

*DIVISION 2. PARKS AND RECREATION ADVISORY BOARD<sup>1</sup>*

**Sec. 2-206. Creation.**

There is hereby created and established in the city an advisory board to be known as the parks and recreation advisory board.

(Code 1980, § 2-126; Ord. No. 137-83, § 1, 7-26-83; Ord. No. 116-85, § 1, 4-25-85)

**Sec. 2-207. Function.**

- (a) The parks and recreation advisory board shall act in an advisory capacity to the city commission. It shall review and evaluate proposals to use, change or create parks and recreational facilities for city residents.
- (b) The parks and recreation advisory board shall assist with review and development of long-range plans for new and/or improved recreational equipment and facilities.
- (c) The parks and recreation advisory board shall work to stimulate greater community awareness and encourage resident use of parks, recreation programs and services, greenways/trails, and recreation facilities.
- (d) The parks and recreation advisory board meetings shall serve as a public forum for the discussion of the creation, operation and maintenance of proposed and existing city parks and recreational facilities. This forum shall assist the parks and recreation director in determining what recreational facilities and programs are most appropriate to meet the needs of the communities they serve.

(Code 1980, § 2-128; Ord. No. 116-85, § 1, 4-25-85; Ord. No. 156-91, § 1, 1-9-92; Ord. No. 2019-033 , § 2, 1-23-20)

**Sec. 2-208. Membership.**

- (a) The parks and recreation advisory board shall consist of five (5) regular members and one (1) alternate. Each member of the city commission shall nominate one (1) person to fill each position of membership on the parks and recreation advisory board. The majority of the city commission shall approve the nominations. The length of term for membership shall be as fixed by ordinance of the city.

---

<sup>1</sup>Cross reference(s)—Parks and recreation generally, Ch. 15Cross reference(s)—.

- 
- (b) There shall be one (1) alternate member of the board, to be nominated by the mayor and approved by the majority of the city commission. The length of the term of the alternate shall be as fixed by ordinance of the city.
- (c) In appointing members to the board the following shall, to the extent practicable, be considered:
- (1) Full-time city residency.
  - (2) Experience in any of the following fields: Fitness, health, athletics, recreation, parks, special event planning, landscape architecture, biology, climate change, education, engineering, environmental science, forestry, gardening, geology, horticulture, sustainability, or urban planning;
  - (3) Current or prior engagement in one (1) or more parks and recreation activity, such as community athletic leagues, community center recreation programs, park programs, special events, volunteer activities, or fitness membership;
  - (4) Expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of those activities; or
  - (5) Alternatively, demonstration of a strong and sincere commitment to the intent set forth in this section or possession of an outstanding reputation for civic activity and interest, integrity, and responsibility with preference to applicants who have completed Coconut Creek Citizen's Academy.

(Code 1980, § 2-127; Ord. No. 137-83, § 1, 7-26-83; Ord. No. 116-85, § 1, 4-25-85; Ord. No. 122-96, § 3, 5-9-96; Ord. No. 2019-033 , § 2, 1-23-20)

### **Sec. 2-209. Officers.**

The parks and recreation advisory board, from its membership, shall elect a chairperson and a vice-chairperson. The term of office for chairperson and vice-chairperson shall be for one (1) year.

(Code 1980, § 2-130; Ord. No. 137-83, § 1, 7-26-83; Ord. No. 116-85, § 1, 4-25-85; Ord. No. 136-97, § 1, 8-28-97)

### **Sec. 2-210. Meetings.**

The regular quarterly meetings of the parks and recreation advisory board shall be held each quarter at a time and date selected by the current board. Regular quarterly meetings shall be held at the Coconut Creek Government Center, unless otherwise specified. Special meetings may be called at any time by the chairperson. The chairperson shall call a special meeting of the board when requested to do so by three (3) members of the board. At least forty-eight (48) hours' notice shall be given prior to the call of a special meeting except in emergency situations. All meetings must comply with the provisions of the Florida "Sunshine" Law. All meetings shall be conducted according to Robert's Rules of Order.

---

(Code 1980, § 2-129; Ord. No. 137-83, § 1, 7-26-83; Ord. No. 116-85, § 1, 4-25-85; Ord. No. 151-87, § 1, 5-28-87; Ord. No. 2019-033 , § 2, 1-23-20)

State law reference(s)—Public meetings and records, F.S. § 286.011.

**Sec. 2-211. Quorum, voting requirements.**

Attendance of three (3) members of the parks and recreation advisory board at any duly authorized meeting shall constitute a quorum. An affirmative vote of three (3) members of the board shall at all times be necessary to pass any motion or matter of business brought to the parks and recreation advisory board.

(Code 1980, § 2-131; Ord. No. 137-83, § 1, 7-26-83; Ord. No. 116-85, § 1, 4-25-85)

**Sec. 2-212. Committees.**

The parks and recreation advisory board shall create those standing committees it deems necessary for the carrying out of its responsibility as set forth in section 2-207.

(Code 1980, § 2-132; Ord. No. 137-83, § 1, 7-26-83; Ord. No. 116-85, § 1, 4-25-85)

**Secs. 2-213—2-225. Reserved.**