

Advertise Sole Source Justification

Created on 08/24/21 19:28 Completed on 09/02/21 17:47

Sole Source Definition:

A source selected for the purchase of goods or service over \$3,000.00 when there are no other sources capable of providing the goods of services except for the one selected.

Single Source Definition:

A source selected for the purchase of goods or service over \$3,000.00 due to the compatibility of equipment, replacement parts, training, warranty, or some other unique purpose even though other sources are available.

Sole Source/Single Source purchases of \$50,000 or more require City Commission approval.

General Info

Vendor Info

Goods/Service Info

Authorization

Statement of Need:

My department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the City. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, type of equipment, materials or firms been in deciding influence on my request to sole source this purchase when there are other known suppliers to exist. I have attached the pertinent documentation showing what market research was conducted to preclude other items from consideration.

Policy:

Sole sources purchases exceeding \$50,000 require City Commission approval. If in one year or over the life of the contract terms combined, the amount exceeds \$50,000, this executed Sole Source shall require City Commission approval. A Notification of Intent to Award a Sole Source/Single Source will be posted electronically for at least 7 business days as per Section 287.05(3) (c), Florida Statute as amended from time to time.

Requestor:

Monroy, Claudia

Date:

08/11/2021



Department Director:

Elshami, Osama

Date:

08/11/2021



IT Approval:

Date:



Procurement Manager:

Jeethan, Linda

Date:

08/23/2021



Finance Director:

Lake, Peta-Gay

Date:

08/24/2021



City Manager:

Brooks, Karen

Date:

08/24/2021





CITY OF COCONUT CREEK

FINANCE AND ADMINISTRATIVE SERVICES
PETA-GAY LAKE, DIRECTOR

4800 WEST COPANS ROAD
COCONUT CREEK, FLORIDA 33063

August 25, 2021

NOTIFICATION OF INTENT TO AWARD A SOLE SOURCE PURCHASE

The City of Coconut Creek, Florida and its Utilities Engineering Department intend to issue a Sole Source award to Odyssey Manufacturing Co. for the procurement of Monoclor Residual Control System (RCS). Details regarding the intended vendor and product are as follows:

Vendor Information:

Vendor Name: Odyssey Manufacturing Co.

Vendor Contact: Pavol Plecenik

Address: 1484 Massaron Blvd

City/State/Zip: Tampa, FL 33619

Phone: (800) 639-7739

Product/Service Specifications: N/A

Manufacturer: PSI Water Technologies Model No.: N/A

Description: To improve water quality through automation, major features require a tank mixer and a chemical injection system. The Monoclor Residual Control System (RCS) mixes the tank and distributes the two (2) chemicals required both at variable rates in a coordinated fashion with each other. Further, its ability to receive data from existing instrumentation through SCADA is required to provide optimum drinking water quality automatically and accurately for safe public consumption.

The City of Coconut Creek, Florida requests that prospective vendors provide information regarding their ability to supply the named product. Any vendor who believes that they possess an equal to or better product shall submit a written **Statement of Disagreement** outlining their reasons and concerns in detail along with sufficient documentation to substantiate their claim that their offering meets or exceeds the specifications of the intended product.

Statements of Disagreement shall be received by the Office of the City Clerk, Coconut Creek Government Center, 4800 West Copans Road, Coconut Creek, Florida 33063, on or before **5:00 p.m. EST on Thursday, September 2, 2021.**

Please be advised that City Hall is closed on Fridays and on holidays observed by the City. Normal business hours are between 7:00 a.m. and 6:00 p.m., Monday through Thursday.