



KAREN M. BROOKS
DEPUTY CITY MANAGER / CFO

July 26, 2018

SENT VIA EMAIL

Evelyn R. Pagni, President
EDJ Service, Inc.
1700 SW 68 Avenue
Plantation, FL 33317
edjservice@aol.com

Re: Contract Extension No. 2
Landscape Maintenance Services Citywide Medians and Public Rights-of-Way
RFP No. 07-23-13-10


Dear Ms. Pagni:

The initial contract period for the referenced project expires on September 30, 2018. Under the terms and conditions of the contract, the City would like to exercise its option to extend this contract for an additional one (1) year term. This would constitute the second and final extension for this contract. If it is accepted and approved, it will begin October 1, 2018 and expire on September 30, 2019.

Please advise if a renewal of our current contract is acceptable to your company. Kindly indicate the appropriate information below and return this letter to my attention no later than 5 p.m. EST, Wednesday, August 8, 2018 or sooner. Failure to respond will be deemed as evidence that your firm is no longer interested in requesting its option to renew this contract.

On behalf of the City of Coconut Creek, we look forward to continuing our long and successful business association with your company. Should you have any questions concerning this letter, please contact me at 954-956-1584.

Sincerely,



LORIE MESSER, CTCM
Purchasing Analyst
lmesser@coconutcreek.net

cc: Jim Berkman, Public Works Director
John Tetteris, PW Supervisor

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Yes, I hereby agree to a one (1) year extension of the contract.

No, I am unable to provide a one (1) year extension of the contract for the following reason(s):


Name (print)


Signature

7/30/2018
Date