

AGREEMENT

between

THE CITY OF COCONUT CREEK

And

VECTOR FLEET MANAGEMENT, LLC

for

FLEET MANAGEMENT AND MAINTENANCE SERVICES

RFP NO. 06-27-18-10

THIS AGREEMENT is made and entered into this _____ day of _____, 2018 by and between the City of Coconut Creek, a municipal corporation, with principal offices located at 4800 West Copans Road, Coconut Creek, FL 33063 (the "City") and Vector Fleet Management, LLC Company with offices located at 9300 Harris Corners Parkway, Suite 350, Charlotte, NC 28269 (the "Vendor") to provide Fleet Management and Maintenance Services pursuant to RFP No. 06-27-18-10.

Now therefore, in consideration of the mutual covenants hereinafter set forth, the City and Vendor agree as follows:

1) The Contract Documents

The contract documents consist of this Agreement, conditions of the contract of RFP No. 06-27-18-10, all addenda issued prior to, and all modifications issued after execution of this Agreement. These contract documents form the Agreement, and all are as fully a part of the Agreement if attached to this Agreement or repeated therein.

2) The Work

The Vendor shall perform all work for the City required by the contract documents and as set forth below:

- a) Vendor shall furnish all labor, materials, and equipment necessary as indicated in the specifications herein.
- b) Vendor shall supervise the work force to ensure that all workers conduct themselves and perform their work in a safe and professional manner. Vendor shall comply with all OSHA safety rules and regulations in the operation of equipment and in the performance of the work. Vendor shall at all times have a competent supervisor on the job site to enforce these policies and procedures at the Vendor's expense.
- c) Vendor shall provide the City with seventy-two (72) hours written notice prior to the beginning of work under this Agreement and prior to any schedule change with the exception of changes caused by inclement weather.
- d) Vendor shall comply with any and all Federal, State, and local laws and regulations now in effect, or hereinafter enacted during the term of this Agreement, which are applicable to the Vendor, its employees, agents or subcontractors, if any, with respect to the work and services described herein.
- e) Vendor shall have one (1) certified Harley Davidson mechanic on duty at all times at the start of the contract. Additionally, vendor shall make a Harley Davidson mechanic

available to the City within thirty (30) minutes in the event that the Harley Davidson mechanic assigned to the City is unavailable or the work load requires an additional Harley Davidson mechanic as determined by the Public Works Director or designee.

On May 1, 2019, the Vendor shall have two (2) certified Harley Davidson mechanics on duty at all times. Additionally, vendor shall make a Harley Davidson mechanic available to the City within thirty (30) minutes in the event that the Harley Davidson mechanic assigned to the City is unavailable or the work load requires an additional mechanic as determined by the Public Works Director or designee.

In the event that the Vendor is unable to provide an additional Harley Davidson certified mechanic within thirty (30) minutes due to a change in contractual relationships with its other customers, vendor shall have a third Harley Davidson certified mechanic assigned to the City of Coconut Creek.

All penalties as noted in the contract shall apply if the vendor is unable to meet the requirements related to providing certified Harley Davidson mechanics.

3) Contract Price

The Agreement shall be performed in current funds pursuant to RFP No. 06-27-18-10. Pricing shall be as per Attachment "A" - Schedule of Proposal Prices.

4) Contract Term

The initial Agreement period shall be for five (5) years, beginning on October 6, 2018 through October 5, 2023.

5) Contract Extension

The City reserves the right to extend the Agreement for five (5) additional one (1) year periods, providing both parties agree to the extension; all the terms, conditions and specifications remain the same; and such extension is approved by the City. Vendor shall give written notice to the City not less than ninety (90) days prior to renewal date of any adjustment in the initial Contract amount. Agreement renewal shall be based on satisfactory performance, mutual acceptance, and determination that the Contract is in the best interest of the City.

In the event services are scheduled to end because of the expiration of this contract, the Vendor shall continue the service upon the request of the Contract Administrator. The extension period shall not extend for more than ninety (90) days beyond the expiration date of the existing contract. The Vendor shall be compensated for the service at the rate(s) in effect when the City invokes this extension clause.

6) Conditions for Emergency/Hurricane or Disaster

It is hereby made a part of this agreement that before, during and after a public emergency, disaster, hurricane, flood or other substantial loss that the City of Coconut Creek shall require a "first priority" basis for goods and services. It is vital and imperative that the majority of citizens are protected from any emergency situation which threatens public safety and health, as determined by the City Manager. Awarded Vendor/Contractor agrees to rent/sell/lease all goods and services to the City or other governmental entities, as opposed to a private citizen or corporation, on a first priority basis. The City expects to pay a fair and reasonable price for all products/services in the event of a disaster, emergency or hurricane. Awarded Vendor/Contractor shall furnish a twenty-four (24) hour telephone number in the event of such an emergency.

7) Independent Contractor

Vendor is an independent Contractor under this Agreement. Personal services provided by the Vendor shall be by employees of the Vendor and subject to supervision by the Contractor, and not as officers, employees, or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this Agreement shall be those of the Vendor.

8) Assignment and Subcontracting

No assignment of this Agreement or any right occurring under this Agreement shall be made, in whole or in part, by the Contractor without the express written consent of the City Commission which consent shall not be unreasonably withheld. In the event of any assignment, the assignee shall assume the rights, duties and responsibilities of the Contractor.

9) Notice

Whenever either party desires or is required under this Agreement to give notice to any other party, it must be given by written notice, sent by registered United States mail, with return receipt requested, addressed to the party for whom it is intended at the following addresses.

CITY

City Manager
City of Coconut Creek
4800 West Copans Road
Coconut Creek, FL 33063
With a copy to the City Attorney at the same address.

VENDOR

Aubrey Felton
Vector Fleet Management, LLC
9300 Harris Corners Parkway, Suite 350
Charlotte, NC 28263
Phone: 864-363-6278 Cell: 561-339-6877
Fax: 704-921-9880
Email: Afelton@vectorfleet.com

10) Agreement Subject to Funding

This Agreement shall remain in full force and effect only as long as the expenditures provided for in the Agreement have been appropriated by the City Commission of the City of Coconut Creek in the annual budget for each fiscal year of this Agreement, and is subject to termination based on lack of funding.

11) Venue

The parties waive the privilege of venue and agree that all litigation between them in the state courts shall take place exclusively in the Seventeenth Judicial Circuit in and for Broward County, Florida and that all litigation between them in the federal courts shall take place exclusively in the Southern District in and for the State of Florida.

12) Signatory Authority

The Vendor shall provide the City with copies of requisite documentation evidencing that the signatory for Vendor has the authority to enter into this Agreement.

13) Severability; Waiver of Provisions

Any provision in this Agreement that is prohibited or unenforceable in any jurisdiction shall, as to

such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof or affecting the validity or enforceability of such provisions in any other jurisdiction. The non-enforcement of any provision by either party shall not constitute a waiver of that provision nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

14) Merger; Amendment

This Agreement constitutes the entire Agreement between the Vendor and the City, and negotiations and oral understandings between the parties are merged herein. This Agreement can be supplemented and/or amended only by a written document executed by both the Vendor and the City.

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IN WITNESS WHEREOF, the parties have made and executed this Agreement on the respective dates under each signature. CITY OF COCONUT CREEK, through its City Manager or designee and Vector Fleet Management, LLC, signing by and through James A. Overstreet, President, duly authorized to execute same.

CITY OF COCONUT CREEK

ATTEST:

Mary C. Blasi, City Manager Date

Leslie Wallace May Date
City Clerk

Approved as to form and legal sufficiency:

Terrill C. Pyburn, City Attorney Date

VENDOR

ATTEST:

Company Name

(Corporate Secretary)

Signature of President/Owner Date

Type/Print Name of Corporate Secy.

Type/Print Name of President/Owner

(CORPORATE SEAL)

CORPORATE ACKNOWLEDGEMENT

STATE OF FLORIDA:

:SS

COUNTY OF _____:

I HEREBY CERTIFY that on this day, before me, an Officer duly authorized in the State aforesaid and in the County aforesaid to take acknowledgments, personally appeared _____, of _____ a _____ Corporation, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged before me that he/she executed the same.

WITNESS my hand and official seal this _____ day of _____, 201 .

Signature of Notary Public
State of Florida at Large

Print, Type or Stamp
Name of Notary Public

- Personally known to me or
- Produced Identification

Type of I.D. Produced

- DID take an oath, or
- DID NOT take an oath.

ATTACHMENT "A"
SCHEDULE OF PROPOSAL PRICES

1.	Description	UOM	Vector Fleet Management, LLC
1.1	Wages & Salaries - Management/Admin. Personnel	YR	\$111,563.25
1.2	Wages & Salaries - Mechanics	YR	\$223,126.50
1.3	Wages & Salaries - Parts Personnel	YR	\$0.00
1.4	Wages & Salaries - Other Personnel	YR	\$0.00
1.5	Fringe Benefits	YR	\$112,121.07
1.6	Parts & Supplies - Parts & Accountable Supplies	YR	\$184,783.64
1.7	Parts & Supplies - Indirect Shop Supplies	YR	\$7,500.00
1.8	Subcontractor Services	YR	\$21,535.77
1.9	Overhead	YR	\$84,160.00
1.1	Corporate Admin. & Mgmt. Fees	YR	\$73,670.00
2. Targeted Operating Budget Services - YEAR ONE (1)		TOTAL	\$818,460.23
2.1	Wages & Salaries Management/Admin. Personnel	YR	\$112,528.26
2.2	Wages & Salaries Mechanics	YR	\$225,056.52
2.3	Wages & Salaries Parts Personnel	YR	\$0.00
2.4	Wages & Salaries Other Personnel	YR	\$0.00
2.5	Fringe Benefits	YR	\$113,090.90
2.6	Parts & Supplies - Parts Accountable Supplies	YR	\$187,667.90
2.7	Parts & Supplies - Indirect Shop Supplies	YR	\$7,500.00
2.8	Subcontractor Services	YR	\$21,858.80
2.9	Overhead	YR	\$81,939.51
2.1	Corporate Admin. & Mgmt. Fees	YR	\$74,150.00
3. Targeted Operating Budget Services - YEAR TWO (2)		TOTAL	\$823,791.89
3.1	Wages & Salaries Management/Admin. Personnel	YR	\$115,263.87
3.2	Wages & Salaries Mechanics	YR	\$230,527.75

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3.3	Wages & Salaries Parts Personnel	YR	\$0.00
3.4	Wages & Salaries Other Personnel	YR	\$0.00
3.5	Fringe Benefits	YR	\$115,840.19
3.6	Parts & Supplies - Parts & Accountable Supplies	YR	\$190,454.41
3.7	Parts & Supplies - Indirect Shop Supplies	YR	\$7,500.00
3.8	Subcontractor Services	YR	\$22,186.69
3.9	Overhead	YR	\$82,920.83
3.10	Corporate Admin. & Mgmt. Fees	YR	\$75,652.00
4. Targeted Operating Budget Services - YEAR THREE (3)		TOTAL	\$840,345.74
4.1	Wages & Salaries Management/Admin. Personnel	YR	\$118,096.42
4.2	Wages & Salaries Mechanics	YR	\$236,192.84
4.3	Wages & Salaries Parts Personnel	YR	\$0.00
4.4	Wages & Salaries Other Personnel	YR	\$0.00
4.5	Fringe Benefits	YR	\$118,686.90
4.6	Parts & Supplies - Parts & Accountable Supplies	YR	\$193,566.85
4.7	Parts & Supplies - Indirect Shop Supplies	YR	\$7,500.00
4.8	Subcontractor Services	YR	\$22,519.49
4.9	Overhead	YR	\$83,919.83
4.10	Corporate Admin. & Mgmt. Fees	YR	\$77,200.00
5. Targeted Operating Budget Services - YEAR FOUR (4)		TOTAL	\$857,682.33
5.1	Wages & Salaries Management/Admin. Personnel	YR	\$121,031.49
5.2	Wages & Salaries Mechanics	YR	\$242,062.98
5.3	Wages & Salaries Parts Personnel	YR	\$0.00
5.4	Wages & Salaries Other Personnel	YR	\$0.00
5.5	Fringe Benefits	YR	\$121,636.65
5.6	Parts & Supplies - Parts & Accountable Supplies	YR	\$196,582.85

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5.7	Parts & Supplies - Indirect Shop Supplies	YR	\$7,500.00
5.8	Subcontractor Services	YR	\$22,857.28
5.9	Overhead	YR	\$84,935.83
5.10	Corporate Admin. & Mgmt. Fees	YR	\$78,794.00
Targeted Operating Budget Services YEAR FIVE (5)		TOTAL	\$875,401.08
TOTAL YEARS 1 THROUGH 5			\$4,215,681.27
6. Optional	Parts	Parts % Cost & Misc.	
6.1	Parts Costs	0%	
6.2	Vehicle Equipment Install, non-target regular time, after normal shop hours.	\$ 49.27 per hour	