



KAREN M. BROOKS
CITY MANAGER

October 19, 2020

Dear FIABC Selection Committee:

It is my pleasure to nominate Fire Marshal Jeffery Gary for the "Robert (Red Bob) Aspinall Fire Marshal of the Year" Award for the Fire Inspectors Association of Broward County (FIABC).

Jeff's dedication and commitment to the City of Coconut Creek and Community Risk Reduction is unparalleled. Since 2015, he has worked tirelessly to enhance fire services for the residents of Coconut Creek. Some examples of what Jeff has accomplished are reducing Fire Rescue response times, completion of more annual fire inspections, and providing more public education by adding a dedicated Fire Public Educator position.

While Fire Marshal duties vary, Jeff's regular duties go beyond the typical responsibilities of a Fire Marshal. He indeed wears many hats directly responsible for the City of Coconut Creek's Fire Administration Division serving as the contract administrator of a \$10 Million Fire Rescue and EMS Services outsourced contract. In addition, he serves as Fire's budget manager, ISO liaison, and emergency management manager. Furthermore, he coordinates fire operations at the City's Annual Butterfly Festival, performs the City's Citizen Academy presentations, oversees the fire stations alerting systems, and co-chairs the City's Public Safety Advisory Board.

This year alone, Jeff has coordinated delivery of medical supplies to Assisted Living Facilities, facilitated the setting up of Broward County COVID-19 testing sites, assisted with the city's efforts to improving dispatch services, specked and purchased a new fire engine and rescue truck, and helped planned for future Fire Station 113.

Of significance, the City currently contracts with a neighboring city for fire protection and EMS services. At the end of the contract year, the city will be providing those services in-house and is in the process of establishing our own Fire Department. Jeff is the lead on the implementation team consisting of staff from several departments including Police, Human Resources, Finance, Information Technology, Public Works, and City Manager's Office.

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With all of these responsibilities, Jeff has continued to exceed expectations in every one of his job functions while reducing the department's employee turnover rate and motivating and encouraging his team to achieve various certifications.

For all of these reasons and more, I am honored to recommend Fire Marshal Jeffery Gary as the FIABC Fire Marshal of the Year for 2020.

Sincerely,

A handwritten signature in blue ink that reads "Karen M Brooks". The signature is written in a cursive, flowing style.

KAREN M. BROOKS
City Manager