



# City of Coconut Creek

4800 West Copans Road  
Coconut Creek, FL 33063

## Meeting Agenda - Final-revised

### City Commission

**REBECCA A. TOOLEY, MAYOR**  
**JOSHUA RYDELL, VICE MAYOR**  
**LOU SARBONE, COMMISSIONER**  
**SANDRA L. WELCH, COMMISSIONER**  
**JACQUELINE RAILEY, COMMISSIONER**  
**KAREN M. BROOKS, CITY MANAGER**  
**TERRILL C. PYBURN, CITY ATTORNEY**  
**LESLIE WALLACE MAY, CITY CLERK**

#### COMMISSION MEETINGS

**TIME: Second and fourth Thursdays of the month at 7:00 p.m.**

**PLACE: Coconut Creek Government Center, 4800 W. Copans Road**

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**Thursday, May 13, 2021**

**7:00 PM**

**Coconut Creek Government Center**

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The City of Coconut Creek City Commission will be conducting an "In Person" City Commission meeting on Thursday, May 13, 2021, beginning at 7 p.m. at the Coconut Creek Government Center, Commission Chambers, located at 4800 W. Copans Road, Coconut Creek, Florida 33063. Social distancing guidelines, as recommended by the CDC, will be enforced, including the requirement to wear a facial covering by all those in attendance.

In addition, this meeting will be broadcast live on the City's website ([www.coconutcreek.net](http://www.coconutcreek.net)) utilizing audio streaming and the City's CreekTV YouTube channel utilizing video streaming. The audio stream can be accessed by using the following steps:

- In your internet browser, go to [www.coconutcreek.net](http://www.coconutcreek.net)
- Go to "Government" tab, select from the dropdown menu, "Agendas, Meeting Notices & Minutes"
- Next select, "Live Audio of Commission Meetings"

The video stream can be accessed by entering the following link in your internet browser:

<https://www.youtube.com/creektv>

The public may appear in person and speak at the meeting or public comments may be provided in advance of the meeting up until 6:00 p.m. on Wednesday, May 12, 2021 by voicemail or email. Public comments received prior to the meeting will be played or read to the Commission during the meeting during general public comment or as part of the specific agenda item, as applicable.

To provide advanced public comment:

- Email up to a 400 word message to [commissioncomments@coconutcreek.net](mailto:commissioncomments@coconutcreek.net);
- Call the City's dedicated Commission Comments Voicemail at (954) 973-6772 and leave up to a three (3) minute message; or
- Mail written or other physical evidence to the City Clerk at the address provided below.

Any submissions received after the deadline for providing advanced public comments may not be played or read aloud during the meeting but will be included as part of the record.

Prior to the meeting date, if any member of the public requires additional information on how this meeting will be conducted, how and where to submit questions, or how to participate in the meeting (and obtain assistance if needed), please contact:

Leslie Wallace May, City Clerk  
City of Coconut Creek  
4800 W. Copans Road  
Coconut Creek, FL 33063  
954-973-6774  
[publicrecords@coconutcreek.net](mailto:publicrecords@coconutcreek.net)

## AGENDA

### CALL TO ORDER / ROLL CALL

### PLEDGE OF ALLEGIANCE

### PRESENTATION(S)

1. [21-102](#) A PRESENTATION FROM THE FLORIDA CITY AND COUNTY MANAGEMENT ASSOCIATION RECOGNIZING THE CITY OF COCONUT CREEK FOR 45 YEARS AS A COUNCIL-MANAGER FORM OF GOVERNMENT.
2. [21-067](#) A SWEARING-IN CEREMONY FOR NEW POLICE OFFICER JOHN V. RYSIEJKO.
3. [21-095](#) A PRESENTATION RECOGNIZING THIS YEAR'S TEEN POLITICAL FORUM PARTICIPANTS.
4. [21-091](#) A PROCLAMATION RECOGNIZING MAY 2021 AS "MENTAL HEALTH AWARENESS MONTH."  
  
*Attachments:* [PROCLAMATION-Mental Health Awareness Month](#)
5. [21-056](#) A PROCLAMATION RECOGNIZING MAY 15, 2021, AS "NATIONAL KIDS TO PARKS DAY."  
  
*Attachments:* [PROCLAMATION-National Kids to Parks Day \(2021\)](#)

### INPUT FROM THE PUBLIC

*Three (3) minutes per person on non-agenda items or consent agenda items.*

## CONSENT AGENDA

6. [21-093](#) A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2021-0407WS AND 2021-0408R)
- Sponsors:** City Clerk
- Attachments:** [MINUTES-2021-0407 Workshop](#)  
[MINUTES-2021-0408 Regular](#)
7. [RES](#)  
[2021-092](#) A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE 2021 AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY RELATING TO DISTRIBUTION OF THE BROWARD COUNTY THREE CENT ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL.
- Sponsors:** Finance and Administrative Services
- Attachments:** [RESOLUTION 2021-092-Three Cent Local Option Gas Tax ILA Amdmt](#)  
[AGREEMENT-Three Cent Local Option Gas Tax Amdmt 2021](#)  
[BACKUP-Gas Tax Memo to Cities 2021](#)
8. [RES](#)  
[2021-093](#) A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE 2021 AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY RELATING TO DISTRIBUTION OF THE BROWARD COUNTY FIFTH CENT ADDITIONAL LOCAL OPTION GAS TAX ON MOTOR FUEL FOR TRANSIT.
- Sponsors:** Finance and Administrative Services
- Attachments:** [RESOLUTION 2021-093-Fifth Cent Local Option Gas Tax ILA Amdmt](#)  
[AGREEMENT-Fifth Cent Local Option Gas Tax 2021](#)  
[BACKUP-Gas Tax Memo to Cities 2021](#)

## REGULAR AGENDA

### Police Department

9. [RES](#)  
[2021-085](#) A RESOLUTION AUTHORIZING THE USE OF STATE LAW ENFORCEMENT TRUST FUNDS IN THE AMOUNT OF FIVE THOUSAND DOLLARS (\$5,000) TO PROVIDE A DONATION TO THE FLORIDA POLICE CHIEFS ASSOCIATION (FPCA) EDUCATION AND RESEARCH FOUNDATION.
- Attachments:** [RESOLUTION 2021-085-LETF Donation](#)  
[BACKUP-Request Memo-LETF Donation to FPCA Education](#)

### Public Works Department

10. [RES 2021-077](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT WITH VECTOR FLEET MANAGEMENT, LLC FOR FLEET MANAGEMENT AND MAINTENANCE SERVICES TO PROVIDE FOR THE ADDITION OF SEVEN FIRE ADMINISTRATION VEHICLES.
- Attachments:** [RESOLUTION 2021-077-Fleet Services Agrmt Amendment 1](#)  
[AGREEMENT-Fleet Services Amendment 1](#)  
[BACKUP-Original Fleet Services Agrmt-RFP 06-27-18-10](#)
11. [RES 2021-087](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE A WORK AUTHORIZATION FOR GENERAL ENGINEERING SERVICES WITH KEITH AND ASSOCIATES, INC. TO DEVELOP AND PREPARE CONCEPTUAL MASTER PLANS FOR THE CITY HALL BREEZEWAY AND COURTYARD.
- Attachments:** [RESOLUTION 2021-087-City Hall Breezeway & Courtyard Master Plans](#)  
[WORK AUTHORIZATION-City Hall Breezeway & Courtyard Master Plans](#)  
[EXHIBIT A TO WORK AUTHORIZATION-Keith & Associates Proposal](#)  
[BACKUP-General Professional Engineering Svcs Agrmt-RFQ No. 03-25-20-02](#)

### Sustainable Development

12. [RES 2021-078](#) A RESOLUTION OF SUPPORT FOR THE SAMPLE ROAD SHARED USE PATHWAY PROJECT CONSISTENT WITH THE REFERENDUM FOR THE TRANSPORTATION SURTAX (“PENNY FOR TRANSPORTATION” PROGRAM) ON NOVEMBER 6, 2018, AND THE TRANSPORTATION SYSTEM SURTAX INTERLOCAL AGREEMENT (ILA) BETWEEN THE BROWARD METROPOLITAN PLANNING ORGANIZATION (MPO) AND THE CITY OF COCONUT CREEK.
- Attachments:** [RESOLUTION 2021-078-Sample Rd Shared Use Pathway Project](#)  
[BACKUP-Cost Estimate-Sample Road Shared Use Pathway](#)  
[BACKUP-Typical Section-Sample Road Shared Use Pathway](#)  
[BACKUP-Resolution 2018-217-Transportation Surtax ILA](#)  
[BACKUP-Resolution 2019-169-Transportation Surtax ILA 1st Amend](#)  
[BACKUP-Resolution 2021-007-Transportation Surtax 2nd Amend](#)
13. [RES 2021-079](#) A RESOLUTION OF SUPPORT FOR THE LYONS ROAD PEDESTRIAN LIGHTING PROJECT CONSISTENT WITH THE REFERENDUM FOR THE TRANSPORTATION SURTAX (“PENNY FOR TRANSPORTATION” PROGRAM) ON NOVEMBER 6, 2018, AND THE TRANSPORTATION SYSTEM SURTAX INTERLOCAL AGREEMENT (ILA) BETWEEN THE BROWARD METROPOLITAN PLANNING ORGANIZATION (MPO) AND THE CITY OF COCONUT CREEK.

**Attachments:** [RESOLUTION 2021-079-Lyons Road Pedestrian Lighting Project](#)  
[BACKUP-Cost Estimate-Lyons Road Lighting Project](#)  
[BACKUP-Lighting Analysis-Lyons Rd Pedestrian Lighting Project](#)  
[BACKUP-Resolution 2019-009-Lyons Rd Mobility Project Agrmts](#)  
[BACKUP-Resolution 2018-217-Transportation Surtax ILA](#)  
[BACKUP-Resolution 2019-169-Transportation Surtax ILA 1st Amend](#)  
[BACKUP-Resolution 2021-007-Transportation Surtax ILA 2nd Amend](#)

14. [RES](#)  
[2021-089](#) A RESOLUTION OF SUPPORT FOR THE JOHNSON ROAD SHARED USE PATHWAY PROJECT CONSISTENT WITH THE REFERENDUM FOR THE TRANSPORTATION SURTAX ("PENNY FOR TRANSPORTATION" PROGRAM) ON NOVEMBER 6, 2018, AND THE TRANSPORTATION SYSTEM SURTAX INTERLOCAL AGREEMENT (ILA) BETWEEN THE BROWARD METROPOLITAN PLANNING ORGANIZATION (MPO) AND THE CITY OF COCONUT CREEK.

**Attachments:** [RESOLUTION 2021-089-Johnson Road Shared Use Path Surtax Project](#)  
[MAP-Johnson Road Shared Use Pathway Project](#)  
[BACKUP-Johnson Road Shared Use Pathway Project Cost Estimate](#)  
[BACKUP-Resolution 2018-217 -Transportation Surtax ILA](#)  
[BACKUP-Resolution 2019-169-Transportation Surtax ILA 1st Amend](#)  
[BACKUP-Resolution 2021-007-Transportation Surtax ILA 2nd Amend](#)

15. [RES](#)  
[2021-090](#) A RESOLUTION OF SUPPORT FOR THE NW 39 AVENUE SHARED USE PATHWAY PROJECT CONSISTENT WITH THE REFERENDUM FOR THE TRANSPORTATION SURTAX ("PENNY FOR TRANSPORTATION" PROGRAM) ON NOVEMBER 6, 2018, AND THE TRANSPORTATION SYSTEM SURTAX INTERLOCAL AGREEMENT (ILA) BETWEEN THE BROWARD METROPOLITAN PLANNING ORGANIZATION (MPO) AND THE CITY OF COCONUT CREEK.

**Attachments:** [RESOLUTION 2021-090-NW 39 Avenue Shared Use Path](#)  
[BACKUP-Cost Estimate-NW 39 Ave Shared Use Path](#)  
[BACKUP-Resolution 2018-217-Transportation Surtax ILA](#)  
[BACKUP-Resolution 2019-169-Transportation Surtax ILA 1st Amend](#)  
[BACKUP-Resolution 2021-007-Transportation Surtax ILA 2nd Amend](#)

### City Attorney

16. [RES](#)  
[2021-084](#) A RESOLUTION AUTHORIZING THE CITY OF COCONUT CREEK TO JOIN WITH THE STATE OF FLORIDA AND OTHER GOVERNMENTAL UNITS AS A PARTICIPANT IN THE FLORIDA MEMORANDUM OF UNDERSTANDING AND FORMAL AGREEMENTS IMPLEMENTING A UNIFIED PLAN REGARDING DISTRIBUTION OF CERTAIN SETTLEMENT FUNDS AS PART OF THE OPIOID LITIGATION AND

AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY AGREEMENTS.

**Attachments:**     [RESOLUTION 2021-084-Opioid Litigation Settlement](#)  
[EXHIBIT A-Proposed MOU-Settlement Distribution Plan](#)

## City Commission

17.     [RES](#)             A RESOLUTION APPOINTING AN ALTERNATE MEMBER TO THE  
         [2021-112](#)         EDUCATION ADVISORY BOARD TO FILL THE REMAINDER OF THE  
                               TERM ENDING WITH THE NEXT APPOINTMENT IN 2022.  
                               (ADDENDUM)

**Attachments:**     [RESOLUTION 2021-112-Edu Adv Board Vacancy](#)  
                               [BACKUP-EDU Applications](#)  
                               [BACKUP-Resolution 2021-067](#)

## CITY MANAGER REPORT

## CITY ATTORNEY REPORT

## COMMISSION COMMUNICATIONS

## ADJOURNMENT

**NOTE:** If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.