



City of Coconut Creek

Application for Education Advisory Board

The information requested below is for consideration of appointment to the City's Education Advisory Board. Please complete and return this form to the City Clerk, along **WITH a brief resume** of your education and experience by or before Monday, April 5, 2020.

PLEASE NOTE: Florida has a very broad public records law. Documents relating to city business are public records and are available to the public and media upon request. Your information provided within this application may therefore be subject to public disclosure. If your information meets an exemption pursuant to state statute, please advise the City Clerk.

Last Name: Renwick

Phone: REDACTED

First Name: Franklin

Alternate Phone:

Home Address: REDACTED
REDACTED

E-mail: FREN006@Aol.com

The Education Advisory Board is comprised of five regular members and one alternate member who serve a one-year term. The members are appointed by the City Commission and given the responsibility of acting in an advisory capacity in matters regarding educational issues that will impact the quality of education for residents. They will recommend city education activities and programs for children, their parents, and their schools and participate in quarterly luncheon meetings with school principals and city commission.

To the extent practicable, board appointments shall be based on the following considerations:

- City residents who are parents of students enrolled in any elementary, middle, high, or technical school physically located within the City of Coconut Creek, and are active members of the school's Parent Teacher Organization or School Advisory Committee; or
- City residents who are teachers or administrators retired from or currently employed at any elementary, middle, high, or technical school physically located within the City of Coconut Creek.

Preference will be given to applicants who have completed Coconut Creek Citizen's Academy.

The board meets on a bi-monthly basis, no less than 5 times per year. Appointments will be made at April 23, 2020, City Commission Meeting.

Please mark Yes OR No for each of the following questions:

1. Are you at least 18 years of age, a City resident who is a parent of student(s) in an elementary, middle, high, or technical school located in Coconut Creek, and an active members of the school's PTO or SAC?
 Yes No
2. Are you least 18 years of age, a City resident who is a teacher or administrator retired from or currently employed at any elementary, middle, high, or technical school located within the City of Coconut Creek?
 Yes No
3. Are you least 18 years of age, a City resident or owner of an education related business who demonstrates a strong and sincere commitment to the enhancement of education of the children of Coconut Creek? YES

- Yes No
- Yes No
- Yes No
- Yes No
- Yes No
- Yes No
- Yes No
- Yes No
- Yes No
- Yes No
- Yes No

Signature:

F. C. [Signature]

Date:

06/15/2020

June 15, 2020

**Positions of Interest: Education Advisory Board
City of Coconut Creek:**

I submit my confidential resume, detailed on my resume you will find a managerial and human resources background with the qualifications you may seek in a candidate.

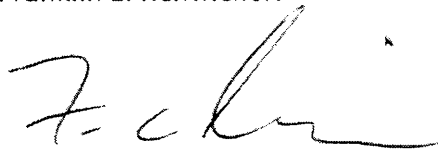
My desire is to obtain a position within the City of Coconut Creek to which I can contribute on a 12 month-term basis to its continued growth and success, and where my positive impact to the city can be recognized and valued. I believe you will find me qualified and I hope that through my experience, education and commitment to quality and efficiency that you would consider me a potential candidate.

I welcome the opportunity to discuss the Education Advisory Board in further detail with the City Commission.

Thank you for your time and consideration.

Sincerest regards,

Franklin E. Renwick Jr.

A handwritten signature in black ink, appearing to read "F. Renwick Jr.", written in a cursive style.

Haynie, Daphne

From: Franklin Renwick <fren006@aol.com>
Sent: Wednesday, June 17, 2020 10:58 AM
To: Public Records
Subject: Education Advisory Board - Franklin E. Renwick Jr.
Attachments: CC_1.pdf; CC_Part2.pdf

To Whom it may concern,

With this email and attachment I would like to confirm my willingness and availability to serve on the City of Coconut Creek's Education Advisory Board.

My educational background consists of a Masters in Human Resource Management from Nova Southeastern University where I graduated in June 30, 2013. Furthermore, I also completed a Leadership Certificate Program with the same University in which I completed June 2016. Presently, I work for the F.B.I. here in South Florida and I have been building a long-lasting career with them.

In my professional background I have had the opportunity to experience working for two Fortune 100 companies Target Corporation and Bank of America, which I've held executive positions and have lead the teams of each individual organization to achieve goals beyond their expectations.

Being involved in the community is important therefore; I have joined forces with Make a wish foundation, March of Dimes, Food for the Poor amongst others to volunteer and be a part of their community outreach. I also serve as the Vice President at Springcrest Condominium Association located in Sunrise FL.

Throughout my involvement as a Leader, I have consistently attended Business meetings, roundtable discussions and conferences in which my opinion and input have impacted future decisions. I have enjoyed being a part of a variety of leadership levels and know I would be an asset to your advisory board.

It will be an honor if I were selected as a part of the Education Advisory Board for the City of Coconut Creek. I look forward in contributing and impacting our Residents and Coconut Creek Community.

Please confirm receipt due to spam.

Respectfully,

Franklin E. Renwick Jr.

REDACTED

Franklin E. Renwick Jr.

REDACTED • Coconut Creek, Florida 33073

Franklin@renwick.com •

ORGANIZATIONAL AND LEADERSHIP DEVELOPMENT/CONTINUOUS IMPROVEMENT/CHANGE TRANSFORMATION

"ENCOURAGING STAKEHOLDER ENGAGEMENT TO CULTIVATE 360 PERFORMANCE AND OPERATIONAL EXCELLENCE"

Multi-disciplined, solutions-focused business executive/senior leader, with over 13 years successfully delivering Human Resources, Risk Management and Benefits business solutions to increase operational capacity within large organizations. Critical thinker and problem solver, with an established record of delivering constructive business solutions. Agile, flexible and adaptable to evolving business need and shifting operational priorities. Superior ability to integrate systems, transform cultures, and advance strategic priorities through organizational learning and development, continuous process improvement, and appropriate talent deployment and management strategies. Savvy senior leader, emotionally intelligent and well-astute in building cooperative working relationships, driving productivity, supporting change management initiatives, and motivating others to embrace and continuously deliver superior performance. Exceptional ability to communicate, connect with and influence stakeholder engagement at all organizational levels - consolidating stakeholder interest to produce a culture of "Shared goals, Shared responsibility and Shared success". Continuous learner supported by solid credentials, including a Masters (MS-HRM) in Human Resources Management, Bachelor of Science (BS) in Business Administration & Management, Associate (AS) in Business, and Masters Certification in Leadership.

AREAS OF EXPERTISE:

- Organizational Needs/ Risk Analysis
- Risk Management Strategy
- Performance Management
- Contract Negotiation/Management
- Workplace Safety Programs
- Wellness Programs
- Leadership & Management Skills
- Strategic and Tactical Planning
- Benefits and Compensation Strategy
- Financial Management
- Safety Awareness
- Employee Engagement
- Staff Development
- Communication & Collaboration

Selected Performance Milestones:

- Provided leadership to develop and execute an organization-wide Succession Plan focused on aligning workforce planning and talent goals with organizational vision. (F.B.I., Bank of America and Target Corporation)
- Provided leadership to enhance operational performance through Talent Management strategies focused on attracting, deploying and retaining a highly talented workforce. (F.B.I., Bank of America, Target Corporation)
- Provided leadership and oversight to design and implement cultural change, process management and continuous improvement initiatives to align human capacity with operational need. (Bank of America, Target Corporation)
- Devised cost-effective incentive and morale-boosting programs (including special events and a tiered awards structure) that increased employee satisfaction and productivity. (Bank of America, Target Corporation)
- Facilitated the development of annual organizational objectives and individual goals. Ensure proper alignment with Target's overall values and strategic objectives. (Target Corporation)
- Provided leadership to create an action plan focused on improving risk service effectiveness and reducing service inefficiencies. (Bank of America FY 13/14)
- Selected for Executive Management Strategic Planning Team. (Bank of America)

Career Progression and Additional Performance Metrics:

Federal Bureau of Investigation, Staff Operations Specialist, F.B.I. Miami Recruiter (08/2015 – Present)

- Presently, working with Special Agents, Intelligence Analysts and investigative federal employees within West Palm, Fort Lauderdale and Miami. My primary focus is case progression and case management while performing a variety of operational and administrative management.
- Serve as HR support in other areas of the FBI Miami Field Office to further organizational effectiveness.
- Provide full spectrum of operations for the Federal Bureau of Investigation. This would include setting up career fair events for candidates across South Florida.
- Assist in measuring and analyzing results to help track new hires from recruitment events.
- Execute strong relationships with Universities/Companies HR departments to attract students interested in joining our agency.
- Provided support with our FBI Citizens Academies were I've worked closely with community leaders in the City of Miramar.
- Conduct on-campus interviews with job seekers.
- Provide information regarding employment disqualifiers to candidates interested in being employed with the FBI.
- Provide a high-level overview of the Federal Employee Benefit Programs.
- Additional responsibilities **Classified**

Executive of Human Resources Team Leader

(10/2014 – 08/2015)

- Responsible for providing leadership, developing strategy and maintaining oversight for Human Resources and Risk Management operations for Target Corporation, a large organization 400 employees, retirees, volunteers and interns.
- Accountable for the performance of all human resources and risk management operations.
- Maintained oversight of Employee Relations, Talent Acquisition and Deployment, Organizational Training and Staff Development programs, Benefits Administration, Compensation and Pay Plan Administration, Position Classification and Control, HRIS Records and HR Systems Management, Employee Assistance Programs, FMLA and Payroll Systems.
- Strong leadership skills with a high degree of influence and persuasion to direct, inspire and develop a high performing team of human resource professionals.
- Provided employee consultative services at all organizational levels of Human Resource to ensure consistency and adherence to organization and division policy and procedures, compliance with local, state, and federal laws, peer-to-peer and executive coaching to steer performance management, performance improvement, career development and workforce planning toward organizational goals.
- Knowledge of legal guidelines related to employment discrimination, sexual harassment, Family Medical Leave Act and the Fair Labor Standards Act.
- Revised job descriptions across all levels in regards to the duties and skills required for each position within Target Corporation and Bank of America.
- Created an environment of trust and collaboration, worked closely with Market Managers and employees to proactively anticipate potential employee relations problems.

Financial Center Operations Manager Officer II/Human Resource Manager

(06/2001 – 03/2014)

- Responsible for generating business and build relationships by selling products and services to potential and existing customers.
- Accountabilities included achieving aggressive sales goals and providing high quality customer service.
- Performed a variety of analytical work at Bank of America from facilities and space management; financial administration; financial management; human resources; inventory management and records management.
- Coordinated a variety of facility management services throughout my office which involved renovation of existing office space while building great relationships with contractors.
- Ensured safety codes; compliance with fire department; and federal regulations related to occupational safety and health were met always.
- Prepared action plans and presented findings orally and writing to senior level executives/peers.
- Worked with my supply team to ensure accuracy, control, and reliability of all records related to supplies and equipment utilized throughout the office.

- Performed technical audits and reviewed tasks to ensure compliance with priorities, methods, deadlines and quality.
- Proactively managed and identified risk through all phases of the branch business life cycle while coaching and developing my teams by creating an effective risk framework within my centers.

Education, Certifications and Professional Development:

- Masters Certification in Leadership Certificate H. Wayne Huizenga School of Business and Entrepreneurship (December 2016), **Nova Southeastern University**, Davie, FL (15 semester hours GPA 3.82 on a 4.00 scale).
- Masters in Human Resources Management (MSHRM) H. Wayne Huizenga School of Business and Entrepreneurship (June 2013), **Nova Southeastern University**, Davie, FL (43 semester hours, GPA 3.86 on a 4.00 scale).
- Bachelors of Science in Business Administration & Management (June 2010), **University of Phoenix, Plantation**, FL (120 semester hours, GPA 3.53 on a 4.00 scale).
- (June 2001) Certified **Notary Public** from the State of Florida.
- (April 2013- Present) Teacher Certified Grade 6-12 **Business Education** from the State of Florida.
- (August 2012) Certified **Lean Six Sigma Yellow Belt**.
- (June 2015) **Food & Safety** Certification from the State of Florida.
- (June 2013 – Present) College of Health Care Sciences (CHCS) **School Advisory Board Member** at Nova Southeastern University.

References:

- (University of Phoenix) Dr. Gail Ali gali@universityofphoenix.edu **Graduate Professor** 2400 SW 145th Ave Miramar, FL 33027 (954) 297-0313.
- (Nova Southeastern University) Dr. Tworoger ttworoger@huizenga.nova.edu **Graduate Professor** 3301 College Ave Fort Lauderdale, FL 33314 (970) 259-5352.
- (Hollywood Police Department) Henry Andrews hendrews@hollywoodfl.gov **Police Officer** 3250 Hollywood Blvd Hollywood, FL 33021 **REDACTED**

Haynie, Daphne

From: FRANKLIN RENWICK <fren006@aol.com>
Sent: Wednesday, June 17, 2020 12:18 PM
To: Public Records
Subject: Education Advisory Board- Franklin Renwick

Good afternoon,

Please accept this email as confirmation that my personal information be redacted due to the nature of my employment.

Feel free to contact me if you have any questions regarding my request.

Please confirm receipt due to spam.

Respectfully,

Franklin F Renwick Jr.

REDACTED

From: [FRANKLIN RENWICK](#)
To: [Haynie, Daphne](#)
Subject: Re: Education Advisory Board - Franklin E. Renwick Jr.
Date: Thursday, July 2, 2020 4:55:44 PM

Good afternoon Daphne,

Please proceed and redact Mr. Andrews cell phone number.

Thank you so much for your time. Please reach out if you need anything else.

Stay safe.

Respectfully,

Franklin Renwick

On Jul 2, 2020, at 4:51 PM, Haynie, Daphne <DHaynie@coconutcreek.net> wrote:

Good afternoon, Mr. Renwick:

I hope your day is going well.

Please confirm if the phone number for your Reference, Police Officer Henry Andrews should be redacted.

Thank you

Daphne Haynie
Agenda Specialist
City Clerk Department
XT. 1469

From: Haynie, Daphne <DHaynie@coconutcreek.net>
Sent: Thursday, June 18, 2020 10:31 AM
To: Franklin Renwick <fren006@aol.com>
Cc: Public Records <PublicRecords@coconutcreek.net>
Subject: RE: Education Advisory Board - Franklin E. Renwick Jr.

Good morning, Mr. Renwick:

This email is to confirm receipt of your board application and resume for the Education Advisory Board. We have also received your email to redact your personal information due to the nature of your employment.

Board appointments are currently scheduled for the July 23, 2020, City Commission Meeting.

Thank you for your willingness to serve.

Kind regards,

Daphne Haynie
Agenda Specialist
City Clerk Department
XT. 1469

From: Franklin Renwick <fren006@aol.com>
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Respectfully,

Franklin E. Renwick Jr.

(954) 478-9517 Cell

Under Florida law, most e-mail messages to or from Coconut Creek employees or officials are public records, available to any person upon request, absent an exemption. Therefore, any e-mail message to or from the City, inclusive of e-mail addresses contained therein, may be subject to public disclosure.