



CITY OF COCONUT CREEK CITY COMMISSION MINUTES

Government Center
4800 W. Copans Road
Coconut Creek, Florida

Date: November 14, 2019
Time: 7:00 p.m.
Regular Meeting No. 2019-1114R

CALL TO ORDER

Mayor Welch called the meeting to order at 7:10 p.m.

PRESENT UPON ROLL CALL:

Mayor Sandra L. Welch
Commissioner Rebecca A. Tooley
Commissioner Mikkie Belvedere
Commissioner Joshua Rydell
City Manager Karen M. Brooks
City Attorney Terrill C. Pyburn
City Clerk Leslie Wallace May

EXCUSED: Vice Mayor Lou Sarbone

Mayor Welch asked all to rise for the Pledge of Allegiance.

PRESENTATION(S)

1. **19-240** A PROCLAMATION RECOGNIZING NOVEMBER 30, 2019, AS "SMALL BUSINESS SATURDAY."

Mayor Welch read the proclamation into the record. Cindy Brief, Coral Springs Coconut Creek Regional Chamber of Commerce President, accepted the proclamation. She briefly addressed the Commission and announced that the Chamber was hosting a "Shop Small Breakfast" event on November 19, 2019.

- ~~2. **19-255** A PROCLAMATION RECOGNIZING NOVEMBER 14, 2019, AS "19TH AMENDMENT DAY."~~

Agenda Item 2 was removed from the agenda to be heard at a future Commission meeting.

3. **19-234** A PRESENTATION OF THE COCONUT CREEK GIRLS' BASKETBALL MAYOR'S AWARD.

Parks and Recreation Supervisor Enrique Castro and Senior Recreation Programmer Yancy Durham presented certificates to the following 2019 Girls' Basketball Mayor's Award recipients:

10U Division - Piper Burford
12U Division - Brook Swaby
15U Division - Sofia Corgan

4. **19-242** A PRESENTATION RECOGNIZING THE COCONUT CREEK RESIDENCE INN BY MARRIOTT FOR THEIR OUTSTANDING COMMUNITY PARTNERSHIP.

Fire Marshal Jeff Gary briefly spoke about a recent fire incident at a Coconut Creek condominium and how staff at the Residence Inn by Marriott offered to house a family displaced by the fire while repairs were made to their residence.

5. **19-238** A PRESENTATION OF THE LIFE SAVING COMMENDATION AWARD FOR POLICE OFFICER NICHOLAS SCHERR.

Police Chief Albert “Butch” Arenal presented Police Officer Nicholas Scherr with a Life Saving Commendation Award for saving the life of a resident who suffered a gunshot wound.

6. **19-230** A SWEARING-IN CEREMONY FOR NEW POLICE OFFICERS CHRISTOPHER KEATING AND DANIEL CROSS.

Police Chief Arenal introduced two new police officers and invited them and their families to come forward for the swearing-in. City Clerk May administered the Oath of Office for each officer followed by the badge-pinning ceremonies.

INPUT FROM THE PUBLIC

Sherri McGlynn, 854 Banks Road, Coconut Creek, thanked the City for hosting the Veterans’ Day ceremony. She inquired about transportation to the upcoming Fall Harvest Festival and asked if the shuttle could also be offered at Monarch High School. City Manager Brooks commented that staff would contact her about her request.

Monarch High School students Craig Tapping, Seth Matarasso, and Nolan Deery spoke about their DECA program project, “Escape the Vape” campaign, to increase community awareness about the dangers of vaping.

Mayor Welch implemented the Time Certain, and the City Manager Report, City Attorney Report, and Commission Communications were heard after the Regular Agenda.

CITY MANAGER REPORT

City Manager Brooks wished everyone a Happy Thanksgiving.

CITY ATTORNEY REPORT

City Attorney Pyburn wished everyone a Happy Thanksgiving.

COMMISSION COMMUNICATIONS

Commissioner Rydell spoke about the Veterans’ Day ceremony. He attended the Farmers’ Market held at the Township Plaza and discussed the difficulty with the parking lot. He spoke about the upcoming SOS Children’s Village Thanksgiving event and wished everyone a Happy Thanksgiving.

Commissioner Tooley attended an event for Veterans at the Broward College Library with Congressman Ted Deutch, who brought books from the Library of Congress. She spoke about a veteran who was honored at Broward College for his service in World War II, the Korean War, and the Vietnam War. She attended a recognition at Atlantic Technical College and Technical High School in honor of the school's designation as a 2019 National Blue Ribbon School. She participated in the "Walk to School Day" event at Winston Park Elementary and spoke about Coconut Creek Elementary's upcoming 50th anniversary celebration events.

Commissioner Belvedere spoke about her role on the Metropolitan Planning Organization (MPO) on behalf of the City and asked if Mayor Welch would be interested in representing the City on the MPO in the future. Discussion ensued, and it was noted that there would be a motion on a future Commission agenda to provide for a new MPO representative.

Mayor Welch spoke about the Women's Club meeting where City Manager Brooks provided an update on City projects.

CONSENT AGENDA (Items 7 and 9-11)

Mayor Welch read each of the titles of the Consent Agenda items into the record.

Agenda Item 8 was pulled by Commissioner Belvedere and heard during the Regular Agenda.

- 7. **19-235** A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2019-1010WS, 2019-1010R, 2019-1024WS, AND 2019-1024R)

- 9. **RES**
 2019-284 A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE FIRST AMENDMENT TO THE AGREEMENT WITH BROWARD COUNTY FOR INSTALLATION AND MAINTENANCE OF BUS SHELTERS.

- 10. **RES**
 2019-253 A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED SEVENTH AMENDMENT TO THE INCLUSIVE MEMORANDUM OF AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE MAINTENANCE OF LANDSCAPE IMPROVEMENTS ALONG VARIOUS STATE ROADS.

- 11. **RES**
 2019-254 A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED MAINTENANCE AGREEMENT WITH LEDER HILLSBORO CO LTD, WHICH AGREEMENT TRANSFERS AND ASSIGNS RESPONSIBILITES FOR THE MAINTENANCE OF LANDSCAPE IMPROVEMENTS IN THE HILLSBORO BOULEVARD RIGHT-OF-WAY ADJACENT TO THE PROPERTY LOCATED AT 4171 AND 4181 HILLSBORO BOULEVARD, AS MORE PARTICULARLY DESCRIBED IN EXHIBIT "A," ATTACHED TO THE AGREEMENT HERETO AND MADE A PART HEREOF.

MOTION: Tooley/Rydell – To approve Consent Agenda Item Nos. 7, 9, 10, and 11.

Upon roll call, the Motion passed by a 4-0 vote.

REGULAR AGENDA

City Commission

8. **RES 2019-281** A RESOLUTION EXPRESSING THE CITY OF COCONUT CREEK'S COMMITMENT TO ESTABLISHING POLICY TO PROMOTE A HEALTHY ENVIRONMENT WITH FOOD ACCESS AND FOOD SECURITY FOR ALL.

Mayor Welch read the Resolution title into the record.

MOTION: Rydell/Belvedere – To approve Resolution No. 2019-281.

Commissioner Belvedere suggested that raised community gardens be included in the discussion for policy development. Assistant City Manager / Sustainable Development Director noted that the letter of intent to participate in the initiative would include technical assistance by the Broward Health Partnership to develop policy regarding food accessibility. Discussion ensued regarding implementation of community gardens and the Environmental Advisory Board's involvement in the initiative.

Upon roll call, the Resolution passed by a 4-0 vote.

By consensus, Agenda Item 19 was heard after Agenda Item 8.

Police Department

12. **RES 2019-274** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE SCHOOL RESOURCE OFFICER (SRO) AGREEMENT WITH THE SCHOOL BOARD OF BROWARD COUNTY FOR A PERIOD COMMENCING AUGUST 8, 2019, AND ENDING AUGUST 7, 2020.

Mayor Welch read the Resolution title into the record.

MOTION: Rydell/Belvedere – To approve Resolution No. 2019-274.

Police Chief Arenal presented the item. Discussion ensued regarding behavioral training for SROs, and Chief Arenal noted that the police department requires crisis intervention training for the officers. Discussion ensued regarding the cost of funding SROs in the schools and the City's expenditure of funds in support of school safety.

Upon roll call, the Resolution passed by a 4-0 vote.

Human Resources

13. **ORD 2019-036** AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF COCONUT CREEK BY AMENDING CHAPTER 21, "PERSONNEL ADMINISTRATION," ARTICLE I, "CIVIL SERVICE CODE," SECTIONS 21-3, 21-4, 21-5, 21-6, 21-7, 21-8, 21-9, 21-10, 21-11, 21-13, 21-14, 21-16, AND 21-17, AND ARTICLE II, "AT WILL EMPLOYEE POLICIES AND PROCEDURES MANUAL," SECTIONS 21-22, 21-24, 21-25, AND 21-30, IN ORDER TO UPDATE LANGUAGE, PROVIDE

CLARIFICATION, AND CROSS-REFERENCE PERSONNEL POLICIES
AND PROCEDURES REGARDING THE TERMS AND CONDITIONS OF
CITY EMPLOYMENT. (SECOND READING)(PUBLIC HEARING)

City Attorney Pyburn read the Ordinance title into the record.

MOTION: Tooley/Rydell – To adopt Ordinance No. 2019-036.

Mayor Welch opened the public hearing. There were no questions or comments and the public hearing was closed.

Upon roll call, the Ordinance passed by a 4-0 vote.

Utilities and Engineering

14. **ORD 2019-037** AN ORDINANCE AMENDING THE CITY’S CODE OF ORDINANCES, BY AMENDING CHAPTER 20, “UTILITIES,” ARTICLE III, “WATER AND WASTEWATER REGULATIONS,” SECTION 20-34, “LIMITATION OF USE,” TO PROVIDE CLARIFICATION THAT THE CITY PROHIBITS RESALE OF WATER OR SEWER SERVICE UNLESS IT IS SOLD AS A DIRECT PASS-THROUGH COST TO THE END-USER, AND TO PROVIDE THAT THE CITY MAY AUDIT ANY CUSTOMER THAT ENGAGES IN REMETERING AND RESALE OF WATER/SEWER TO SERVE AN END-USER; AND PROVIDING FOR PENALTIES. (SECOND READING)(PUBLIC HEARING)

City Attorney Pyburn read the Ordinance title into the record.

MOTION: Tooley/Rydell – To adopt Ordinance No. 2019-037.

Director of Utilities and Engineering Osama Elshami presented the item and explained that a building permit was required for remetering.

Mayor Welch opened the public hearing. There were no questions or comments and the public hearing was closed.

Upon roll call, the Ordinance passed by a 4-0 vote.

Fire Rescue Administration

15. **RES 2019-273** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH PUBLIC CONSULTING GROUP TO PROVIDE A TRANSITIONAL STUDY FOR FIRE AND EMS SERVICES PURSUANT TO RFP NO. 09-11-19-09.

Mayor Welch read the Resolution title into the record.

MOTION: Tooley/Belvedere – To approve Resolution No. 2019-273.

Fire Marshal Jeff Gary presented the item and noted that Ken Riddle, Public Consulting Group Inc., was present to answer questions. Mr. Riddle briefly spoke about his work experience. Commissioner Rydell expressed his concerns with moving forward with the transitional study

while negotiations were in progress with Margate for dispatch services with Coral Springs. City Manager Brooks noted that City staff met with Margate staff to provide comments to Coral Springs on the draft interlocal agreement for dispatch services and that all three cities would be meeting the following week to discuss the outstanding terms. Discussion ensued with regard to proceeding with the study.

Commissioner Rydell made a motion to table the item for 60 days, and the motion failed for a lack of a second.

Upon roll call, the Resolution passed by a 3-1 vote, with Commissioner Rydell voting nay.

Sustainable Development

16. **RES 2019-261** A RESOLUTION APPROVING THE BUTTONWOOD HAMMOCK HOMEOWNERS ASSOCIATION, INC. APPLICATION FOR MATCHING FUNDS FROM THE NEIGHBORHOOD ENHANCEMENT GRANT PROGRAM FOR A MULTI-PHASE LANDSCAPE DESIGN PROJECT TO REDESIGN THE STREET TREE MASTER PLAN.

Mayor Welch read the Resolution title into the record.

MOTION: Tooley/Rydell – To approve Resolution No. 2019-261.

Assistant City Manager / Sustainable Development Director Sheila Rose presented the item.

Jameson Jones, President for Buttonwood Hammock Homeowners Association, spoke about the decline of landscaping in the neighborhood since its original development and the need for an updated street tree master plan.

Upon roll call, the Resolution passed by a 4-0 vote.

17. **RES 2019-282** A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE REVOCABLE LICENSE AGREEMENTS WITH THE TOWNSHIP COMMUNITY MASTER ASSOCIATION, INC. (TCMA), ON BEHALF OF THE TOWNSHIP ESTATES COMMUNITY FOR THE INSTALLATION OF SIGNAGE IN THE PUBLIC RIGHT-OF-WAY.

Mayor Welch read the Resolution title into the record.

MOTION: Belvedere/Tooley – To approve Resolution No. 2019-282.

Assistant City Manager / Sustainable Development Director Sheila Rose presented the item.

Robert Brown, 2231 NW 40 Terrace, Coconut Creek, thanked TCMA and the City for their support in beautifying their neighborhood.

Upon roll call, the Resolution passed by a 4-0 vote.

18. **RES 2019-283** A RESOLUTION APPROVING THE TOWNSHIP ESTATES COMMUNITY APPLICATION FOR MATCHING GRANT FUNDS FROM THE NEIGHBORHOOD ENHANCEMENT GRANT PROGRAM FOR SIGNAGE ENHANCEMENTS.

Mayor Welch read the Resolution title into the record.

MOTION: Tooley/Rydell – To approve Resolution No. 2019-283.

Assistant City Manager / Sustainable Development Director Sheila Rose presented the item.

Upon roll call, the Resolution passed by a 4-0 vote.

City Manager

Agenda Item 19 was heard after Agenda Item 8 on the Regular Agenda.

- 19. 19-251** A MOTION TO AUTHORIZE THE CITY MANAGER, OR DESIGNEE, TO CONDUCT THE NEGOTIATION FOR THE SALE OF THE PROPERTY LOCATED AT WEST HILLSBORO BOULEVARD, SUBJECT TO FINAL CONTRACT APPROVAL BY THE CITY COMMISSION.

Mayor Welch read the Motion into the record.

MOTION: Rydell/Tooley – To approve the Motion.

City Manager Brooks presented the item, noting that the negotiation for the sale of the subject property on Hillsboro Boulevard was a requirement of the economic development grant that the City received for the Hillsboro Boulevard Corridor Redevelopment project. Commissioner Rydell briefly spoke about a community meeting that was held regarding the future development of the property. It was noted that public notice letters were sent to affected property owners, inviting them to attend tonight's meeting, and Commissioner Rydell mentioned that he met with residents in the north area of the City who had concerns with the potential project. City Manager Brooks noted that there would be several public meetings and notice to the public would be provided throughout the development process. Mayor Welch mentioned that she met with the property owner and also spoke with several individual residents in the area. Commissioner Tooley noted that she spoke with residents following the community meeting to hear their concerns. Discussion ensued regarding the economic development provisions of the property acquisition and sale.

Mayor Welch opened the floor for public comment. Lauren Linville, 7124 NW 47 Lane, Coconut Creek, thanked the City for providing an opportunity for public input on the matter and for meeting with the residents. She commented that the neighboring residential communities of Pine Creek, Secret Pond, and Hidden Lake were not in favor of rezoning the subject property for a banquet facility. She mentioned that the neighborhoods developed a committee of residents that would be willing to meet with City staff and the developers to work together on the future development of the property.

Upon roll call, the Motion passed by a 4-0 vote.

ADJOURNMENT

The meeting was adjourned at 8:53 p.m.

Transcribed by: Marianne Bowers

Leslie Wallace May, MMC
City Clerk

Date