

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Jeffrey S Barker
Address:	4575 San Mellina Dr, Coconut Creek 33073
Phone Number:	5613053309
Alt Phone Number:	
Email Address:	jeffbarkeraicp@gmail.com
Signature:	Jeffrey S Barker
Applied Date:	3/12/2021 9:28:00 AM
Boards Selected:	Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	<b>Served Prior:</b> Rydell and Welch 2018	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y

## **JEFFREY S. BARKER**

4575 San Mellina Drive  
Coconut Creek, FL 33073

e-mail: jeffbarkeraicp@gmail.com  
phone: (561) 305-3309

### **PROFESSIONAL SUMMARY**

- Knowledgeable and uniquely qualified professional with extensive experience in residential, office, and mixed-use project management, ground-up construction, land planning/entitlement and development, and contract administration for projects throughout the US and the Caribbean.
- Creative, positive-thinking and open-minded individual possessing outstanding multi-tasking, leadership, and teamwork ability, and an ideal combination of education and experience.

### **PROFESSIONAL HISTORY**

#### Jun 2015 to Present

*Compsom Associates, Inc.*, Boca Raton, Florida

**Director of Operations** for a new project developer with oversight of entitlement, design, permitting, and construction operations for a mixed-use medical complex in Palm Beach County, a 170-unit mixed-use high-rise condominium in downtown Boca Raton, and a 226-unit apartment project in Boynton Beach. Other work includes oversight of buildouts for the company's retail center and state license qualifier for the company's luxury home building division. Work in excess of \$140mm.

#### Dec 2013 to May 2015

*PSC Building Group, Inc.*, Delray Beach, Florida

**Senior Vice President for Operations** for a building contractor involved with oversight of full-scale apartment rehabilitation in Kentucky, project management for the AG Holley site redevelopment, project oversight for a mixed-use/flex space commercial project in San Jose, Costa Rica, various commercial, single-family and multi-family renovation/construction projects.

#### Jan 2010 to Dec 2013

*CS Bensch, Inc.*, Fort Lauderdale, Florida

**Vice President of Construction** for a nationwide general contractor primarily involved with the restoration of distressed multi-family apartment assets. Working directly for the asset managers of banks/lenders, the company completed comprehensive repairs to all aspects of the projects (site and amenity restoration, building/structure repairs, and countless interior unit repairs/upgrades). Work in excess of \$36mm on projects in Alabama, Florida, Georgia, South Carolina, and Washington.

#### Nov 2004 to Dec 2009

*Sandman Construction LLC* and *J2M Development, Inc.*, Deerfield Beach, Florida

**Owner/President** of a construction company and a land development company involved with project management, owner representation, land development, and acquisition and renovation of residential properties. Experience involved in a wide range of projects, including general contractors for various multi-family and single-family renovations/additions and commercial projects in Palm Beach and Broward Counties, project management for various projects in Costa Rica, oversight of commercial properties and projects in Hollywood, CA, and various consulting projects.

#### Dec 2003 to Nov 2004

*RAM Development Corporation, Multi-Family Division*, Fort Lauderdale, Florida

**Project Manager** for the condominium conversion of an existing apartment community in Delray Beach, Florida. Primary responsibilities included development of budgets and schedules, negotiating, awarding, and monitoring of contracts for the coordination of all activities relating to individual unit renovations and the construction of new amenities and site improvements, coordination of activities between the Sales staff, Leasing staff and General Contractor. Additional responsibilities relating to other RAM projects included meeting with city officials about ongoing site planning issues, interaction in a team atmosphere for all current and upcoming development projects, and many others.

#### June 2001 to Oct 2003

*Ocean City Building and Development*, Delray Beach, Florida

**Senior Development Associate** for a land development company. Primary responsibilities in the development sphere were related to planning and design of projects and included land acquisition, due diligence, the processing of text amendments, conditional use and site plan approvals, and coordination of the development team for small and large-scale new development projects, including the Gulfstream Lumber site in Boynton Beach and the Pineapple Grove Village project in Delray Beach. Primary responsibilities in the construction sphere included project management and supervision for a variety of commercial and residential projects including budgeting, scheduling, coordination of subcontractors, maintaining quality control and overseeing the inspection process.

#### May 2000 to Dec 2003

*Florida Atlantic University*, **Adjunct Professor** of Economic Principles in the College of Business.

#### July 1995 to June 2001

*City of Boca Raton*, Florida

**Planner and Zoning Officer** for the City of Boca Raton, Florida. These were multi-faceted positions in which responsibilities included the processing and review of permitted and conditional land use approvals and amendments, the zoning approval of all commercial and residential building permits, writing of text amendments relating to various planning and zoning issues, and coordinating of FEMA's NFIP. Other primary duties and responsibilities included producing presentations, reviewing applications for design criteria, and presenting variance applications in front of the City Council, CRA, and most of the appointed Boards. The positions provided extensive opportunity for supervision of the licensing, building permit, and code enforcement staff for activities pertaining to planning and zoning.

#### January to June 1995

*City of Coral Springs*, **Assistant Planner Trainee** in the Planning and Zoning Division.

**BOARD EXPERIENCE**

Jan 2020 to April 2020

**Charter Review Board**, City of Coconut Creek  
President

Mar 2018 to Present

**Planning and Zoning Board**, City of Coconut Creek

Oct 2013 to Present

**San Mellina Homeowners Association**, Coconut Creek  
President since inception

March 2015 to July 2019

**Hammon Park Homeowners Association**, Lake Worth

Jan 2016 to Jan 2017

**Downtown Boca Raton Advisory Committee**, City of Boca Raton

July 2013 to Jan 2017

**Board of Directors**, CJ Foundation for Children in Need, Boynton Beach  
Charitable foundation with primary function of assisting Autistic children and their families

Jan 2004 to Jul 2013

**Zoning Board of Adjustment**, City of Boca Raton  
Chairman from 2009 to 2013

**EDUCATION**

**Syracuse University College of Law**, Syracuse, NY, Juris Doctorate Candidate, May 2024, 3.5 GPA.

**Florida Atlantic University**, Boca Raton, FL Master of Public Administration, Aug 1999, 3.8 GPA.

- Member Pi Alpha Alpha Honor Society and top GPA of graduating class for College.
- Concentration on Urban and Regional Planning.

**Florida Atlantic University**, Boca Raton, FL, Bachelor of Arts in Economics, May 1995, 3.6 GPA.

- Received Milton Redman Award for Excellence in Economic Principles.
- Attended **US Air Force Academy** for four semesters.

**Reformed Baptist Seminary**, Sacramento, CA, Master of Theological Studies, Dec 2020, 3.9 GPA.

**MEMBERSHIPS/LICENSES**

Licensed FL Building Contractor; Licensed FL Real Estate Sales Associate; AICP + APA (former).

**REFERENCES**

*Available upon request*

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Thomas W Casey
Address:	3001 Portofino Isle, H2 Coconut Creek 33066
Phone Number:	9549697800
Alt Phone Number:	9542705783
Email Address:	realfine1@mac.com
Signature:	Thomas W Casey,AIA
Applied Date:	3/29/2021 8:28:00 AM
Boards Selected:	Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	<b>Served Prior:</b> Mikkie Belvedere 2019	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	Y
Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	Y
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y

**Thomas Casey** 3001 Portofino Isle / #H2 Coconut Creek FL 33066 USA

Thomas Casey, AIA Emeritus, is founder and principal of The Casey Group of New Canaan, CT and Coconut Creek, FL, since 1994. The firm has provided clients with environmental graphic and corporate identity design services. Before that he was a founding partner of Greenboam & Casey Associates, Inc., a full-service design agency in New York City and Greenwich, CT, from 1979 to 1994.

He is a Licensed Architect in New York State, and an Emeritus Member of the American Institute of Architects. Previously he worked for the architectural firms of Skidmore Owings & Merrill in Chicago, and Hardy Holzman Pfeiffer, and the design firms of Page, Arbitrio & Resen and Paul Arthur Limited, all in New York City.

Tom is a graduate of Ohio State University's School of Architecture, and has taught at the New Jersey School of Architecture.

He has served as the National President of SEG D (Society for Experiential Graphic Design), and has twice sat on their Board of Directors.

Presently Mr. Casey amends his design consulting with operating Real Fine Editions, an online antiquarian book-selling business, and curating a private library's collection of significant indigenous American music. He resides in the Wynmoor Community, with his bride, Susan, where he serves as President of the Portofino 1-B Condominium Association, and as Chairman of the Wynmoor Architectural Committee.

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Alfred Delgado
Address:	5414 NW 52nd Avenue Coconut Creek 33073
Phone Number:	9545920910
Alt Phone Number:	
Email Address:	alfred.delgado76@gmail.com
Signature:	Alfred Delgado
Applied Date:	3/21/2021 3:45:00 PM
Boards Selected:	Education Advisory Environmental Advisory Parks and Recreation Advisory Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	<b>Served Prior:</b> Becky Tooley 2019	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	Y
Environmental Advisory Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	Y
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school `s PTO or SAC?	Y
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	N
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	Y

Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

# ALFRED DELGADO

954-592-0910

• [ALFRED@ADELGADOLAW.COM](mailto:ALFRED@ADELGADOLAW.COM)

• [LINKEDIN](#)

Solutions-driven, immigration expert with extensive experience within public-private sectors (government, non-profit, higher education, and multinational national corporations). Providing high-quality expertise in immigration (academic/corporate), state/federal compliance, complex legal procedures, and business investment projects. Proficiency in driving value through people and producing measurable insights to exceed long-term goals.

## CORE COMPETENCIES

- Capacity/Thought Leadership
- Customer-Centric/Client Retention
- Data Collection/Data Mining
- E-2/E-3/H-1B/L-1/O-1/K-1/I-140/I-485
- Project Management/Performance Optimization
- State-Federal Compliance/Immigration Review
- Social Justice/Vulnerable Populations
- Translate Legal Procedures for Academic/Business/Family

**Application Proficiency:** Microsoft Office Suite, INSZoom, Immigration Pro, and Social Platforms/Insights (Facebook, YouTube, Instagram, Twitter). **Language Proficiency:** English, Spanish and Portuguese.

## PROFESSIONAL EXPERIENCE

### Law Offices of Alfred Delgado

Fort Lauderdale, FL

2018 – Present

- File/Monitor complex immigrant and nonimmigrant applications including E-2, E-3, H-1B, L-1, O-1, K-1, and I-140 (EB-1, 2, & 3).
- Maintain continuous communication with clients conducting sessions to present/explain immigration concepts and policies to international clients for devising strategic solutions.
- Manage pre-qualification checklist, review policies, and enhance accountability to generate **100% approval ratio** for business/private immigration clients.
- Direct oversight of clients' files through database maintenance, strategic sourcing, and continuous monitoring of developments in immigration regulations. Perform eligibility and risk assessment to file clients' immigration visa petition.
- Responsible for advising corporate clients on compliance with Department of Labor and U.S. Citizenship & Immigration Services (USCIS) regulations. Drafting appropriate documentation, letters, and all supplementary forms for USCIS, Departments of Homeland Security and State in a timely manner.
- Spearhead compliance reviews and submissions to ensure accurate State/Federal compliance/reporting. Troubleshoot areas of opportunities, implementing root-cause issue resolution, and formulation of long and short term immigration strategies for individual and corporate clients.

### Law Offices of Susan J. Hahn

Boca Raton, FL

2007 – 2018

Attorney

- Working with top international executives, students, and employees preparing, drafting, and submitting nonimmigrant and immigrant petitions on tight deadlines including E-2, E-3, H-1B, L-1, O-1, K-1, I-140 (EB-1, 2, & 3), employment and family-based Adjustment of Status (Green Card) applications and Petitions to Remove Conditions on Residence.
- Preparing and filing Department of Labor Form ETA 9035, compiling public access files for client use, and drafting posting notices in connection with H-1B and E-3 nonimmigrant petitions.
- Implementing case management and electronic case sharing system.
- Directing, training, and mentoring legal staff in basic immigration regulations, case preparation, and use of Word, Excel, and Outlook.
- Monitoring and researching developments in immigration regulations.
- Providing bilingual client assistance encompassing full spectrum case service including initial consultation, case preparation, submission, and visa approval.



- Manage pre-qualification checklist, reviewed policies, and enhance accountability to generate **100% approval ratio** for **100+** business/private immigration matters.

**ACH Incorporated**

**Boca Raton, FL**

**2006 – 2007**

Healthcare Receivables Representative

- Aggregated Dashboard Reports to accurately demonstrate provider contract performance and claims analysis to healthcare executives to identify viable revenue growth milestones and cost conservative opportunities.
- Represented healthcare provider in financial claims disputes with insurance companies including contractual review of healthcare insurance claim and drafted appeals.
- Researched regulations for regulatory bulletins and external sources of information. Compiled information by coordinating rate deviation filings, rate matrices and overview of disclosures.
- Reviewed policies/procedures to enhance accountability, financial integrity, and improve internal/external cost.
- Supported ACH, Inc. by adhering to policies and procedures pertaining to HIPAA, FDCA, FCRA, and other laws applicable including Code of Ethics, required training, notifying management of compliance concerns, and HIPAA-compliant handling of patient information.

**Judge Patrick Cherry – 54- A District Court**

**Lansing, MI**

**2005 – 2006**

Court Officer

- Addressed questions from members of the public and legal community.
- Provided multilingual translation during court hearings for defendants, plaintiffs, judge, and senior staff.
- Ensured judge, attorneys, witnesses, and general public were safe during trial proceedings. Assisted Chief Judge with courtroom protocols to ensure regulations were properly observed and adhered to by all involved.
- Assisted Chief Judge to ensure efficient and orderly administration of court docket.
- Drafted judicial orders on behalf of judge.
- Researched civil and criminal statutory matters.

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**SPECIAL PROJECTS**

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- **Faena Miami District:** Facilitated the establishment of a multi-million dollar art, residential, and business district within South Beach (Miami). Noted business district was redistricted and met the retail shopping/hospitality/service needs of the community. Area created a cohesive, walkable, and transit-friendly community as a broader effort to reduce environmental impact, improve human health, and increase social resilience.

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**EDUCATION**

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[University of Miami – School of Law](#)

**Miami, FL**

**Degree:** Juris Doctor (J.D)

**Major:** International Law and Legal Studies

**Concentration:** Latin American Business and United States Constitutional Law

**Accolades:** Dean’s List Recognition

[University of Florida](#)

**Gainesville, FL**

**Degree:** Bachelors of Science - International Relations and Affairs

**Major:** Political Science and International Relations

**Certificate:** Latin American Studies

**Accolades:** Dean’s List Recognition, Honors Distinction, and Pi Sigma Alpha – Political Science Honor Society

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Steven Hall
Address:	6214 NW 45th Ter Coconut Creek 33073
Phone Number:	19545201770
Alt Phone Number:	
Email Address:	kps93@aol.com
Signature:	Steven J. Hall
Applied Date:	2/2/2021 2:31:00 PM
Boards Selected:	Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	<b>Served Prior:</b> Joshua Rydell 2017	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	Y
Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	Y
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y

## **STEVEN J. HALL**

Phone: 954-520-1770  
E-Mail: kps93@aol.com

6214 NW 45<sup>th</sup> Terrace  
Coconut Creek, FL 33073

### ***Education***

MBA – Management, Florida Atlantic University, Boca Raton, FL

BS – Marine Transportation, United States Merchant Marine Academy, Kings Point, NY

### ***Professional Experience***

#### Dyno, LLC

Consumer products company in sewing and seasonal products industries 2015-Present

#### Vice President of Operations & Quality

Senior executive and management team member in global manufacturing company. Accountable to company President for production operations, supply chain, quality, distribution and information technology globally. Lead operations for major mass retailers including Walmart, Target, JoAnn's Fabrics, Walgreens, CVS and Amazon.

#### History & Heraldry, USA

2007-2015

Consumer products company in impulse and sentiment gift industry

#### Director of Operations

Leading executive in global manufacturing company. Accountable to company President for production operations, supply chain, product development, distribution and information technology in USA, Asia, and Latin America. Maintain relationships with key accounts such as Toys "R" Us and LTD Commodities. Lead operations for other mass retailers such as Walgreens, CVS, True Value and NEX COM.

#### GAMO USA/BSA Optics

2004-2007

Consumer products company in outdoors industry

#### Director of Operations

Key executive in company with absentee owner. Lead all operations functions from product development to customer delivery. Oversight of company information technology and administration including finance. Maintained relationships with Big Box retailers like Walmart, The Sports Authority and Bass Pro Shops.

#### DHL Worldwide Express/DHL International, Plantation, FL

2000-2004

Multinational express transportation company

#### General Manager/LCSC & SPC Network Manager

Lead operations manager for Service Parts Logistics organization that provided time critical logistics services to major high tech customers. Provided cross functional management, including P&L for 4 main distribution centers, a 24-hour call center and 130 partner operations locations. Oversight of 100+ employees, 10 managers and \$20 million revenue.

#### United States Navy

Commissioned Officer with various duties afloat and ashore.

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Edward S Hammel
Address:	4532 NW 50 ST Coconut Creek 33073
Phone Number:	9542341643
Alt Phone Number:	
Email Address:	edhammel@bellsouth.net
Signature:	Edward S. Hammel
Applied Date:	3/2/2021 11:00:00 AM
Boards Selected:	Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	<b>Served Prior:</b> Ron Dearing/Lisa Aronson 2007	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y

## EDWARD S. HAMMEL, ESQUIRE

4532 N.W. 50 Street  
Coconut Creek, Florida 33073  
Ph: (954) 234-1643  
Email: [edhammel@bellsouth.net](mailto:edhammel@bellsouth.net)

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**PROFILE:** Edward S. Hammel is a Florida Bar board certified attorney (condominium and planned development law) offering a comprehensive background in civil litigation, concentrating in the areas of construction law, commercial and residential real estate litigation, community association law, evictions, foreclosure, and asset recovery. Mr. Hammel also focuses a portion of his practice in the areas of land use and commercial and residential development. Mr. Hammel represents a variety of homeowner and condominium associations, as well as commercial and residential real estate developers, owners, and professional management organizations. Mr. Hammel is a leader who works well with individuals from diversified backgrounds and at all levels of management and integrates technology into his daily procedures to enhance productivity, management, accuracy, and access to up-to-date and comprehensive information.

### CAREER EXPERIENCE:

- 07/07-present* Sachs Sax Caplan, P.L., Boca Raton, Florida  
**PARTNER / ATTORNEY**
- 11/00-07/07* **ASSOCIATE / ATTORNEY**  
Emphasis in the areas of contracts and construction documents, commercial and real estate litigation, community association law, evictions, foreclosure, and asset recovery. Represents a variety of homeowner and condominium associations, as well as commercial and residential real estate developers, owners, and management organizations.
- 02/00-11/00* Kaye & Roger, Fort Lauderdale, Florida  
**ASSOCIATE ATTORNEY**  
Emphasis in corporate and community association law. Negotiation and drafting of documentation toward corporate acquisition of real property from developers. Negotiate and draft settlement agreements with governmental agencies as related to regulatory compliance of corporate-owned real property. Draft leasing and conveyance deed restrictions and interpret same relating to corporate obligations and responsibilities. Provide counsel and advise Boards of Directors regarding interpretation of deed restrictions and impact on corporation and its membership.
- 04/97-2/00* Mattlin & McClosky, Boca Raton, Florida  
**ASSOCIATE ATTORNEY**  
Emphasis in commercial and insurance defense litigation, corporate and real estate law, and asset recovery. Litigation cases focused primarily on insurance defense, including experience with major casualty insurance company with both plaintiff and defense subrogation litigation. Commercial litigation including actions based on commercial equipment leasing and asset recovery, and debt collection. Considerable courtroom experience. Experience in commercial real estate including contract negotiations and closings with respect to retail restaurants representing both buyers and sellers. Additional experience with corporate formation and general representation including drafting of employment agreements, construction contracts, commercial leases, and receivable collections.
- 10/96-04/97* Mattlin & McClosky, Boca Raton, Florida  
**LEGAL ASSISTANT**  
Assisted firm's senior partner with emphasis on legal research for motion preparation on a variety of issues primarily dealing with commercial and corporate litigation discovery and pre-trial issues and procedure.
- 09/90-12/90* Honorable William H. Hoeveler, United States District Court, Southern District of Florida  
**INTERNSHIP**  
Assisted law clerks with case issue analysis and legal research. Assisted deputy clerk with case file organization, evidence intake exhibit lists, notices to attorneys, docket scheduling and witness coordination.

**EDUCATION:**

*09/93-08/96* The Thomas M. Cooley Law School, Lansing, Michigan  
**JURIS DOCTOR**  
**Degree:** September, 1996

*09/88-05/92* Barry University, Miami Shores, Florida  
**BACHELOR OF SCIENCE**  
**Degree:** May, 1992

**BAR**

**ADMISSIONS:** The Florida Bar, 1997  
United States District Court Southern / Middle / Northern Districts of Florida, 1997  
United States Court of Appeals for the Eleventh Circuit, 1997  
United States Court of Appeals for the Federal Circuit, 1997

**PROFESSIONAL**

**MEMBERSHIPS:** Member – City of Coconut Creek Planning & Zoning Board, 2007-2013

**COMMUNITY**

**INVOLVEMENT:** Coconut Creek Little League Baseball Club, Inc.,  
President, 2009 - 2017  
Coach, 2007 - 2017  
Umpire 2007 - present

Coconut Creek Youth Soccer - Head Coach, 2007 (various) - present

Coconut Creek Girls Softball - Coach, various years thru 2019

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Cheryl Higgins
Address:	4273 NW 66 Street Coconut Creek 33073
Phone Number:	9546952238
Alt Phone Number:	
Email Address:	cheryl8794@gmail.com
Signature:	Cheryl Higgins
Applied Date:	3/2/2021 8:59:00 AM
Boards Selected:	Community Outreach Advisory Education Advisory Environmental Advisory Parks and Recreation Advisory Planning & Zoning Public Safety Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	<b>Currently Serving:</b> Community Outreach Advisory Sandra Welsh	
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	N
Community Outreach Advisory Environmental Advisory Planning & Zoning Public Safety Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y
Community Outreach Advisory	Do you have experience with representing the interests, specialties, and qualifications in the field of Branding, Marketing, Public Relations, Social Media, Video Production or Website Production?	N

Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	N
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	N
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Public Safety Advisory	Have you participated in or been employed by a group or organization within the City or County active in crime prevention or drug use prevention or treatment?	N
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y



Cheryl Higgins  
4273 NW 66 Street  
Coconut Creek, FL 33073  
954-695-2238



With my Master of Science in Quality Management, 20+ years' experience as a Director at American Express and 15+ years' experience serving on non-profit Board of Directors, I am well suited to take on the challenging City Board roles. My ability to provide clarity during times of ambiguity, make decisions and positive attitude enables me to establish the strong relationships required to deliver exceptional results. The ability to deliver outstanding results while managing a portfolio of \$18M with over 200 resources led to 2014 Everywoman in Technologies International Leader of the Year finalist.

Strong leadership skills, ability to quickly learn and a genuine desire to assist others, positions me well when I take on new challenges. My continuous focus on leadership growth is evident by my exceptional colleague survey results. The ability to challenge the status quo while focusing on win – win outcomes has produced remarkable results such as delivery of new Click to Chat platform within seemingly impossible timelines and Board of Director participation at Arc Broward during the Culinary Expansion project which was a \$5M project complete with a multi-year capital campaign that required no bank loans. The ability to create a strategic vision and execute that vision was demonstrated with the deployment of the customer authentication point of arrival application. I am viewed as a highly effective communicator who is reliable, authentic and a valuable contributor.

I have been extremely fortunate in both my personal and professional life, and feel it is important to give back. This is reflected in my commitment to volunteerism. For the past 15 years, I have served on non-profit Boards in roles including Board Chair, Governance Committee Chair, Finance & Audit Committee Chair, and Strategic Planning Committee Chair. At American Express, I led the Women in Technology South Florida chapter for two years and launched a community outreach program to teach coding and encourage middle school girls to pursue education/career in technology.

**Cheryl Duke**  
4273 NW 66 Street  
Coconut Creek, FL 33073  
[Cheryl8794@gmail.com](mailto:Cheryl8794@gmail.com)  
954-695-2238

## Relevant Skills

### ***Strategy and Innovation***

- ✦ Drove roadmap creation, design and implementation of point of arrival authentication capability, moving from .Net to Pega software. The design was proven effective with new market implementations occurring at 6% of the original cost and authentication rates improved 7 – 11%.
- ✦ Implemented new robotics testing strategy that enabled controlled testing in production, improving time to market by ~30% and reducing testing cost.
- ✦ Proven ability to challenge status quo led significant business benefits such as avoiding a planned 50-hour outage that would have impacted CEN by reducing number of deployments being prescribed.
- ✦ Initiated leveraging Design Thinker to reduce technology infrastructure cost led to generation of 413 ideas with potential savings of \$14.5M.

### ***Build Relationships***

- ✦ Ability to effectively manage relationships across lines of business led to achieving higher than normal levels of collaboration and trust among core team for the customer authentication program.
- ✦ Established as a leader who successfully navigates through difficult situations by understanding conflicting priorities and ensuring solutions are in everyone's best interest.

### ***Driving Results***

- ✦ Delivered new, highly available customer authentication capability that consisted of 5 consumers, 12 markets, 59 teams, 33 releases and 750 user stories on schedule and cost with increased scope.
- ✦ Took responsibility for application uplift and immediately identified cost and work efforts were understated by 60%. Quickly communicated gap and conducted additional analysis resulted in the uplift being postponed before the work started.
- ✦ Successfully led delivery of Industry Bonusing and Apple Pay across all servicing portals. Both initiatives had multiple work streams and releases that required delivery timeframes reduced by 25 – 50%; risks had to be taken and issues had to be resolved in hours/days versus days/weeks.
- ✦ Delivered One Time Password standalone capability despite funding being cancelled during build phase by leveraging another capability work stream.

### ***People Leader Experience***

- ✦ Twenty years' experience managing and coaching team of 4 – 18 direct reports and 35 - 200 contractors.
- ✦ Providing frank and honest coaching that has led to improved performance ratings, employee promotions and increased employee satisfaction. Effectiveness has been proven by 98% for Speed of Trust assessment and exceptional Pulse results.

## **Professional Experience** - American Express 1986 to present

### **Director, Engineering/Delivery – 2010 to present**

Responsible for up to \$18M project software delivery portfolio as well as other organization responsibilities such as application infrastructure uplift, employee engagement, program management, release management, vendor management

### **Director, Technologies Transformation Delivery – 2005 to 2010**

Responsible for initiatives that improved portfolio and project delivery results

### **Director, Technologies Investment Optimization – 2001 to 2005**

Creation, development and implementation of the Integrated Value solution (standardization of Amex technologies software investment governance)

### **Manager, Regulatory Compliance – 1996 to 2000**

Responsible for program to ensure compliance with federal and state credit/charge card laws.

### **Team Leader, Credit Operations – 1993 to 1996**

Responsible for inbound phone unit teams in Credit Bureau and Credit Operations.

### **Service Performance Analyst – 1989 to 1993**

### **Establishment Service Representative – 1987 to 1989**

### **Customer Service Representative – 1986 to 1987**

## **Other Qualifications**

- ARC Board of Directors 2014 – currently vice-Chair
- SOS Children's Village Florida Board of Directors 2004 – 2012, holding positions of President, VP Governance and Executive Committee Member at Large
- Sawgrass Nature Center and Wildlife Hospital Board of Directors – 2002 to 2003
- Governor's Florida Sterling Award Examiner/Team Leader – 1997 to 2000
- Microsoft Office proficient
- Completed Pega PRPC System Architect Essentials (v7.1) and Pega Fundamental v7.1

## **Education/Certifications**

- Masters of Science in Quality Management from the University of Miami
- Bachelors of Business Administration in Finance from Florida Atlantic University
- Certified Scrum Master and have had Agile Scrum delivery teams since 2013
- SAFe certified 2017

References available upon request

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Colleen LaPlant
Address:	Colleen LaPlant 6153 NW 45 Avenue 33073
Phone Number:	9546754104
Alt Phone Number:	9546754014
Email Address:	claplant@beckerlawyers.com
Signature:	Colleen LaPlant
Applied Date:	3/13/2021 8:09:00 AM
Boards Selected:	Education Advisory Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	<b>Currently Serving:</b> Education Advisory Mayor Lou Sarbone	
All	Have you ever served on a City Board?	Y
	<b>Served Prior:</b> Commrs Tooley/Rydel 2015	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	Y
Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	Y
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

*Colleen LaPlant*  
*6153 N.W. 45<sup>th</sup> Avenue*  
*Coconut Creek, FL 33073*  
*(954) 427-5820(h)*  
*(954) 675-4104(p)*

March 12, 2021

City of Coconut Creek  
Office of the City Clerk  
Att: Leslie Wallace May, City Clerk  
4800 West Copans Road  
Coconut Creek, FL 33063

**Re: Applications for City Boards**

Dear Leslie:

As a proud, active member of our City, I am pleased to attach my Applications for two City Boards, the Education Advisory Board and the Planning & Zoning Board, together with my resume.

I have had the privilege of serving on the Education Advisory Board since its creation in April 2019. Since that time, we have made great strides in developing the EAB's mission and action plan, educating ourselves about our City's schools and their needs, and identifying available resources to serve those needs. I look forward to continuing this momentum with enthusiasm and commitment to our City.

I am also applying for appointment to the City's Planning & Zoning Board. I previously served on the P&Z Board, where I worked diligently to continue the City's commitment to smart growth. I am a Government Practice Group Administrator, whose professional experience with governmental law enables me to understand the legal terms and processes relating to land use, planning and zoning.

Most importantly, I am a long time Coconut Creek resident who sincerely cares about our community and is willing to dedicate my time to the City. I appreciate the consideration of my applications and the opportunity to serve the City in the requested Board positions.

I would appreciate if you would please pass along my applications and resume to the appropriate person(s).

Sincerely,



Colleen LaPlant

*Colleen LaPlant*  
6153 N.W. 45<sup>th</sup> Avenue  
Coconut Creek, FL 33073  
(954) 675-4104(p); [claplant@beckerlawyers.com](mailto:claplant@beckerlawyers.com)

**Profile:**

Over 45 years of experience as Executive Administrator, Legal and Government fields. Extensive background in Microsoft Office products including Word, Excel, and Outlook plus experience with document management programs such as IManage and Filesite, and daily use of CRM databases. Highly motivated, devoted professional with excellent organizational and interpersonal skills, with the ability to prioritize projects and ensure deadlines are met.

**Employment History:**

**May 1986 –Present - Becker & Poliakoff, P.A.**

***Government Practice Group Administrator/Executive Assistant/Government Law & Lobbying Practice Group(present)***

- Supervise practice group administrative staff
- Support 4 busy lawyers/lobbyists.
- Responsible for annual lobbyist registrations and quarterly compensation reports.
- Interaction with City, County, State, Federal Government officials on a daily basis.
- Strong communication skills with clients.
- Involved with planning, organizing events for elected officials.
- Maintain database and coordinate events with marketing department.

***Firmwide Trainer (approximately 4 years)***

- Trained all new employees, including attorneys on computer software, as well as accounting program.
- Trained secretarial staff on office procedures.
- Traveled to 14 offices.
- Created new forms for the Firm, which automated internal procedures saving the Firm both time and money.

***Firmwide Floater (approximately 4 years)***

- Serve as Legal Assistant for wide range of practice areas and departments including Litigation, Real Estate, Association, Government, Corporate and Accounting.

**Education: Franklin D. Roosevelt High School; Hyde Park, New York**

**Community Leadership & Activities:**

- Present - Board Member of the Broward Housing Finance Authority Board
- Present - Board Member of the City of Coconut Creek Education Advisory Board
- Present - Member of the Women's Club of Coconut Creek
- Past Board Member - SBBC Parent Community Involvement Committee
- Past Board Member - Broward County's Animal Care Advisory Committee Board
- Past Board Member - City of Coconut Creek Environmental Advisory Board
- Past Board Member - Planning & Zoning in Coconut Creek
- Past Board Member - Brookwood Florida
- Volunteer for Women in Distress, Boys & Girls Club, City of Coconut Creek
- Attended First Citizens' Academy in Coconut Creek
- Past Board Member - Coconut Creek Vision 20/20

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Thomas Morgan
Address:	3960 NW 5th Street Coconut Creek 33066
Phone Number:	7162006617
Alt Phone Number:	
Email Address:	thomas.morganjr@browardschools.com
Signature:	Thomas Morgan Jr
Applied Date:	2/23/2021 1:58:00 PM
Boards Selected:	Community Outreach Advisory Education Advisory Environmental Advisory Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City `s Citizen Academy?	N
Community Outreach Advisory Environmental Advisory Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Community Outreach Advisory	Do you have experience with representing the interests, specialties, and qualifications in the field of Branding, Marketing, Public Relations, Social Media, Video Production or Website Production?	Y
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school `s PTO or SAC?	Y
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	Y
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

**Tom Morgan**  
**ESE Teacher**  
**Whispering Pines Center**

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3960 NW 5<sup>th</sup> Street, Coconut Creek Fl 33066 – 716.200.6617 – [thomas.morganjr@browardschools.com](mailto:thomas.morganjr@browardschools.com)

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**Domain 1 – Student Achievement**

***Standard 1: Student learning results***

- Established a monitoring system and intervention program during weekly Child Study meetings to determine students' level of engagement during the eLearning period, focused on student chronic absenteeism and failing class grades, which decreased the overall chronic absenteeism and number of failing students by 6% from August 2020 to January 2021.
- Implemented a school wide flow chart to help teachers distinguish which strategies to utilize in the digital learning environment to promote positive overall regular attendance which led to a 3% increase in overall regular student attendance from the 2019 to the 2020 school year.
- Evaluate school iReady assessments data in ELA to determine enrichment and remediation needs for students as part of schools internal Response to Intervention (RTI) cycle leading to an overall increase by 4% in iReady grade level placement scores in ELA from 2019 to 2020.
- Established a plan for students who were struggling in math, identified by iReady placement score data, which included in class support opportunities, pull-out support, tutoring and remediation activities, which led to an increase of students meeting or above grade level in iReady placement scores by 5% from the 2019 to the 2020 school year.
- Created sub-teams to analyze Biology sub-scores from previous years Florida Standards Assessments (FSA) data from the schools Biology SharePoint data, developed year-long plans to focus on high yield test taking strategies amongst Exceptional Student Education (ESE) population of students with monthly progress monitoring which increased the 2019 Biology FSA overall student pass rate by 19% from the previous year.
- Collaborate with school leadership team to analyze student data and develop ongoing school wide plan to address English Language Arts (ELA) text-based writing scores, using evidence-based writing plan with developed rubrics to evaluate weekly writing samples along with high quality instruction to increase schools overall ELA learning gains percentage from a 40% to a 50% by the following year.

***Standard 2: Student Learning as a Priority***

- Served as the SAC chair and analyze schools advanced ed survey results in collaboration with SAC committee utilizing the data to identify barriers found within the school, develop strategies to modify and improve the school's behavior plan by setting higher expectations and addressing



school rules by setting schoolwide expectations, leading in an increase in the overall membership by 4% from the previous school year.

-Created a SharePoint folder to monitor students on-campus attendance as well as students attending via eLearning and used this data as well as academic class grades during weekly team meeting to determine which student were benefiting from the distant learning and which students should be recommended for face-to-face instruction which led to an increase in student face to face attendance by 39% from October 2020 to January 2021.

- Established a school wide plan for staff to complete state and district mandated courses with students outside of class curriculum such as the anti-bullying and the code of conduct trainings which led to an overall completion of 100% from the teachers on campus at the school.

- Served as schools science department chair and assist the science teachers throughout the school in implementing an ongoing Project Based Learning (PBL) plan using district designated science project materials, correlated in specific projects and demonstrations, aligned to classroom standards to enrich lessons in science in effort to increase all tested areas of science across state exams scores by 5% from 2018-2019 school year.

- Coordinate with the School Advisory Committee, schools leadership team and child study teams to address student attendance across the school and create plans utilizing weekly child study meetings, individual student therapeutic counselors and the school social worker to make more immediate and direct communication between the school and the home as well as have positive reinforcers for students who maintain good attendance throughout the school year built within the school behavior management system and place high priority on students with 10 or more absences which led to meeting our school goal of 54% graduation rate for the high school senior cohort in the 2020 school year.

- Organize bi-weekly reward/reinforce activities within the high school with teachers, ESE and behavior support personnel, to address students' social learning by creating social opportunities in pre-arranged activities for students meeting academic criteria and reinforcement/reteaching opportunities for those students who did not, with the objective to increase students' overall motivation school-wide for doing well in school, leading to an increase in participation in by weekly social functions by more than 10%, leading to 10% less students in need of reteaching and remediation according to their gradebook data from the 2018-2019 school year.

## **Domain 2 – Instructional Leadership**

### ***Standard 3: Instructional Plan Implementation***

- Collaborate weekly with classroom teachers, ESE specialist, behavior specialist, school social worker, support staff and the school nurse to monitor and discuss ESE students Individual Education Plan (IEP) goals, communicate students' academic and behavioral concerns and implement strategies and accommodations to students in the classroom to assist at risk students with their overall student progress, which results in 100% of the students at the school being provided with the appropriate services required by state and federal law.

- Utilize district technology such as BASIS, School Share Point Data, EDPlan, Pinnacle and Virtual Counselor to analyze and track student academic and behavioral progress to

communicate with parents, teachers and support personnel at the school to better support student development and academic progress in the classroom.

- Support the ESE behavior team by providing anecdotal data, frequency charts and checklists for Functional Behavioral Assessments leading to the development of Positive Intervention Plans for 100% of identified high school students.

- Facilitate Professional Learning Communities to train high school staff in programs such as CPALMS, Canvas and EdPlan which resulted in all members meeting stated PLC objectives and increased overall efficiency in program utilization across the team.

- Collaborate with ESE office and IEP caseload managers in the school to develop a plan utilizing a data collection folder system, utilized to collect ESE students long term IEP data amongst school's IEP case managers, containing the student's yearly IEP's and IEP goal data to provide a more accurate and collective procedure for collecting that student's data from a year-to-year basis, leading to 100% of ESE teachers at the school utilizing the same system to collect IEP goal data.

#### ***Standard 4: Faculty Development***

- Facilitate bi-weekly team meetings to discuss school's behavior management system and ensure that staff are updated to changes in the procedures designated in the school's behavior management TEAM system and the procedures are implemented appropriately to optimize maximum behavioral and therapeutic support to the students while effectively increasing their overall student progress in the classroom, resulting in decrease in the overall behavior calls which require classroom intervention.

- Serve as schools Broward Teachers Union (BTU) Steward, provide monthly meetings to provide information to the staff about relevant district initiatives and changes as well as their rights and responsibilities through changes such as changes to the district i-Observation grading criteria, out-of-field teaching criteria, grading criteria for the Schools Improvement Plan (SIP) grading system, which in turn increases staffs knowledge, creating a better and more productive work environment, resulting in an increase in BTU membership from the previous year.

- Contribute to the development of plans to address therapeutic concerns and disability information to staff, provided by school therapeutic counselors within schools PLC schedule, to make staff more knowledgeable of the types of disabilities that impact ESE students within the school and how each of those disabilities impacts them in the classroom along with strategies staff can utilize in the classroom to better assist students with varying disabilities in the school.

- Encourage personnel with the completion of their individual mandated required yearly trainings such as the anti-bullying, dating and violence and child abuse training, resulting in all staff in the school following district and state mandates.

- Support teachers who are identified as out of field and provided consistent and timely follow up to ensure progress towards requirements leading to a reduction in teachers who are out of field from the previous year.

- Collaborate with high school instructional staff on a monthly basis to address technology concerns with instructional staff and assisted with implementing various district software into their individual classrooms such as Canvas, Microsoft Teams, Suite 360, Re-Think Ed, Naviance, EDPlan, Pinnacle, Outlook, Microsoft Office 365, OneDrive, Online Textbooks, i-Ready, Behavioral & Academic Support Information System (BASIS), Learning Across Broward (LAB), Smart Find Express Substitute Employee Management System (SEMS) and Employee Self-Service (ESS) to address the staffs instructional priorities and individual obligations, leading to an overall increase of technology use by instructional staff in the school.

### ***Standard 5: Learning Environment***

- Contribute by organizing school wide yearly multicultural day event with coordinating efforts between the school, parents and various stakeholders through the schools advisory committee, to ensure the event served the students in their learning outside of the classroom as well as in, and that the outside community stakeholders can have a direct “hands on” impact on the student learning in the school setting.

- Conduct SODAS (Situation, Outcome, Disadvantages, Advantages, Solution for next time) clearing with students, behavior support personnel and therapeutic counselors, in line with the TEAM system, which allows staff to address behavioral concerns in a more direct and immediate way, diffusing possible behavioral problems in the school, helping to maintain a safe and respectful learning environment for all students, resulting in a decrease in frequency of repetitive student behaviors.

- Organize and assist in facilitating weekly activities for high school students, utilizing the market reward system built within the TEAM system in which students go to the schools market and purchase items with their points they earned throughout the week which is tracked and monitored daily on their point sheets, in effort to motivate students, increase their participation in class and increase their overall schools attendance, which has resulted in an increase in overall student attendance in the school.

- Plan and organize quarterly awards ceremonies for high school students to celebrate their successes while increasing faculty engagement creating an overall positive school environment, resulting in an increase in the number of students qualifying for awards for positive school performance.

- Monitor students with the highest frequency of “therapist on call” requests and hold conferences with those students and their therapists to determine if any additional supports are necessary, leading to a defined alternative strategy that will be able to be implemented into the classroom, leading to a decrease in the overall number of therapists on calls for those students.

-Collaborated in the creation of a new digital school wide point sheet which led to an overall increase of staff utilizing them during eLearning instruction by more than 60% from March 2020 to January 2020.

## **Domain 3 – Organizational Leadership**

### ***Standard 6: Decision Making***

- Served as schools guidance counselor for end of 2017-2018 school year, reviewed student test score data, graduation requirements, student cohorts, classroom teacher certifications and a variety of other data in collaboration with the school leadership team to finish end of year requirements and prepare master schedule for the following school year while the school sought to replace guidance position.
- Organize and prepare with site Extended School Year (ESY) principal the strategic placement of teachers into classrooms for ESY to maximize highly effective teachers in each of the necessary classrooms to ensure 100% compliance with state and federal law.
- Serve as high school team facilitator, oversee the individual student IEP case managers, ensure each of the qualified ESE teachers within the school are utilizing students' accommodations in the classroom and that student's IEP data and paperwork are appropriately maintained, in which case managers are monitored quarterly to ensure 100% compliance.
- Participate in focused training with high school instructional staff related to BEST practices, with the objective to increase the level of rigor in the curriculum within the Exceptional Student Education Center to better prepare them for post-secondary adult living and expectations resulting in an increase of student overall PSAT scores in the areas of evidence based reading and writing with an increase overall average score of 83 points higher, as well as an increase in overall math score data with an increase of 42 points on average higher for each student from the previous 2019 school year results.
- Serve as IEP case manager for approximately 20 high school ESE students, collaborate with each student's IEP team to communicate academic and behavioral concerns, guidance information, career goals as well as recommendations and accommodations to assist the students in the classroom, outlined in the student's collaborative IEP which guides the ESE student's education and post-secondary plans.
- Serve as high school Team Facilitator (TF) and Individual Education Plan (IEP) case manager, facilitate weekly child study meetings with IEP teams to progress monitor and track students data through the in-school behavior management TEAM system (Whispering Pines Center behavior management system), using daily point sheets to monitor students' academic, social and emotional IEP goals, used in determining students ability to return to traditional setting school, leading to an overall increase in high school students mainstreaming back to traditional school from the previous year's total.
- Collaborate with the ESE department and high school instructional staff on developing lessons utilizing CPALMS for students on Access Points standards ensuring implementation directly into classroom instruction to increase rigor and performance on the access point Florida Standards Alternative Assessment (FSAA) leading to an increase in student performance for high school students participating in the FSAA.
- Coordinate efforts between traditional and vocational schools to monitor successes of students participating in the mainstream opportunity and provide additional supports as necessary leading to the highest number of mainstream students the school has had over the past three years.

### ***Standard 7: Leadership Development***

- Mentor student teachers through their given college programs, assist them with their given experiential studies and academic course work, leading to two student teachers applying to become full time teachers at the school upon completion of their given programs.
- Provide support to teachers who require certification assistance through the Alternative Certification for Educators (ACE) with enrolling into the given pathways designated by the district and mentoring the candidate through their given requirements to complete the yearlong program.
- Mentor and collaborate with instructional staff and support staff personnel throughout their prospective Education Leadership programs resulting in one colleague being accepted into their perspective program.
- Participate in the interviewing process during the recruitment of new teachers, providing recommendations to the interviewing committee resulting in the hiring of effective teachers.
- Participated in a job fair in order to recruit instructional staff leading to the hiring of a new Exceptional Student Education teacher for the onset of the 2017-2018 school year.

### ***Standard 8: School Management***

- Actively participate in revamping the students with disabilities curriculum through the schools Professional Learning Communities (PLC) to reflect benchmarks, based on vocational principles, available technology and independent living skills, leading to 100% of teachers earning in-service points.
- Monitor procedures for the school campus with the leadership team to determine issues that are positively and negatively impacting the efficacy of the school's behavior management system (TEAM System), leading to updating and modifying the school policy through four areas: technology, respect for others on campus, hallway transitions and point sheet monitoring resulting in a decrease in the amount of overall behavior calls from the previous school year.
- Collaborate with the school SAFE team to review previous year data, review previous policies and procedures and modify any areas of concern, to align with district safety and security policies, in effort to minimize the number of incidents in the school resulting in restraining or transporting of students who demonstrate escalating behavior.
- Participate in threat assessment meetings with the student, the parent, school's social worker, administrator, behavioral support staff and school resource officer to determine the level of threat to ensure student safety and promote a safe learning environment for all students.

### ***Standard 9: Communication***

- Lead child study meetings on a weekly basis in order to provide a forum to discuss student achievement, struggles and strategies that work, leading to each student on the high school campus being discussed at least one-time pre quarter throughout the school year.

- Served as Co-Chair and Chair of the schools, School Advisory Committee, organized and led monthly meetings to discuss and develop the School Improvement Plan with parents, students, members of the community and all other pertinent stakeholders.
- Regularly attend district Exceptional student Education (ESE) Advisory board meetings as well as attend the sub-committee Autism Committee (ACE) meetings where district news is discussed, and that information is then relayed back to the fellow staff at the school for their knowledge on current events.
- Serve as BTU Steward, attend BTU functions and negotiations meetings to gather direct information relevant for the members and staff at the school, discussed on a monthly basis to ensure staff is aware of updates in the district and aware of their professional obligations leading to an increase in BTU membership amongst staff from the previous year's number of members.
- Serve on BTU/Broward school district communication sub-committee focus group where members in the committee address concerns with the district's communication process, relay those concerns directly to the Chief of Staff of the school district to increase the overall effectiveness of the communication process across the school district.
- Represent students as case managers for their IEP's, participate in annual meetings with the student's IEP team to update their progress towards their IEP goals, identify any necessary supports and ensure appropriate accommodations are identified in the plan for the student's optimal success in the classroom, resulting in students being up to date and in compliance with district requirements for their annual IEP.
- Represented Whispering Pines School as a member of the ESE Teacher task force team to discuss re-opening of schools for the new 2020-2021 school year with the superintendent and district management team, including safety concerns, protocols and practices concerning return to face-to-face learning, specifically the ESE population of students.

#### **Domain 4 – Professional and Ethical Behavior**

##### ***Standard 10: Professional and Ethical Behaviors***

- Serve as IEP case manager of ESE students and followed the guidelines set forth in the Federal Law IDEA to protect ESE students and ensure they receive Free Appropriate Public Education (FAPE), while maintaining their individual privacy rights through Family Educational Rights and Privacy Act (FERPA).
- Participate in student IEP meetings as a general education teacher and ESE teacher and provide meaningful appropriate information in line with the law and maintain professional ethically appropriate behavior which reflects the expectations of the school, district and state.
- Organized ethics committee within the school in collaboration with the school's student government to increase student's ethical responsibility and awareness while also participating in a district wide experience where the students were able to collaborate with others throughout the school district and share their experiences with one another.
- Serve as schools BTU Steward representative and have mediated with staff and administration on issues arising with staff and their professional duties and obligations and have assisted them

in accordance with their rights and responsibilities designated by the BTU teacher contract as well as their understanding of the code of ethics that educators abide by.

# THOMAS PATRICK MORGAN JR.

3960 NW 5<sup>th</sup> Street, Coconut Creek, FL 33066

(716) 200-6617

Tpmorgan22@yahoo.com

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## EDUCATION

### Florida Atlantic University

Master's Program, Education Leadership, 2018

**University at Buffalo**, Buffalo NY

Bachelors of Arts, Medical Anthropology, 2008

**Erie Community College**, Orchard Park NY

Associates Degree, Liberal Arts & Science, 2006

## PROFESSIONAL EXPERIENCE

08/13- Present

### Whispering Pines Center, Miramar, FL – *Exceptional Student Education Teacher*

- Oversees the activities of students in classroom and laboratory settings, which provide an environment conducive to student learning and responsibility.
- Planned, developed and presented organized learning opportunities for students in accordance with approved curriculum in subjects such as high school Earth/Space Science, Biology, Social Science, Exceptional Student Education and Elementary Education.
- Evaluates and documents student performance and comprehension of education materials. Identifies student learning obstacles and develops action plans for resolution.
- Conducts reviews and tests student learning to ensure accuracy, thoroughness and clarity of the outcome.
- Collaborated with parents and teachers in developing effective goals for student's Individualized Education Plan (IEP), which resulted in successfully completed goals.
- Prepares for classroom delivery by gathering and preparing materials including maintaining equipment, submitting requisitions for supplies and equipment.
- Developed learning curriculum utilizing an array of instructional design strategies that focus on innovative ways to deliver and deploy learning.
- Follows established learning standards during the development of education classroom curriculum.
- Supports the development of learning content for student classrooms, to support the growth of students using various learning delivery methods as guided by instructional design plans.
- Manages schooled activities to ensure educational objectives are met during the prescribed time period.
- Uses training equipment, supplies, facility, and resources in implementing and delivering approved lesson plans for students.
- Maintains and develops the knowledge bases required for delivering educational materials such as manuals, handbooks, attending training sessions and seminars; and observing other teacher classroom locations.
- Ensures the safety and well-being of staff and students by ensuring prescribed safety procedures and practices.
- Provides guidance and training to new teachers in the use of effective instructional techniques.
- Serve as Union Steward Representative and communicate union matters to fellow staff.
- Served as SAC Chair and Co-Chair for school from 2017-2020

06/13 -08/14

### Broward Girls Academy, Miramar, FL – *Exceptional Student Education Teacher*

01/13 – 06/13

### Citrus Mental Health Facility, Miramar, FL – *Exceptional Student Education Teacher*

04/04 – 06/12

### Lakeview Lawns Inc., Lakeview NY – *Landscape Technician*

- Perform landscape services for customer base throughout Western New York. Primary responsibilities include lawn and tree service, and landscape design.
- Management of day-to-day small business operations with primary responsibilities including but not limited to scheduling, material procurement, administration and maintenance, employee management, and expense control.

01/99 – 05/09

### Blasdell Pizza, Hamburg NY - *Manager*

- Managed day-today operation for high volume restaurant operation including staff of 15 FTE.
- Managerial responsibly including but not limited to candidate interview and hiring process, coordination of training process, customer service support, regulatory compliance and company level quality control, productivity review, daily sales and cash management.

01/08 – 05/08

### University at Buffalo, Buffalo NY – *Teaching Assistant – Comparative Anatomy*

- Provided undergraduate students with coarse work support including direction of proper lab procedure, providing feedback and answering questions in regards to current projects, and operation of the laboratory for students on weekends for extended study group sessions.

09/07 – 12/07

### University at Buffalo, Buffalo NY - *Teaching Assistant – Forensic Anthropology Osteology*

- Undergraduate teaching assistant for a class of 90 students.



# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Benjamin I Nazario
Address:	2505 Antigua Terrace,, Apt F1 COCONUT CREEK 33066
Phone Number:	9545323156
Alt Phone Number:	9545921856
Email Address:	benazario@gmail.com
Signature:	Benjamin I. Nazario
Applied Date:	3/31/2021 11:33:00 PM
Boards Selected:	Civil Service Environmental Advisory Parks and Recreation Advisory Planning & Zoning Public Safety Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	<b>Currently Serving:</b> Parks and Recreation Advisory Mikkie Belvedere	
All	Have you ever served on a City Board?	Y
	<b>Served Prior:</b> Mikkie Belvedere 2019	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	Y
Environmental Advisory Planning & Zoning Public Safety Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Parks and Recreation Advisory	Are you currently or have you engaged in a community athletic league, a community center recreation program, a park program, or in any of the Parks & Rec special events, volunteer activities, or fitness membership?	Y
Parks and Recreation Advisory	Do you have an expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of the activity?	Y
Parks and Recreation Advisory	Do you have experience in: Fitness, Health, Athletics, Recreation, Parks, Special Event Planning, Landscape Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Sustainability, or Urban planning?	Y
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	Y
Planning &	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land	Y

Zoning	development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Public Safety Advisory	Have you participated in or been employed by a group or organization within the City or County active in crime prevention or drug use prevention or treatment?	N

# RESUME

**BENJAMIN I. NAZARIO**

2505 Antigua Terrace, F-1

**Telephone Number: (954) 532-3156**

Coconut Creek, FL 33066

**Objective:** Seeking to serve my community where possible. Past member of the Coconut Creek Public Safety Board [2019] & Parks & Recreation Advisory Board [2020]. Presently Volunteer with AARP Livable and Age Friendly Community Advocacy Team, and the American Legion Post 170, Coconut Creek.

## **Work Experience:**

**Benjamin I. Nazario, Registered Engineer - U. S. Virgin Islands**

**2003 - 2006**

Self-employed performing Construction and Project Management, Construction Site Inspection and Surveys, and Engineering Surveys on contract basis in the V. I. as available.

**Virgin Islands Housing Authority (VIHA), St. Croix, USVI**

**1995 - 2002**

### ***Director of Modernization***

Responsible for the administration and management of the Department of Modernization, St. Croix district. Supervised two (2) Project Managers, four (4) Inspectors, and one (1) Secretary monitoring new construction, demolition, and renovation projects in public housing communities. Administered and monitored Hurricane damage repairs and reconstruction of a 400-unit public housing community by FEMA & U. S. Army Corps of Engineers. Coordinated the inspection and repairs for Hurricane Marilyn and other natural hazard mitigation for VIHA on St. Croix. Interacted with and initiated reports for the U. S. Department of Housing and Urban Development (HUD) on VIHA activities on St. Croix district; and initiated Community Development Block Grant (CDBG) applications for hazard mitigation and renovation projects. Monitored contractor compliance with abatement of hazardous materials, both lead-based paint (LBP) and asbestos abatement.

**Government of the U. S. Virgin Islands**

**Department of Planning & Natural Resources**

**1990 -1995**

### ***Director, Division of Environmental Protection***

Responsible for the administration and management of the Division of Environmental Protection. The Division administered seven (7) federally funded environmental program grants totaling over \$1.5 million dollars, supervised administrative and technical staff of over twenty (20) employees, coordinated the Territory's response with the U. S. Environmental Protection Agency (USEPA), oversaw the issuance of environmental permits and the enforcement of the environmental statutes. Coordinated hazards response with the Virgin Islands Territorial Emergency Management Agency (VITEMA).

**Department of Conservation & Cultural Affairs**

**1984 - 1990**

### ***Director, Division of Coastal Zone Management***

Responsible for the administration and management of the U. S. Virgin Islands Coastal Zone Management program. The Division reviews all applications for subdivisions, earth change permits, and development in the Territory's Tier I Zone (coastal waters), issues permits, and issues leases for the use and occupancy of the trust lands and other submerged filled lands.

## RESUME

Benjamin I. Nazario

Page 2

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## RESUME

**BENJAMIN I. NAZARIO**

**Page 2**

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**Worldwide Protein VI, Inc., St. Croix**

**1982 - 1984**

### *Project Engineer*

Responsible charge for the revamp of a mariculture and Ocean Thermal Current (OTC) technology facility on St. Croix, and the construction of a mariculture facility for shrimp and fish on the island of Long Island, Bahamas for the Worldwide Protein Bahamas Ltd.

**Hess Oil Virgin Islands Corp. (HOVIC), St. Croix**

**1969 - 1982**

### *Construction Project Superintendent*

Responsible for civil construction performed at the refinery by a 200-man contractual labor force under the company's supervision and several contract projects. Project Engineer on \$23 million, 52 acre, St. Croix "Limetree Container Port" project from design phase through construction until project was turned over to the USVI Government.

### *Senior Project Engineer*

Responsible for the layout of all construction projects, contractual construction of piping and supporting structures, building foundations, soil exploration, earthwork, marine and docking facilities, pile structures and cofferdams, roads, and property surveys.

**Government of the U. S. Virgin Islands**

**Department of Public Works, St. Croix**

**1967 - 1969**

### *Public Works Project Supervisor*

Resident inspector at a 316-house units Residential Housing Project constructed for the V. I. Urban Renewal and Development Agency.

### **Education:**

Graduated from the New York City Community College, Brooklyn, New York with an Associate Degree in Applied Science, Major in Mechanical Technology. Attended Hunter College in New York City and the University of the Virgin Islands, St. Croix Campus.

### **Military Service:**

**1954 - 1967**

Served thirteen (13) years in the New York Air National Guard [NYANG], a reserve component of the U. S. Air Force. Participated in active duty airlifting cargo flights to Vietnam and other military destinations with the U. S. Air Force as a Panel Flight Engineer on C-97G aircraft. Attained the rank of Master Sergeant (E-7) and received an Honorable Discharge.

### **Professional License:**

Registered Engineer License No. 212E, U. S. Virgin Islands

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Dianna M Saunders
Address:	4521 NW 69th Pl Coconut Creek 33073
Phone Number:	4018553253
Alt Phone Number:	
Email Address:	Pamperedchefdi17@gmail.com
Signature:	Dianna MK Saunders
Applied Date:	2/22/2021 5:06:00 PM
Boards Selected:	Planning & Zoning Public Safety Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
	<b>Currently Serving:</b> Saunders	
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	Y
Planning & Zoning <hr/> Public Safety Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Public Safety Advisory	Have you participated in or been employed by a group or organization within the City or County active in crime prevention or drug use prevention or treatment?	N

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Cheryl B Stein
Address:	4701 Martinique Dr C4, unit C4 Coconut creek 33066
Phone Number:	9546753700
Alt Phone Number:	
Email Address:	cherylstein@bellsouth.net
Signature:	Cheryl Stein
Applied Date:	2/12/2021 7:32:00 PM
Boards Selected:	Environmental Advisory Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
	<b>Currently Serving:</b> BELVEDERE	
All	Have you ever served on a City Board?	Y
	<b>Served Prior:</b> BELVEDERE 2018	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Environmental Advisory  Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	Y
Environmental Advisory	Do you have a background in representation of environmental interests, specialties and qualifications in Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal?	N
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y

Cheryl Stein  
4701 Martinique Dr C4  
Coconut Creek Fl 33066  
[CherylStein@BellSouth.net](mailto:CherylStein@BellSouth.net)  
954-675-3700

Resident of the U.S. Virgin Islands 1973-1980  
Served on the United Way Board of Directors St Thomas & St John 1977-1979  
Resident of Coral Springs 1980  
In 2003 Became Volunteer for Hospice in the Palm Beaches  
Resident of Coconut Creek since 2005  
Licensed in Real Estate since 1986  
Real Estate Offices was licensed with from 1984-Current;  
Handwerker & Thomas Real Estate 1984-1986  
Coldwell Banker Real Estate Coral Springs Fl 1986-1991  
Volunteer Israeli Army with Sorrel 1992  
Prudential Wites Real Estate Coral Springs Fl 1992-  
Mirsky Realty Group Jupiter Florida 2000-2003  
Exit Team Realty Coral Springs Florida  
Wynmoor Real Estate 2005-2012  
Re/Max Park Creek Coconut Creek Fl -2012-Current  
Wynmoor Village Building Director 2005-President Martinique IIB since 2019  
Have volunteered for the City of Coconut Creek with The Charter Review Board and The  
Affordable Housing Committee  
Would enjoy serving my City once again!  
Thank you  
Cheryl Stein

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Nikki-ann Thomson
Address:	4383 nw 42 ct Coconut creek 33073
Phone Number:	9548543054
Alt Phone Number:	
Email Address:	nikkiannthomson@hotmail.com
Signature:	Nikki-Ann Thomson
Applied Date:	3/8/2021 7:12:00 PM
Boards Selected:	Civil Service Education Advisory Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	<b>Currently Serving:</b> Civil Service Sandra Welch	
All	Have you ever served on a City Board?	Y
	<b>Served Prior:</b> Sandra Welch 2019	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	Y
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y



# Nikki-Ann Thomson

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nikkiannthomson@hotmail.com

Ph: 9548543054

## Professional Summary

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Accomplished Insurance professional bringing proven expertise in claims operations and practices. Manages activities with good understanding of current needs and future targets. Offers excellent project management and team leadership abilities.

## Skills

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- Xactanalysis
- Assess property damage
- Minimize exposure
- Examine reports
- Attention to detail
- Multitasking
- Policy enforcement
- Emergency preparedness planning
- Strategic planning
- Microsoft Excel Word, Access, Works
- Authorize payments
- Investigate claims
- Determine coverage
- Problem-solving
- Customer relations
- Plan disaster recovery
- Coordinate Crisis response

## Education

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*Nova Southeastern University* *Ft. Lauderdale, FL*  
*Master of Science: Disaster and Emergency Management* *Dec 2021*

*University of Phoenix* *Ft. Lauderdale, FL*  
*Master of Business Administration: Organizational Management* *Sep 2006*

*Florida State University* *Tallahassee, FL*  
*Bachelor of Arts: English* *Aug 2004*

## Employers

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Heritage Property and Casualty Ins Co, Weston, FL- Claims Examiner, July 2017- present  
IWS Acquisition Corp, Boca Raton, FL- Underwriting Manager, December 2013 to March 2016  
CJW& Associates/Vericclaim, Boca Raton, FL- Account Manager, March 2011-October 2013  
Argus Fire & Casualty Ins Co, Miami Beach, FL- Claims Manager, March 2010-February 2011  
Ins Servicing & Adjusting Co, Weston, FL- Insurance Regulation Manager, October 2007- January 2010  
Universal Property & Casualty Ins Co, Ft Lauderdale, FL-Claims Adjuster, August 2006- September 2007  
Allied American Adjusting, LLC, Davie, FL-Claims Adjuster, November 2004- July 2006  
Free States Adjusters, Atlanta, Orlando, FL- Independent Adjuster, January 2000- November 2004  
Allstate Insurance Co, Tallahassee, FL- Automobile Claims Adjuster, November 1998 - July 1999  
Florida Residential P & C JUA, Tallahassee, FL-Claims Representative, September 1995 - November 1998

## Certifications

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- FEMA-NFIP-Commercial and Residential Large Loss-SSID0005683203
- SCLA- American Educational Institute
- AIC and AINS-The Institutes
- Accredited All Lines Claims Adjuster-FL#D025199
- Florida Emergency Preparedness Association-Member
- NPN-3637712

## Accomplishments

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- Maintained states statutes, regulatory updates, and case law on applicable states for the carrier
- Coordinated, addressed and attended Mediations/Neutral Evaluations and Appraisals  
Responded to Department of Financial Services complaints to conclude disputes (TX, SC, FL)
- Determined the validity of Appraisal Demands, Civil Remedy Notices and assisted law firms with handling
- Trained adjusters and examiners in regards to compliance, reserves (indemnity & expense)
- Provided weekly reviews on statistics/trends to Executives
- Reviewed field adjuster reports and estimates of damaged residential properties to request payments
- Negotiated claims settlements with the insured's, public adjusters and attorneys
- Prepared property risk assessment review and inspection reports pre-loss and the claim inspection reports post-loss Investigated and settled commercial & residential hurricane losses, in excess of \$1,000,000.
- Coordinated with property management companies and the Condominium Associations the safe return of homeowners
- Reviewed and investigated 25-30 auto claims per week
- Settled cases based on facts and merits of the files
- Prepared financial reports for management review related to liability, subrogation and salvage.
- Researched compliance of 1200 Allstate agents writing property policies
- Trained the audit team of 4 members to conduct field inspections for underwriting and claims
- Consulted on fair claims handling practices, bad faith, policy conditions
- Advised claims team regarding, estoppels, waivers, preservation of evidence, subrogation potential
- Contracted with various insurance companies through third party administrators handling claims
- Worked assignments for Lloyd's of London, CJW, Zurich, ZC Sterling NCA Group, Florida Select, Texas Select, York STB, First Protective and St Paul, Universal North America.
- Accomplished Insurance professional bringing proven expertise in claims operations and practices.

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Christina G Valencia
Address:	4921 Cypress Lane Coconut Creek 33073
Phone Number:	9547290848
Alt Phone Number:	
Email Address:	cgregoire06@gmail.com
Signature:	Christina G. Valencia
Applied Date:	4/1/2021 1:20:00 PM
Boards Selected:	Community Outreach Advisory Education Advisory Planning & Zoning Public Safety Advisory

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	N
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Community Outreach Advisory Planning & Zoning Public Safety Advisory	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Community Outreach Advisory	Do you have experience with representing the interests, specialties, and qualifications in the field of Branding, Marketing, Public Relations, Social Media, Video Production or Website Production?	N
Education Advisory	Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school`s PTO or SAC?	N
Education Advisory	Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?	N
Education Advisory	Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek?	N
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y
Public Safety Advisory	Have you participated in or been employed by a group or organization within the City or County active in crime prevention or drug use prevention or treatment?	N
Education Advisory	Are you available to participate in quarterly luncheon meetings in addition to the board meetings?	Y

# Christina Gregoire Valencia, Esq.

4921 Cypress Lane, Coconut Creek, Florida 33073  
Tel.: (954) 729-0848; Email: CGregoire06@gmail.com

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## EDUCATION

### **FLORIDA COASTAL SCHOOL OF LAW**

Jacksonville, Florida

*Juris Doctor, May 2013*

Honors: 2012 Moot Court Competition Quarterfinalist; 2012 Internal Competition Semi-Finalist; Pro Bono Honors; Advanced Legal Research, Writing, and Drafting Certificate.

Activities: Translator, Immigration Law Clinic and Jacksonville Area Legal Aid

Bar Admission: Admitted to Florida Bar, September 2013.

### **FLORIDA STATE UNIVERSITY**

Tallahassee, Florida

*Bachelor of Science in Political Science, May 2010*

Activities: Brehon Family Services volunteer; Rotary Club of Fort Lauderdale Scholarship Recipient and President of Zeta Phi Beta Sorority, Inc., Rho Kappa Chapter.

## EXPERIENCE

### **KENNY LEIGH & ASSOCIATES**

West Palm Beach, Florida

*Senior Associate*

December 2013—Present

- Resolve family law issues, to include paternity, dissolution of marriage, enforcement/contempt proceedings, and child support by completing settlement agreements and through trial.
- Execute and perform duties such as filing and drafting of petitions and motions, discovery, organization and presentation of arguments and counter-arguments, and finalizing retirement account distributions through Qualified Domestic Relations Orders.
- Maintain family law cost standards by monitoring and addressing client fee schedules.
- Update legal knowledge by tracking case law and the development of legal theories.
- Perform extensive contract drafting, negotiating, and interpretation.

### **STATE ATTORNEY'S OFFICE, FOURTH JUDICIAL CIRCUIT**

Jacksonville, Florida

*Certified Legal Intern*

August 2012—April 2013

- Assigned to the Sexually Violent Predator Division ("Jimmy Ryce Act").
- Reviewed and drafted release stipulation contracts for sexual predators to be released into the community.
- Prepared memorandum of law regarding mental evaluations and disciplinary reports on predators with sexually violent criminal backgrounds.
- Prepared evidence for trial, including but not limited to, opening and closing statements, legal arguments, and proposed questions for direct and cross examination.

### **ZISSER, BROWN, NOWLIS, & CABREY, P.A.**

Jacksonville, Florida

*Law Clerk*

May 2012—May 2013

- Conducted research and prepare memorandum of law for a full service firm specializing in family law, personal injury, criminal law, medical malpractice, and aviation law.
- Assisted attorneys when conducting preliminary client interviews, summarized facts, and prepared memoranda on potential legal issues.

### **GUARDIAN AD LITEM, FOURTH JUDICIAL CIRCUIT**

Jacksonville, Florida

*Child Advocate*

May 2011—December 2016

- Monitored and researched pertinent information about the child's family, foster parents, teachers, and other persons involved in the child's abuse, abandonment, or neglect case.
- Addressed whether the child's best interest is being met and aid the children's transition into adoption or reunification.

## SKILLS AND PROFESSIONAL INVOLVEMENT

- Associate member of Jacksonville's Florida Family Law American Inn of Court from July 2015 to April 2018.
- Associate member of the Palm Beach County Family Law American Inn of Court from May 2019 to present.
- Advanced proficiency in Lexis and Westlaw legal research, ProDoc®, and Microsoft Office.
- Fluent in Haitian Creole.

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Debra Voorhees
Address:	2538 Carambola Circle North, 2538 Carambola Circle Coconut Creek 33066
Phone Number:	9543096972
Alt Phone Number:	
Email Address:	debra_voorhees@yahoo.com
Signature:	Debra Voorhees
Applied Date:	2/28/2021 3:42:00 PM
Boards Selected:	Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	Y
	<b>Currently Serving:</b> Planning & Zoning Lou Sarbone	
All	Have you ever served on a City Board?	Y
	<b>Served Prior:</b> Lou Sarbone 2007	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	N
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y



# CITY OF COCONUT CREEK

OFFICE OF THE CITY CLERK  
4800 WEST COPANS ROAD  
COCONUT CREEK, FLORIDA 33063

## 2018 APPLICATION FOR CITY BOARDS

The information requested below is for consideration of appointment to a City Board. Please complete and return this form to the City Clerk, along with a brief resume of your education and experience by or before Thursday, March 29, 2018.

**PLEASE NOTE:** Florida has a very broad public records law. Documents relating to city business are public records and are available to the public and media upon request. Your information provided within this application may therefore be subject to public disclosure.

Last Name: Voorhees First Name: Debra M.I.: \_\_\_\_\_  
Home Address: 5204 NW 54th St, Coconut Creek FL  
Phone #: 954-309-6912 Alt. #: \_\_\_\_\_ E-mail: Debra.Voorhees@3307@yahoo.com

**PLEASE CHECK THE FOLLOWING BOARD(S) ON WHICH YOU ARE INTERESTED IN SERVING** (A brief description of each board can be found on our website or by clicking on this link: [City Boards and Committees](#))

- ENVIRONMENTAL ADVISORY BOARD
- PARKS & RECREATION ADVISORY BOARD
- \*PLANNING & ZONING BOARD
- REDISTRICTING BOARD (Appointments will be made in August)

**PLEASE MARK YES OR NO FOR EACH OF THE FOLLOWING QUESTIONS:**

Are you a resident of Coconut Creek?	Yes <u>✓</u>	No _____
Are you a registered voter (elector) in Broward County?	Yes <u>✓</u>	No _____
Do you hold a public office?	Yes _____	No <u>✓</u>
Are you employed by the City?	Yes _____	No <u>✓</u>
Are you currently a member of a City Board?	Yes <u>✓</u>	No _____
Have you ever served on a City Board?	Yes <u>✓</u>	No _____
Are you away from the City for extended periods during the year?	Yes _____	No <u>✓</u>
Would you serve on a Board other than the one(s) selected?	Yes _____	No <u>✓</u>

SIGNATURE: Debra Voorhees Date: 3/08/18

\* Denotes that a Financial Disclosure Form is required upon appointment to the Board.

3/8/2018

**Debra Voorhees**

954-309-6972

Debra\_Voorhees@Yahoo.com

5204 NW 54th ST

Coconut Creek, FL 33073

### **Objectives**

Planning and Zoning Board Resume

### **Experience**

- Currently on and held position in Planning and Zoning Board for 11 years
- Currently on the board for the Lauren's Turn Homeowners Association. I was president for 14 years and passed my position over to another Board member, however, I am still actively representing the Board in the position of Vice President.
- Held a position in the Parks and Recreation Board of Coconut Creek for 3 years
- Held position in the GGG High school committee against School Board for building the now Monarch High School in Coconut Creek
- System Project Manager for multiple system groups at Assurant Corporation for past 22 years

### **Skills**

- Good communication
- Good listening skills
- Manage multiple projects and initiatives
- Good written skills
- Make sensible decisions
- Gets involved
- Great people person
- Experience
- Need to understand Big Picture
- Professional

# Planning & Zoning

## APPLICANT INFORMATION

Applicant Name:	Paul D Young
Address:	240 NW 43rd Ave Coconut Creek 33066
Phone Number:	9544390090
Alt Phone Number:	
Email Address:	dougyoung224@gmail.com
Signature:	Doug Young
Applied Date:	2/12/2021 1:23:00 PM
Boards Selected:	Planning & Zoning

BOARD NAME	QUESTION	ANSWER
All	Are you at least 18 years of age and a full-time resident of Coconut Creek?	Y
All	Are you a registered voter (elector) in Broward County?	Y
All	Do you hold a public office?	N
All	Are you employed by the City?	N
All	Are you a member of another City Board?	N
All	Have you ever served on a City Board?	Y
	<b>Served Prior:</b> Becky Toole 2020	
All	Will you be away from the City for extended periods of time?	N
All	Have you graduated from the City`s Citizen Academy?	N
Planning & Zoning	Are you least 18 years of age and an owner of a business located within the City with a business tax receipt issued by the city for operation at the location?	N
Planning & Zoning	Do you have experience in Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning?	Y
Planning & Zoning	Do you demonstrate a strong and sincere commitment to or possess of an outstanding reputation for civic activity and interest, integrity, and responsibility?	Y





# CITY OF COCONUT CREEK

OFFICE OF THE CITY CLERK  
4800 WEST COPANS ROAD  
COCONUT CREEK, FLORIDA 33063

## APPLICATION FOR CITY BOARDS

This information is for consideration of appointment to a City Board. A description of the responsibilities of each Board is on the back of this application. Please complete and return this form to the City Clerk, along with a brief resume of your education and experience.

1. Name: Doug Young Home Phone: 954-971-2194
2. Home Address: 240 N.W 43 Ave
3. E-mail Address: dougyoung224@gmail.com Fax Number: \_\_\_\_\_
4. Business: Exec Business Phone: 954 735 0277
5. Business Address: 715 E Hillsboro Blvd Deerfield Beach FL 33441
6. Are you a resident of Coconut Creek? Yes  No \_\_\_\_\_
7. Are you a registered voter? Yes  No \_\_\_\_\_
8. Do you hold a public office? Yes \_\_\_\_\_ No
9. Are you employed by the City? Yes \_\_\_\_\_ No
10. Are you currently a member of a City Board? Yes  No \_\_\_\_\_
11. Have you ever served on a City Board? Yes  No \_\_\_\_\_
12. Are you away from the City on extended vacation or business trips during the year? Yes \_\_\_\_\_ No
13. PLEASE CHECK THE BOARDS ON WHICH YOU ARE INTERESTED IN SERVING:  
(See brief description on the back of this page.)  
\*CIVIL SERVICE BOARD  \*PLANNING & ZONING BOARD   
PARKS & RECREATION BOARD  AFFORDABLE HOUSING ADVISORY   
ENVIRONMENTAL ADVISORY BOARD  COMMITTEE \_\_\_\_\_  
OTHER \_\_\_\_\_
14. Briefly describe your qualifications to serve on this Board: 20 YEAR AS MEMBER OF THE P+Z BOARD INCLUDING CHAIRMAN + VICE CHAIRMAN. 40 PLUS YEARS AS A RESIDENT OF CC AND SERVICE ON OTHER BOARDS
15. Would you consider serving on a Board other than the one(s) selected? Yes \_\_\_\_\_ No

SIGNATURE: [Signature]  
Date: 4/4/16

- Note: (1) Application effective for ONE YEAR from date of completion.  
(2) If you have any questions on the above, please call the City Clerk's Office at (954) 973-6774.

\* Financial Disclosure Form is required upon appointment to the Board.

PHONE (954) 973-6774 EMAIL: [LMay@coconutcreek.net](mailto:LMay@coconutcreek.net) <http://www.coconutcreek.net> FAX (954) 973-6794

## **PAUL D. YOUNG**

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### **QUALIFICATIONS**

I have been involved in the Commercial Real Estate Market for the past fifty years. I have been responsible for the management, leasing and maintenance of numerous commercial and residential projects for both the financial community and the private sector. I am schooled in the financial aspects of commercial real estate in addition to the management disciplines. Through my affiliations with the banking industry as well as working in the construction trade as a young man, he has a working knowledge of construction and construction contracts and negotiations.

I have been the Asset Manager for several financial institutions. In that capacity I managed commercial office buildings, warehouses, strip shopping centers, multi-family apartments and residential developments. I have had profit and loss responsibility and in several occasions was responsible for completing construction and deferred maintenance repairs. I have been responsible for overseeing properties located in Florida, New York, Pennsylvania and New Jersey. These projects have ranged in size upwards to 200,000 square feet and have been valued in the multi-million dollar range. The most recent portfolio was in excess of \$ 100,000,000.

I have interfaced with all segments of the real estate community including leasing agents, tenants, attorneys, contractors, vendors and maintenance personnel. I have worked with management personnel in Florida and New Jersey to effect a comprehensive reporting system for tracking income and expense items for a diverse portfolio of properties.

I currently managing and direct finances and real estate assets of several corporations.

I have served on the Planning and Zoning Board of Coconut Creek for the past 20 years

### **EDUCATION**

I am a graduate of the National School of Real Estate Finance, sponsored by Ohio State University and the American Bankers Association. I hold a bachelor of Science degree from Florida Atlantic University in Boca Raton, Florida, where I majored in Business Administration and Accounting.

Throughout my professional life, I have attended numerous classes and seminars dealing with real estate finance and management, including the Underwriters Clinic sponsored by Ohio State University and the Mortgage Bankers Association of America and the educational conferences sponsored by the Mortgage Bankers Association of Florida.

### **PROFESSIONAL AFFILIATIONS**

State Licensed Mortgage Broker.

Past President of the Mortgage Banker Association of Broward County

Past Governor of the Mortgage Bankers Association of Florida.

Past member of the South Florida Builders Association.