



# City of Coconut Creek

4800 West Copans Road  
Coconut Creek, FL 33063

## Meeting Agenda - Final

### City Commission

**LOU SARBONE, MAYOR**  
**JOSHUA RYDELL, VICE MAYOR**  
**REBECCA A. TOOLEY, COMMISSIONER**  
**MIKKIE BELVEDERE, COMMISSIONER**  
**SANDRA L. WELCH, COMMISSIONER**  
**KAREN M. BROOKS, CITY MANAGER**  
**TERRILL C. PYBURN, CITY ATTORNEY**  
**LESLIE WALLACE MAY, CITY CLERK**

#### COMMISSION MEETINGS

**TIME: Second and fourth Thursdays of the month at 7:00 p.m.**

**PLACE: Coconut Creek Government Center, 4800 W. Copans Road**

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**Thursday, July 23, 2020**

**7:00 PM**

**Coconut Creek Government Center**

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The City of Coconut Creek City Commission will be conducting an "In Person" City Commission meeting on Thursday, July 23, 2020, beginning at 7 p.m. at the Coconut Creek Government Center, Commission Chambers, located at 4800 W. Copans Road, Coconut Creek, Florida 33063. Social distancing guidelines, as recommended by the CDC, will be enforced, including the requirement to wear a facial covering by all those in attendance.

In addition, this meeting will be broadcast live on the City's website ([www.coconutcreek.net](http://www.coconutcreek.net)) and can be accessed by using the following steps:

- In your internet browser, go to [www.coconutcreek.net](http://www.coconutcreek.net)
- Go to "Government" tab, select from the dropdown menu, "Agendas, Meeting Notices & Minutes"
- Next select, "Live Audio of Commission Meetings"

The public may appear in person and speak at the meeting or public comments may be provided in advance of the meeting up until 6:00 p.m. on Wednesday, July 22, 2020 by voicemail or email. Public comments received prior to the meeting will be played or read to the Commission during the meeting during general public comment or as part of the specific agenda item, as applicable. To provide advanced public comment:

- Email up to a 400 word message to [commissioncomments@coconutcreek.net](mailto:commissioncomments@coconutcreek.net);
- Call the City's dedicated Commission Comments Voicemail at (954) 973-6772 and leave up to a three (3) minute message; or
- Mail written or other physical evidence to the City Clerk at the address provided below.

Any submissions received after the deadline for providing advanced public comments may not be played or read aloud during the meeting but will be included as part of the record.

Prior to the meeting date, if any member of the public requires additional information on how this meeting will be conducted, how and where to submit questions, or how to participate in the meeting (and obtain assistance if needed), please contact:

Leslie Wallace May, City Clerk  
City of Coconut Creek  
4800 W. Copans Road  
Coconut Creek, FL 33063  
954-973-6774  
publicrecords@coconutcreek.net

## AGENDA

### CALL TO ORDER / ROLL CALL

### PLEDGE OF ALLEGIANCE

### PRESENTATION(S)

1.     [20-134](#)     A PROCLAMATION RECOGNIZING THE CENTENNIAL ANNIVERSARY OF THE 19TH AMENDMENT GRANTING WOMEN THE RIGHT TO VOTE.  
  
      Attachments:     [PROCLAMATION-19th Amendment Day](#)
  
2.     [20-144](#)     A PRESENTATION OF THE 2020 AWARD FOR EXCELLENCE IN PUBLIC PROCUREMENT GIVEN BY THE FLORIDA ASSOCIATION OF PUBLIC PURCHASING OFFICIALS, INC. ("FAPPO").  
  
      Attachments:     [BACKUP-FAPPO 2020 Award Letter](#)
  
3.     [20-145](#)     A PRESENTATION OF THE OUTSTANDING AGENCY ACCREDITATION AWARD "OA4" NATIONAL ACCREDITATION GIVEN BY NIGP: THE INSTITUTE FOR PUBLIC PROCUREMENT.  
  
      Attachments:     [BACKUP-NIGP 2020 Award Letter](#)  
                              [BACKUP-NIGP 2020 Award Certificate](#)

### INPUT FROM THE PUBLIC

*Three (3) minutes per person on non-agenda items or consent agenda items.*

### CITY MANAGER REPORT

### CITY ATTORNEY REPORT

**COMMISSION COMMUNICATIONS****CONSENT AGENDA (7:30 Time Certain-Immediately followed by the Regular Agenda)**

4. [20-137](#) A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2020-0528R, 2020-0611R, AND 2020-0625R)
- Sponsors:** City Clerk
- Attachments:** [MINUTES-2020-0528 Regular](#)  
[EXHIBIT-2020-0528 Regular Minutes](#)  
[MINUTES-2020-0611 Regular](#)  
[MINUTES-2020-0625 Regular](#)  
[EXHIBIT-2020-0625 Regular Minutes](#)
5. [RES 2020-137](#) A RESOLUTION DECLARING CERTAIN CITY-OWNED PROPERTY AS SURPLUS AND AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO DISPOSE OF SAID PROPERTY AS DESCRIBED IN THE ATTACHED LIST.
- Sponsors:** Finance and Administrative Services
- Attachments:** [RESOLUTION 2020-137-Surplus \(Fleet & PW Equipment\)](#)  
[EXHIBIT A-Surplus Designation Forms](#)
6. [RES 2020-131](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE FIRST AMENDMENT TO THE WATER AND WASTEWATER AGREEMENT WITH BROWARD COUNTY FOR A PORTION OF TRADEWINDS PARK.
- Sponsors:** Utilities and Engineering
- Attachments:** [RESOLUTION 2020-131-First Amdmt to Tradewinds Park W-WW Agrmt](#)  
[EXHIBIT 1-Legal Description-Exception Area of Tradewinds Park](#)  
[EXHIBIT 2-First Amdmt to Tradewinds Park W-WW Agrmt](#)  
[BACKUP-Original W-WW Agrmt 2010](#)  
[BACKUP-Resolution 2010-108](#)
7. [RES 2020-145](#) A RESOLUTION URGING THE BROWARD COUNTY COMMISSION TO EQUITABLY DISTRIBUTE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT FUNDS DIRECTLY TO BROWARD COUNTY MUNICIPALITIES.
- Sponsors:** City Manager
- Attachments:** [RESOLUTION 2020-145-Request for Equal Distribution of CARES Act Funds](#)
8. [RES 2020-146](#) A RESOLUTION RECOGNIZING THE COVID-19 VIRUS THREAT; COMMITTING TO OPEN GOVERNMENT AND PUBLIC PARTICIPATION; AND TEMPORARILY WAIVING THE CITY CHARTER'S MEETING

REQUIREMENTS THAT PROVIDE THAT A COMMISSIONER MUST BE PHYSICALLY PRESENT TO BE COUNTED AS IN ATTENDANCE AT A COMMISSION MEETING.

**Sponsors:** City Attorney

**Attachments:** [RESOLUTION 2020-146-Permit Limited Remote Participation](#)

9. [RES 2020-148](#) A RESOLUTION OPPOSING ITEM 82 ON THE BROWARD COUNTY COMMISSION AGENDA FOR JUNE 16, 2020, TO PLACE A PROPOSED COUNTY CHARTER AMENDMENT ON THE NOVEMBER 2020 BALLOT THAT WOULD ALLOW THE COUNTY TO SUPERSEDE CITY ZONING AND OTHER REGULATIONS FOR CERTAIN COUNTY PROJECTS LOCATED WITHIN MUNICIPALITIES.

**Sponsors:** City Attorney

**Attachments:** [RESOLUTION 2020-148-Opposing BC Item 82](#)  
[EXHIBIT 1-Draft County Resolution Item 82](#)

## REGULAR AGENDA

### Fire Rescue Administration

10. [RES 2020-151](#) A RESOLUTION RESCINDING RESOLUTION NO. 2020-048 AND THE INTERLOCAL AGREEMENT WITH THE CITY OF CORAL SPRINGS DATED MAY 14, 2020; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE ATTACHED INTERLOCAL AGREEMENT IN ITS PLACE PROVIDING FOR THE DELIVERY OF 911 DISPATCH COMMUNICATION SERVICES.

**Attachments:** [RESOLUTION 2020-151-Dispatch Svcs ILA](#)  
[AGREEMENT-Amended Dispatch Svcs ILA](#)  
[EXHIBIT A TO THE AGREEMENT-Amended Dispatch Svcs ILA-Timeline](#)  
[EXHIBIT B TO THE AGREEMENT-Amended Dispatch Svcs ILA-Compensation](#)  
[EXHIBIT C TO THE AGREEMENT-Amended Dispatch Svcs ILA-SOP](#)  
[BACKUP-Dispatch Communication Services Cost Summary](#)

### Police Department

11. [RES 2020-144](#) A RESOLUTION AUTHORIZING THE USE OF FEDERAL LAW ENFORCEMENT TRUST FUNDS IN THE AMOUNT OF ONE HUNDRED THIRTY-SEVEN THOUSAND DOLLARS (\$137,000) FOR THE PURCHASE OF SIX FIXED LICENSE PLATE RECOGNITION (LPR) CAMERAS AND THREE MOBILE LPR CAMERAS WITH SPEED AWARENESS TRAILERS.

**Attachments:** [RESOLUTION 2020-144-LETF Request for LPR Cameras](#)  
[BACKUP-LETF Memorandum](#)

**Sustainable Development**

12. [RES 2020-142](#) A RESOLUTION ADOPTING THE CONSOLIDATED PLAN FOR COMMUNITY PLANNING AND DEVELOPMENT PROGRAMS FOR THE FIVE-YEAR PERIOD COVERING PROGRAM YEARS 2020-2024 AND THE PROGRAM YEAR 2020 ACTION PLAN, WHICH INCLUDES THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) BUDGET; AUTHORIZING TRANSMITTAL TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD); AUTHORIZING THE APPROPRIATION OF FEDERAL FUNDS WHEN RECEIVED. (PUBLIC HEARING)

**Attachments:** [RESOLUTION 2020-142-CDBG FY 20-24 Con Plan and FY2020 Action Plan](#)  
[EXHIBIT A-CDBG 2020-2024 Con Plan and 2020 Action Plan](#)

13. [ORD 2020-010](#) AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES, BY AMENDING CHAPTER 13, "LAND DEVELOPMENT CODE," ARTICLE II, "SUBDIVISION REGULATIONS," DIVISION 1, "GENERALLY," SECTION 13-142, "UNDERGROUND UTILITIES; REQUIRED," TO REMOVE THE CITY-WIDE REQUIREMENT FOR THE UNDERGROUNDING OF ALL UTILITIES WHILE RETAINING THE REQUIREMENT FOR UNDERGROUNDING OF ALL UTILITIES WITHIN AND ALONG THE PERIMETER ROADS OF THE MAINSTREET REGIONAL ACTIVITY CENTER (RAC) AND REMOVAL OF LANGUAGE PERTAINING TO WAIVERS OF SAME; ADDRESSING STATUS OF CURRENT APPLICATIONS. (FIRST READING)

**Attachments:** [ORDINANCE 2020-010-Ch. 13 Underground Utilities Amendments](#)  
[MINUTES-2020-0212 P&Z Mtg](#)

14. [ORD 2020-013](#) AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES, BY AMENDING CHAPTER 13, "LAND DEVELOPMENT CODE," ARTICLE I, "ADMINISTRATION, REGULATION AND PROCEDURES," DIVISION 3, "IMPLEMENTATION PROCEDURES," SECTION 13-41, "REQUESTS FOR ACCOMMODATION," IN ORDER TO UPDATE REQUIREMENTS AND PROCEDURES FOR ACCOMMODATION FROM THE CITY'S LAND DEVELOPMENT CODE, PROVIDE FOR REVOCATION OF A REASONABLE ACCOMMODATION UNDER CERTAIN CIRCUMSTANCES AND PROVIDE FOR ANNUAL RECERTIFICATION. (FIRST READING)

**Attachments:** [ORDINANCE 2020-013-Chapter 13 Reasonable Accommodation Amdmt](#)  
[MINUTES-Draft PZ Mtg 2020-0311 Excerpt](#)

**City Attorney**

15. [ORD 2020-019](#) AN ORDINANCE SPECIFICALLY ADOPTING THE PROVISIONS OF SECTION 8-56 of THE BROWARD COUNTY CODE OF ORDINANCES

AND THE BROWARD COUNTY EMERGENCY ORDERS PROMULGATED THEREUNDER TO ADDRESS THE CITY-WIDE STATE OF EMERGENCY CREATED BY THE COVID-19 PANDEMIC. (FIRST READING)

**Attachments:** [ORDINANCE 2020-019-Enforcement Power of Cnty Emergency Orders](#)  
[BACKUP-Sec. 2-25-Declaration of City-wide State of Emergency](#)  
[BACKUP-Sec. 8.56-Supplemental Emergency Powers](#)

## City Commission

16. [RES 2020-080](#) A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE COMMUNITY OUTREACH ADVISORY BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2021.

**Attachments:** [RESOLUTION 2020-080-Community Outreach Advisory Board Appts \(2020\)](#)  
[BACKUP-COAB App-FINLEY](#)  
[BACKUP-COAB App-FISHMAN](#)  
[BACKUP-COAB App-GLENN](#)  
[BACKUP-COAB App-GREENBERG](#)  
[BACKUP-COAB App-HIGGINS](#)  
[BACKUP-COAB App-LARMOND](#)  
[BACKUP-COAB App-MCCOMBS](#)  
[BACKUP-COAB App-RAILEY](#)

17. [RES 2020-081](#) A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE EDUCATION ADVISORY BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2021.

**Attachments:** [RESOLUTION 2020-081-Education Advisory Board Appts \(2020\)](#)  
[BACKUP-EDU App-CRITELLI](#)  
[BACKUP-EDU App-FRISCH](#)  
[BACKUP-EDU App-GORDIAN-DIAZ](#)  
[BACKUP-EDU App-GORDON](#)  
[BACKUP-EDU-App-GREENBERG](#)  
[BACKUP-EDU App-HIGGINS](#)  
[BACKUP-EDU App-HURLEY](#)  
[BACKUP-EDU App-KENNEY](#)  
[BACKUP-EDU-App-KUSHNER](#)  
[BACKUP-EDU App-LAPLANT](#)  
[BACKUP-EDU App-MCDERMOTT MATHERIC](#)  
[BACKUP-EDU App-MILLER \(TRICK\)](#)  
[BACKUP-EDU App-MORGAN](#)  
[BACKUP-EDU App-POTTER-OLIVERI](#)  
[BACKUP-EDU App-POWE](#)  
[BACKUP-EDU App-RENWICK](#)  
[BACKUP-EDU App-SARGIS](#)

18. [RES 2020-083](#) A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE PUBLIC SAFETY ADVISORY BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2021.

**Attachments:** [RESOLUTION 2020-083-Public Safety Advisory Board Appts \(2020\)](#)  
[BACKUP-PSAB App-CONNORS \(Redacted\)](#)  
[BACKUP-PSAB App-FLOOD \(Redacted\)](#)  
[BACKUP-PSAB App-GORDIAN-DIAZ](#)  
[BACKUP-PSAB App-GORDON](#)  
[BACKUP-PSAB App-HIGGINS](#)  
[BACKUP-PSAB App-LACKNER](#)  
[BACKUP-PSAB App-LEBOWITZ \(Redacted\)](#)  
[BACKUP-PSAB App-LINVILLE \(Redacted\)](#)  
[BACKUP-PSAB App-MCDANIEL](#)  
[BACKUP-PSAB App-NAZARIO](#)  
[BACKUP-PSAB-App-POWE](#)  
[BACKUP-PSAB App-SATTLER \(Redacted\)](#)

19. [RES 2020-084](#) A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE ENVIRONMENTAL ADVISORY BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2021.

**Attachments:**      [RESOLUTION 2020-084-EAB Appts \(2020\)](#)  
[BACKUP-EAB App-ESPINOSA](#)  
[BACKUP-EAB App-FREITAS](#)  
[BACKUP-EAB App-GLATT](#)  
[BACKUP-EAB App-GRADY](#)  
[BACKUP-EAB App-HIGGINS](#)  
[BACKUP-EAB App-MACKEY](#)  
[BACKUP-EAB APP-MASHBURN](#)  
[BACKUP-EAB App-NAZARIO](#)  
[BACKUP-EAB App-VESEY](#)

20.    [RES](#)  
[2020-085](#)      A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE PARKS AND RECREATION ADVISORY BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2021.

**Attachments:**      [RESOLUTION 2020-085-P&R Board Appts \(2020\)](#)  
[BACKUP-P&R App-ANDERSON](#)  
[BACKUP-P&R App-FORBES](#)  
[BACKUP-P&R App-HIGGINS](#)  
[BACKUP-P&R App-JOHNSON](#)  
[BACKUP-P&R App-LUTCHMAN](#)  
[BACKUP-P&R App-NAZARIO](#)  
[BACKUP-P&R App-REALEJO](#)  
[BACKUP-P&R App-VANHEMEL](#)

21.    [RES](#)  
[2020-086](#)      A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE PLANNING AND ZONING BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2021.



**Attachments:**      [RESOLUTION 2020-086-P&Z Board Appts \(2020\)](#)  
[BACKUP-P&Z App-BARKER](#)  
[BACKUP-P&Z App-CASEY](#)  
[BACKUP-P&Z App-HALL](#)  
[BACKUP-P&Z App-HIGGINS](#)  
[BACKUP-P&Z App-LAPLANT](#)  
[BACKUP-P&Z App-NAZARIO](#)  
[BACKUP-P&Z App-POOLE](#)  
[BACKUP-P&Z App-REALEJO](#)  
[BACKUP-P&Z App-SCHULER](#)  
[BACKUP-P&Z App-VOORHEES](#)  
[BACKUP-P&Z App-YOUNG](#)

## ADJOURNMENT

**NOTE:** If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.