



CITY OF COCONUT CREEK

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OFFICE OF THE CITY CLERK

4800 WEST COPANS ROAD

COCONUT CREEK, FLORIDA 33063

CITY OF COCONUT CREEK

CITY CLERK DEPARTMENT

APPLICATION FOR CITY BOARDS

This information is for consideration of appointment to a City Board. A description of the responsibilities of each Board is on the back of this application. Please complete and return this form to the City Clerk, along with a brief resume of your education and experience.

1. Name: Debra Voorhees Home Phone: 954-309-6972
2. Home Address: 5204 NW 54th St, Coconut Creek, FL 33073
3. E-mail Address: Debra.Voorhees@yahoo.com Fax Number: 305-252-7029
4. Business: Assurant Inc. Business Phone: 305-252-7053 x 35462
5. Business Address: 11222 Quail Roost Dr, Miami, FL 33157
6. Are you a resident of Coconut Creek? Yes No
7. Are you a registered voter? Yes No
8. Do you hold a public office? Yes No
9. Are you employed by the City? Yes No
10. Are you currently a member of a City Board? Yes No
11. Have you ever served on a City Board? Yes No
12. Are you away from the City on extended vacation or business trips during the year? Yes No

13. PLEASE CHECK THE BOARDS ON WHICH YOU ARE INTERESTED IN SERVING:
(See brief description on the back of this page.)

- | | | | |
|--------------------------------|--------------------------|---------------------------------------|-------------------------------------|
| *CIVIL SERVICE BOARD | <input type="checkbox"/> | ENVIRONMENTAL ADVISORY BOARD | <input type="checkbox"/> |
| PARKS & RECREATION BOARD | <input type="checkbox"/> | *PLANNING & ZONING BOARD | <input checked="" type="checkbox"/> |
| MEMORIAL/RECOGNITION COMMITTEE | <input type="checkbox"/> | AFFORDABLE HOUSING ADVISORY COMMITTEE | <input type="checkbox"/> |
| | | OTHER _____ | <input type="checkbox"/> |

14. Briefly describe your qualifications to serve on this Board: Attached Resume

15. Would you consider serving on a Board other than the one(s) selected? Yes No

SIGNATURE: Debra Voorhees
Date: 3/20/17

Note: (1) Application effective for ONE YEAR from date of completion.

- (2) If you have any questions on the above, please call the City Clerk's Office at (954) 973-6774.
* Financial Disclosure Form is required upon appointment to the Board.

PHONE (954) 973-6774 EMAIL: LMay@coconutcreek.net <http://www.coconutcreek.net> FAX (954) 973-6794

DESCRIPTION OF CITY BOARDS

CIVIL SERVICE BOARD

The Civil Service Board is responsible for hearing appeals of any regular Civil Service employee who has been suspended without pay for more than twenty-four (24) hours, demoted, or dismissed and reports its written decision to the City Manager. It also hears and decides grievances of regular Civil Service employees. This Board meets on an as-needed basis.

ENVIRONMENTAL ADVISORY BOARD

The Environmental Advisory Board is responsible for acting in an advisory capacity to the City Commission on matters concerning and affecting the environment of the City, including the monitoring of air, ground water, and surface water quality programs, and for recommendation of grant applications relating to the environment. This Board meets on an as-needed basis.

PARKS AND RECREATION BOARD

The Parks and Recreation Advisory Board is responsible for acting in an advisory capacity to the City Commission on the establishment of long-range plans for new and/or improved recreational facilities and the creation of new parks and recreational facilities and improvements to existing facilities.

PLANNING AND ZONING BOARD

The Planning and Zoning Board acts on matters pertaining to land planning and Comprehensive Plan implementation, including final action on site plans and on requests for variances and special exceptions. It also makes recommendations to the City Commission concerning plats, zoning and land use changes, special land use requests, Planned Unit Developments, and land development regulations and codes.

AFFORDABLE HOUSING ADVISORY COMMITTEE

The Affordable Housing Advisory Committee (AHAC) is responsible for making recommendations to the City Commission on incentives for affordable housing through the City's Local Housing Assistance Program. Specifically, the AHAC shall evaluate established policies, procedures, ordinances, land development regulations, and the local government comprehensive plan and report to the City Commission, including any recommended changes. This Board meets on an as-needed basis.

MEMORIAL/RECOGNITION COMMITTEE

The Memorial/Recognition Committee is responsible for reviewing nominations of individuals to be honored by either a Memorial Recognition, placement on the Wall of Honor, or placement on the Sports Wall of Fame. This committee will meet on an as-needed basis.

3/20/2017

Debra Voorhees
954-309-6972

Debra_Voorhees@Yahoo.com
5204 NW 54th ST
Coconut Creek, FL 33073

Objectives

Planning and Zoning Board Resume

Experience

- Currently on and held position in Planning and Zoning Board for 10 years
- Currently on the board for the Lauren's Turn Homeowners Association. I was president for 14 years and passed my position over to another Board member, however, I am still actively representing the Board in the position of Vice President.
- Held a position in the Parks and Recreation Board of Coconut Creek for 3 years
- Held position in the GGG High school committee against School Board for building the now Monarch High School in Coconut Creek
- System Project Manager for multiple system groups at Assurant Corporation for past 21 years

Skills

- Good communication
- Good listener
- Manage multiple projects and initiatives
- Good written skills
- Make sensible decisions
- Gets involved
- Great people person
- Experience
- Need to understand Big Picture
- Professional