

RESOLUTION NO. 2019-186

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED ENGAGEMENT LETTER FOR AUDITING SERVICES BETWEEN THE CITY OF COCONUT CREEK AND KEEFE MCCULLOUGH & CO. LLP PURSUANT TO RFP NO. 06-12-19-10; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 11.45, Florida Statutes, and Section 308 of the City Charter, require that an annual audit of City accounts be conducted by an independent certified public accountant and/or firm; and

WHEREAS, the City's intent of the Request For Proposals (RFP) is to contract with a qualified independent certified public accountant and/or firm licensed to practice in the State of Florida for the purpose of providing an annual examination of the financial statements and records of the City of Coconut Creek; and

WHEREAS, the audit shall be conducted for the purpose of forming an opinion of the general-purpose financial statements taken as a whole and to determine whether operations were conducted in accordance with legal and regulatory requirements; and

WHEREAS, these audits are to be performed in accordance with auditing standards generally accepted in the United States and the standards for financial audits set forth in the U.S. General Accounting Office's (GOA) Government Auditing Standards, the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), Audits of State and Local Governments and the provisions of the Florida Single Audit Act; and

WHEREAS, the City received four (4) responsive proposals, which were evaluated based on criteria in the RFP by an audit committee, consisting of Karen M. Brooks, Deputy City Manager/CFO; Peta-Gay Lake, Deputy Director of Finance and

Administrative Services; Eileen Cabrera, Engineer II of Utilities and Engineering; and Kim Moskowitz, Director of Financial Services, City of Coral Springs; and

WHEREAS, the audit committee short-listed to the top three (3) firms: (1) Keefe McCullough & Co. LLP, (2) Moore Stephens Lovelace, P.A., and (3) GLSC & Company, PLLC; and

WHEREAS, the audit committee recommends number one ranked firm Keefe McCullough & Co. LLP for contract award; and

WHEREAS, the initial contract period shall be for three (3) years with the option to renew for two (2) additional one (1) year periods; and

WHEREAS, the total price for auditing services shall be \$192,750 for the initial three (3) years (2019, 2020 and 2021); and

WHEREAS, the pricing for additional services may be used in accordance with the established fixed prices per service.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA:

Section 1: That the foregoing “WHEREAS” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this resolution. All exhibits attached hereto are incorporated herein and made a specific part of the resolution.

Section 2: That the City Commission has reviewed and hereby approves the engagement letter between the City of Coconut Creek and Keefe McCullough & Co. LLP for auditing services pursuant to RFP No. 06-12-19-10.

Section 3: That the City Manager, or designee, is hereby authorized to execute said engagement letter between the City of Coconut Creek and Keefe McCullough & Co. LLP.

Section 4: That if any clause, section, other part or application of this resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or in

application, it shall not affect the validity of the remaining portion or applications of this resolution.

Section 5: That this resolution shall be in full force and effect immediately upon its adoption.

Adopted this 8th day of August _____, 2019.

Sandra L. Welch, Mayor

Attest:

Leslie Wallace May, City Clerk

Welch	<u>Aye</u>
Sarbone	<u>Aye</u>
Tooley	<u>Aye</u>
Belvedere	<u>Absent</u>
Rydell	<u>Aye</u>