income households not served with federal and state dollars.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Participant property owners are notified of the hazards of lead-based paint and of the symptoms associated with lead-based contamination.

For residential properties receiving an average of up to and including \$5,000.00 per unit, the City shall:

Perform paint testing on the painted surfaces to be disturbed or replaced during rehabilitation activities, or presume that all these painted surfaces are coated with lead-based paint. If testing indicates that the surfaces are not coated with lead-based paint, safe work practices and clearance shall not be required. In addition, the City will follow all additional requirements as listed in 24 CFR 35.930 (b). For residential properties receiving an average of more than \$5,000.00 and up to and including \$25,000.00 per unit, the City shall follow requirements of 24 CFR 35.930(c), which include but are not limited to risk assessments

and interim controls.

For residential properties receiving an average of more than \$25,000.00 per unit, the City shall follow regulations as set forth in 24 CFR 35.930 (d), which include abatement.

The City will further coordinate with the Broward County Public Health Unit to implement educational programs on the hazards of lead-based paint and blood testing of children at-risk.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City's established housing activities focused on reducing housing cost burden for low income households within the City. Where city resources are unable to assist, the City continues to utilize the referral process and coordination with area public and private entities with available programs and resources.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City's consultant is responsible for maintaining and improving the institutional structure necessary to carry out the City's Consolidated Plan.

As part of the planning process, a list of the area's private industries (businesses), non-profit organizations, and public institutions were identified as resources that may be available to assist with carrying out the strategies indicated in the City's 2015 -2019 Consolidated Plan. For PY 2015 activities, appropriate entities have been utilized, as necessary, for various housing, community development strategies, and other priority needs identified. Additional organizations necessary to provide housing and community development services will become part of the City's service provider referral network.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Coconut Creek works closely with multiple local non-profit and public housing providers.

**Identify actions taken to overcome the effects of any impediments identified in the Identify
Actions taken to overcome the effects of any impediments identified in the jurisdictions
analysis of impediments to fair housing choice. 91.520(a)**

As part of the 2015-2019 Consolidated Planning process to realign planning cycles with Broward County HOME Consortium members, the City began revising its Analysis of Impediments to Fair Housing Choice. This activity was completed in PY 2015 and actions taken to overcome any identified impediments. In addition, the City is a sponsor of the annual Broward County Fair Housing Symposium

provided by HOPE, Inc. This support continued in PY 2015.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Frequency of Monitoring

Funded housing and community development activities were monitored on a monthly basis to determine progress and timely expenditure of funding. A year-end review was also conducted for completed activities and budget balances.

Self-Evaluation

The purchase assistance and home repair programs have had a positive effect on addressing cost burden and affordability issues for prospective buyers, preserving the City's affordable housing stock, and addressing the needs of elderly and disabled residents. These programs are designed to increase the availability of decent housing for low to moderate-income households. The home repair program also promotes economic opportunity by reducing the cost of deferred maintenance and housing expenses by addressing energy and water efficiency standards. In PY 2015 the demand for these programs remained high and cost burden continued to be a primary issue in South Florida. The City will be pursuing opportunities to expand outreach to special needs households to ensure that the most vulnerable populations are aware of the funding available through the City's programs.

The City has consistently met timeliness standards for expenditure of funds and, through monitoring, has been able to reprogram funds where needs are greatest.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Please see attached 2015 CAPER Timeline and Public Notice.

No citizen comments have been received to date. Citizen comments will be included as an additional attachment, if needed.

PUBLIC NOTICE

CITY OF COCONUT CREEK, FLORIDA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
CONSOLIDATED ANNUAL PERFORMANCE
EVALUATION REPORT (CAPER-PY 2015)

The City of Coconut Creek has completed its Consolidated Annual Performance Evaluation Report (CAPER PY-2015) as required by the U.S. Department of Housing and Urban Development (HUD) under 24 CFR Part 91. This report assesses the City's performance for Program Year 2015 relative to the expenditure of funds provided by HUD and other public and private entities.

This report is available for public review as of November 21, 2016 between the hours of 7:00 A.M. and 6:00 P.M., Monday - Thursday, at the at the Office of the City Clerk located at Coconut Creek City Hall, 4800 West Copans Road, Coconut Creek, FL 33063 and at the Department of Sustainable Development at the same address.

Written comments regarding this report may be submitted to the Department of Sustainable Development on or before 5:30 P.M., December 5, 2016 to be considered before the report is submitted to HUD. The City will submit this report to the local HUD office on or about December 28, 2016.

Prior to submission to HUD, the City of Coconut Creek will hold a public hearing on the PY 2015 CAPER on December 8, 2016 at 7:00 p.m. in the Commission Chambers at the Government Center located at 4800 West Copans Road, Coconut Creek, FL 33063. Interested parties are encouraged to attend and participate.

For additional information on this hearing, please contact Scott Stoudenmire, Deputy Director, Sustainable Development, at (954) 973-6756.

NOTE: If any person, firm, or corporation decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence, if any, upon which the appeal is based. (F.S. 286.0105)

NOTE: In accordance with the Americans with Disabilities Act and Florida Statutes 286.26, persons with disabilities needing special accommodations to participate in this hearing should contact the Office of the City Clerk at least 48 hours prior to the hearing at (954) 973-6774 for assistance.

City of Coconut Creek
Leslie Wallace May
City Clerk
November 20, 2016

**CITY OF COCONUT CREEK
CAPER PROGRAM YEAR 2015 TIMELINE**

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

<u>DATES</u>	<u>DESCRIPTION</u>
October 31, 2016	SECTION 3 REPORT – ONLINE to HUD
November 21, 2016	DRAFT COPY CAPER SENT TO CITY FOR REVIEW
November 20, 2016	PUBLIC NOTIFICATION OF 15 DAY COMMENT PERIOD OF 2015 CAPER
Nov 21, 2016 to Dec 5, 2016	PUBLIC COMMENT PERIOD (15 DAYS)
Nov 23, 2015	CAPER SUBMITTED TO CITY COMMISSION FOR REVIEW -- *Any comments received after will be included in CAPER.
December 8, 2016	CITY COMMISSION MEETING TO APPROVE 2015 CAPER
December 28, 2016	SUBMIT 2015 CAPER TO HUD MIAMI FIELD OFFICE

2015 CAPER Timeline

R-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City will continue to address the priority needs outlined in the Consolidated Plan through the approved activities in the 2015 Program Year. No changes in program objectives were made or are anticipated.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-50 - HOME 91.520(d)

* The City of Coconut Creek is a member of the Broward County HOME Consortium, with Broward County serving as the lead agency and reporting all accomplishment data for participating jurisdictions.

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations.

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

CR-60 - ESG 91.520(g) (ESG Recipients only)

*As the City of Coconut Creek does not receive ESG funds, the below data submission does not apply.

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name

Organizational DUNS Number

EIN/TIN Number

Identify the Field Office

Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance

ESG Contact Name

Prefix

First Name

Middle Name

Last Name

Suffix

Title

ESG Contact Address

Street Address 1

Street Address 2

City

State

ZIP Code

Phone Number

Extension

Fax Number

Email Address

ESG Secondary Contact

Prefix

First Name

Last Name

Suffix

Title

Phone Number

Extension

Email Address

2. Reporting Period—All Recipients Complete

Program Year Start Date	10/01/2015
Program Year End Date	09/30/2016

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name
City
State
Zip Code
DUNS Number
Is subrecipient a victim services provider
Subrecipient Organization Type
ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

**As the City of Coconut Creek does not receive ESG funds, the below data submission does not apply.*

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 14 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 15 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 16 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 17 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 18 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 19 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 20 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 21 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

*As the City of Coconut Creek does not receive ESG funds, the below data submission does not apply.

10. Shelter Utilization

Number of New Units – Rehabbed	
Number of New Units – Conversion	
Total Number of bed - nighths available	
Total Number of bed - nights provided	
Capacity Utilization	

Table 22 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

CR-75 – Expenditures

*As the City of Coconut Creek does not receive ESG funds, the below data submission does not apply.

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 23 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing			

Table 24 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Essential Services			
Operations			
Renovation			
Major Rehab			
Conversion			
Subtotal			

Table 25 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2013	2014	2015
Street Outreach			
HMIS			
Administration			

Table 26 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2013	2014	2015

Table 27 - Total ESG Funds Expended

11f. Match Source

	2013	2014	2015
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government			
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 28 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2013	2014	2015

Table 29 - Total Amount of Funds Expended on ESG Activities