

City of Coconut Creek InterOffice Memorandum

To: Planning and Zoning Board

Date: December 11, 2019

From: W. SCOTT SToudenMIRE, AICP
Deputy Director of Sustainable Development

Subject: Land Development Code
Amendment – Revisions to Board
Membership Requirements and
Criteria.

The Planning and Zoning Board reviewed the attached ordinance on July 10, 2019 and recommended approval. As originally presented, the ordinance addressed revisions to board functions, membership and meeting schedule requirements for the various City boards. The City Commission subsequently reviewed the ordinance at a workshop and asked that the code be revised to first, revise the general membership requirements to include residents and business owners, excluding non-residents who were real property owners; and second, provide individual Board membership criteria specific to the purpose and duties of each board. The attached ordinance is back before the Planning and Zoning Board for consideration of these additional changes.

The specific board criteria are as follows:

DIVISION 2. - PARKS AND RECREATION ADVISORY BOARD

Sec. 2-208. - Membership.

(c) In appointing members to the board the following shall, to the extent practicable, be considered:

- (1) Full-time city residency.
- (2) Current or prior engagement in one or more parks and recreation activity, such as community athletic leagues, community center recreation programs, park programs, special events, volunteer activities, or fitness membership.
- (3) Expressed interest in recreation, athletics, fitness, parks and special events with an articulated understanding of the value of those activities; or
- (4) Alternatively, demonstration of a strong and sincere commitment to the intent set forth in this section or possession of an outstanding reputation for civic activity and interest, integrity, and responsibility with preference to applicants who have completed Coconut Creek Citizen's Academy.

DIVISION 4. - ENVIRONMENTAL ADVISORY BOARD

Sec. 2-242. - Membership.

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(b) Members shall, to the extent practicable, represent environmental interests, specialties and qualifications in any of the following fields:

(1) Architecture, Biology, Climate change, Education, Engineering, Environmental science, Forestry, Gardening, Geology, Horticulture, Law, Sustainability, Urban planning, or Waste disposal; or

(2) Alternatively, demonstrate strong and sincere commitment to the intent set forth in this section or possession of an outstanding reputation for civic activity and interest, integrity, and responsibility, with preference to applicants who have completed Coconut Creek Citizen’s Academy.

DIVISION 6. – EDUCATION ADVISORY BOARD

Sec. 2-262. - Membership.

(b) In appointing members to the board the following shall, to the extent practicable, be considered:

(1) City residents who are parents of students enrolled in any elementary, middle, high, or technical school physically located within the City of Coconut Creek, and are active members of the school’s Parent Teacher Organization or School Advisory Committee;

(2) City residents who are teachers or administrators retired from or currently employed at any elementary, middle, high, or technical school physically located within the City of Coconut Creek; or

(3) Alternatively, city residents, or the owner of an education related business, who demonstrate strong and sincere commitment to the intent set forth in this section including experience, interest and commitment to the enhancement of education of the children of Coconut Creek, with preference to applicants who have completed Coconut Creek Citizen’s Academy.

DIVISION 7. – COMMUNITY OUTREACH ADVISORY BOARD

Sec. 2-266. - Membership.

(b) Members shall, to the extent practicable, represent interests, specialties and qualifications in any of the following fields:

(1) Branding, Marketing, Public relations, Social media, Video production, or Website production; or

(2) Alternatively, demonstrate strong and sincere commitment to the enhancement and promotion of a positive City of Coconut Creek image and possession of an outstanding reputation for civic activity and interest, integrity, and responsibility,

with preference to applicants who have completed Coconut Creek Citizen's Academy.

DIVISION 8. – PUBLIC SAFETY ADVISORY BOARD

Sec. 2-270. - Membership.

(b) In appointing members to the board the following shall, to the extent practicable, be considered:

- (1) Participation or employment in groups or organizations within the City or County active in crime prevention or drug use prevention or treatment; or
- (2) Alternatively, demonstrate a strong and sincere commitment to the intent set forth in this section or possession of an outstanding reputation for civic activity and interest, integrity, and responsibility with preference to applicants who have completed Coconut Creek Citizen's Academy.

Sec. 13-16. - Planning and Zoning Board.

(b) Composition. The planning and zoning board shall consist of five (5) members and one (1) alternate. Members shall, to the extent practicable, represent interests, specialties and qualifications in any of the following fields:

- (1) Architecture, Construction, Engineering, Environmental science, Land use, Land development, Landscape architecture, Law, Real Estate, Sustainability, or Urban planning; or
- (2) Alternatively, demonstrate strong and sincere commitment to the intent set forth in this section or possession of an outstanding reputation for civic activity and interest, integrity, and responsibility, with preference to applicants who have completed Coconut Creek Citizen's Academy.

This proposed draft is presented by Staff to the Planning and Zoning Board for recommendation to the City Commission.