

RESOLUTION NO. 2015-189

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AN AGREEMENT WITH THREE (3) FIRMS FOR RESIDENTIAL INSPECTION AND COST ESTIMATING SERVICES PURSUANT TO RFP NO. 07-08-15-10: (1) TSI ASSOCIATES, INC., (2) SOFL CORPORATION, AND (3) HOUSING AND ASSISTIVE TECHNOLOGY, INC.; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City issued a Request for Proposals (RFP) to contract with three (3) firms to determine the extent of rehabilitation needed in residences and to estimate the cost for each repair project under the City of Coconut Creek's Minor Home Repair Program. While all three (3) firms are to provide inspection and cost estimating services, two (2) of the firms will focus on regular home repairs and one (1) firm will focus on accessibility and/or barrier-free modifications; and

WHEREAS, the City's Minor Home Repair Program utilizes funds from the U.S. Department of Housing and Urban Development (HUD), the Florida Housing Finance Corporation (FHFC), and the City's Affordable Housing Trust Fund, through the following programs: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and State Housing Initiatives Partnership (SHIP); and

WHEREAS, as part of the program requirements, every two (2) years the City must competitively solicit potential vendors and create a pool of prequalified firms to provide these services; and

WHEREAS, the City issued seven (7) electronic invitations through the eBid System on June 14, 2015, and three (3) vendors submitted responses; and

WHEREAS, a Selection Committee consisting of Scott Stoudenmire, Deputy Director of Sustainable Development; Sean Flanagan, Deputy Building Official; and Marianne Bowers, Housing and Grants Specialist reviewed and evaluated the three (3) submittals; and

WHEREAS, after an extensive evaluation process, which included review of each firm's personnel, past record, experience, certifications and current project workloads, staff is recommending to the City Commission that TSC Associates, Inc., SoFI Corporation and Assistive Technology, Inc., be approved for the performance of these services under the City's Minor Home Repair Programs; and

WHEREAS, the contract period shall be for two (2) years, beginning on September 14, 2015; and

WHEREAS, based on the results of the qualification statements and the evaluations performed, staff is recommending the three (3) residential inspection and cost estimating services firms be approved by City Commission and the attached agreements be executed by the City Manager or designee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA:

Section 1: That the City Commission has reviewed and approves the attached agreements between the City of Coconut Creek and the three (3) residential inspection and cost estimating service firms pursuant to RFP No. 07-08-15-10 and Exhibit "A" Fee Schedule.

Section 2: That the City Manager, or designee, is hereby authorized to execute the attached agreements between the City of Coconut Creek and (1) TSC Associates, Inc., (2) SoFI Corporation, and (3) Housing and Assistive Technology, Inc.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

Adopted this 10th day of September, 2015.

Rebecca A. Tooley, Mayor

ATTEST:

Leslie Wallace May, MMC
City Clerk

Tooley	<u>Aye</u>
Belvedere	<u>Aye</u>
Sarbone	<u>Aye</u>
Welch	<u>Aye</u>
Rydell	<u>Aye</u>