

City of Coconut Creek InterOffice Memorandum

To: Peta-Gay Lake, Director
Finance and Administrative Services

Date: December 19, 2022

From: Aliea Seeram, Procurement Technician

Subject: **Disposition of Damaged
Vehicle 1432**

Authority:

Procurement Policies & Procedures Manual - Section 35: Surplus

35.6 Disposition of Surplus Property

- (2) Property that is in a wrecked, inoperable or partially dismantled condition, or that has deteriorated to the point that it has no apparent monetary value, or may pose a potential risk to the City if disposed of through a sale, may be discarded as trash through an environmentally acceptable method, upon receipt or written approval by the Procurement Official or designee.

Issue:

Vehicle number 1432 was involved in an accident on 08/12/2022. The City's insurance carrier, Preferred Government Claims Services (PGCS) requested an inspection on the vehicle from Appraisers of Central Florida. Appraisers of Central Florida reported that the vehicle will be considered a total loss. PGCS will handle the disposition of the vehicle and will issue the City cash value. Risk Management will coordinate the disposition of the vehicle. Please reference attached backup documents for further details.

APPROVED

DATE

DENIED



Peta-Gay Lake, Director
Finance & Administrative Services

12/20/22

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