

**RESOLUTION NO. 2023-111**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE A CONTRACTOR SERVICES WORK AUTHORIZATION WITH MASTER MECHANICAL SERVICES, INC. TO PURCHASE AND INSTALL A 15-TON HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) LIEBERT SYSTEM AT THE PUBLIC WORKS INFORMATION TECHNOLOGY SERVER ROOM IN THE AMOUNT OF \$153,308.00; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Fiscal Year 2022 (FY22) Operating and Capital Improvement Budget, which was approved by the City of Coconut Creek City Commission on September 23, 2021, through Ordinance No. 2021-024, included the replacement of the 15-ton HVAC Liebert System at the Public Works Information Technology Server Room through the HVAC Replacement Capital Improvement Program (CIP); and

**WHEREAS**, the existing HVAC Liebert System has exceeded its useful life and is in need of replacement. This unit will serve as one (1) of two (2) primary cooling systems in the IT Server Room, and it is critical that we have a functional system to cover any potential mechanical failures; and

**WHEREAS**, staff has received a quote from a HVAC services contractor, who has an existing agreement with the City as the primary vendor for HVAC services through RFP No. 02-23-22-10, and is ready to proceed with the project following approval by the City Commission; and

**WHEREAS**, Master Mechanical Services, Inc. provided a proposal in the amount of \$153,308.00 for the purchase and installation of a 15-ton HVAC Liebert System to be installed at the Public Works Information Technology Server Room; and

**WHEREAS**, staff recommends approval of a contractor services work authorization with Master Mechanical Services, Inc. to provide the aforementioned services in the amount of \$153,308.00; and

**WHEREAS**, the City Commission of the City of Coconut Creek finds and determines it to be in the best interest of the City and its residents to approve a contractor services work authorization with Master Mechanical Services, Inc. to provide the aforementioned services for the Public Works Information Technology Server Room Liebert System Replacement Project in the amount of \$153,308.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA:**

**Section 1:** That the foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this resolution. All exhibits attached hereto are incorporated herein and made a specific part of this resolution.

**Section 2:** That the City Commission has reviewed and hereby approves the attached contractor services work authorization between the City of Coconut Creek and Master Mechanical Services, Inc. to purchase and install a replacement 15-ton HVAC Liebert System at the Public Works IT Server Room in the amount of \$153,308.00.

**Section 3:** That the City Manager, or designee, is hereby authorized to execute the contractor services work authorization between the City of Coconut Creek and Master Mechanical Services, Inc. in the amount of \$153,308.00.

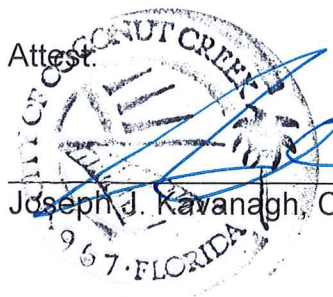
**Section 4:** That if any clause, section, other part or application of this resolution is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or in application, it shall not affect the validity of the remaining portion or applications of this resolution.

**Section 5:** That this resolution shall be in full force and effect immediately upon its adoption.

Adopted this 22<sup>nd</sup> day of June, 2023.

Attest:

Joseph J. Kavanagh, City Clerk



Joshua Rydell, Mayor

A handwritten signature in dark ink, appearing to read "Joshua Rydell", is written over a horizontal line. The signature is stylized and somewhat cursive.

Rydell Aye  
Welch Aye  
Railey Aye  
Brodie Aye  
Wasserman Aye

## **CONTRACTOR SERVICES WORK AUTHORIZATION**

DATE: June 22, 2023

MASTER MECHANICAL SERVICES, INC.

WORK AUTHORIZATION NO. 1 FOR HVAC SERVICES

This Work Authorization, when executed, shall be incorporated in and become an integral part of the "Agreement between City of Coconut Creek and MASTER MECHANICAL SERVICES, INC. for HVAC SERVICES" dated April 14, 2022.

### **I. PROJECT DESCRIPTION**

The CITY desires to have MASTER MECHANICAL SERVICES, INC. ("CONTRACTOR"), purchase and install a new replacement 15-Ton Liebert HVAC System at the Public Works Information Technology Server Room.

### **II. SCOPE OF SERVICES AND COSTS**

See Proposal from MASTER MECHANICAL SERVICES, INC. dated May 24, 2023 attached hereto as Exhibit "A".

### **III. COMPLETION DATE**

This Work Authorization is approved contingent upon the CITY'S acceptance of and satisfaction with the completion of the services rendered with a projected completion date of one hundred eighty (180) days from the date of receipt of authorization from CITY. If the CITY in its sole discretion is unsatisfied with the services provided in the Work Authorization, the CITY may terminate the Agreement without incurring any further liability. The CONTRACTOR shall commence work after issuance of the notice to proceed.

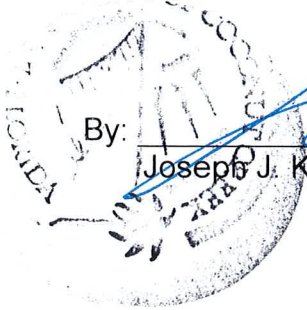
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CITY OF COCONUT CREEK, FLORIDA

By: Karen M. Brooks  
Karen M. Brooks, City Manager

ATTEST:

By: Joseph J. Kavanagh  
Joseph J. Kavanagh, City Clerk



Approved as to Legal Sufficiency  
and Form:

By: Terrill C. Pyburn  
Terrill C. Pyburn, City Attorney

CONSULTANT:

Master Mechanical Services, Inc

By: 

Signature of President/Owner

ATTEST:

  
(Corporate Secretary)

Tina Pinna-Flowers  
Type/Print Name of President/Owner

Sean Pinna  
Type/Print Name of Corporate Secretary

(CORPORATE SEAL)



EXHIBIT "A"



**Master Mechanical Services, Inc.**

CMC 057200

15181 NW 33 Place  
Miami, FL 33054

Office 305/825-3004  
Fax 305/825-1607

info@mastermechanicalservices.com

May 24, 2023

PROPOSAL SUBMITTED TO:

CITY OF COCONUT CREEK  
PUBLIC WORKS DEPARTMENT  
4800 W COPANS ROAD  
COCONUT CREEK FL 33063

JOB NAME/LOCATION:

IT ROOM LIEBERT REPLACEMENT--- PER SYSTEM

CONTRACT PRICE:

JOB COST **\$153,308.00**

ATTN: SAL

E-MAIL: [SMagliarisi@coconutcreek.net](mailto:SMagliarisi@coconutcreek.net)

AFTER AN ONSITE REVIEW OF EXISTING SERVER ROOM HVAC-MASTER MECHANICAL PROVIDES THE FOLLOWING PROPOSAL FOR REPLACEMENT OF (1) LIEBERT 15 TON SYSTEM:

- REMOVAL AND DISPOSAL OF INDOOR UNIT
- REMOVAL AND DISPOSAL OF OUTDOOR CONDENSER
- FURNISH AND INSTALL NEW LIEBERT COMPLETE SYSTEM
  - SPECIFICATIONS ATTACHED
- CRANE/RIGGING
- START UP AND OPERATIONAL CHECK

|  |                     |
|--|---------------------|
| EQUIPMENT (\$115,000 x 10%)                          | \$ 126,500.00       |
| CRANE/RIGGING/EQUIPMENT RENTAL                       | \$ 3,500.00         |
| MISC MATERIAL  | \$ 3,500.00         |
| CORROSION PROTECTION ON CONDENSER COIL               | \$ 4,000.00         |
| REFRIGERANT  | \$ 3,500.00         |
| SHIPPING/TRANSPORT                                   | \$ 500.00           |
| 6 MECHANICS X 3DAYS X 144HRS (82.00)- STANDARD HOURS | <u>\$ 11,808.00</u> |
| <b>JOB COST</b>                                      | <b>\$153,308.00</b> |

\*\*\*\*  
**PROPOSAL AGREEMENT**

WE PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR – COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS, FOR THE SUM OF:  
**ONE HUNDRED FIFTY-THREE THOUSAND THREE HUNDRED EIGHT DOLLARS AN 00/100..... \$153,308.00**

WITH PAYMENT TO BE PAID AS FOLLOWS: **No CREDIT CARD PAYMENTS FOR THIS JOB WILL BE ACCEPTED**

THIS PROPOSAL IS SUBJECT TO ACCEPTANCE WITHIN 30 DAYS AND IS VOID THEREAFTER AT THE OPTION OF THE UNDERSIGNED. AUTHORIZED SIGNATURE \_\_\_\_\_

**ACCEPTANCE OF PROPOSAL** – THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT TO BE MADE AS OUTLINED ABOVE.

OWNER OR CONTRACTOR:

MASTER MECHANICAL SERVICES

\_\_\_\_\_  
COCONUT CREEK

\_\_\_\_\_  
SEAN PINNA