



**Southeast Florida Governmental Purchasing  
Cooperative Group**

**CONTRACT AWARD**

Please complete each of the applicable boxes and submit with bid documents, award notices and tabulations to [rwhitcomb@greenacresfl.gov](mailto:rwhitcomb@greenacresfl.gov) for placement on the NIGP SEFL website Cooperative contract page.

BID/RFP No. \_\_\_\_\_

Description/Title: \_\_\_\_\_

Initial Contract Term:      Start Date: \_\_\_\_\_      End Date: \_\_\_\_\_

Renewal Terms of the Contract: \_\_\_\_\_      Renewal Options for \_\_\_\_\_  
(No. of Renewals)      (Period of Time)

Renewal No. \_\_\_\_ Start Date: \_\_\_\_\_      End Date: \_\_\_\_\_

Renewal No. \_\_\_\_ Start Date: \_\_\_\_\_      End Date: \_\_\_\_\_

Renewal No. \_\_\_\_ Start Date: \_\_\_\_\_      End Date: \_\_\_\_\_

Renewal No. \_\_\_\_ Start Date: \_\_\_\_\_      End Date: \_\_\_\_\_

Extension / Renewal Note: \_\_\_\_\_

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**SECTION #1                      VENDOR AWARD**

Vendor Name: \_\_\_\_\_

Vendor Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_      Fax: \_\_\_\_\_

Cell/Pager: \_\_\_\_\_      Email Address: \_\_\_\_\_

Website: \_\_\_\_\_      FEIN: \_\_\_\_\_

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**SECTION #2                      AWARD/BACKGROUND INFORMATION**

Award Date: \_\_\_\_\_      Resolution/Agenda Item No.: \_\_\_\_\_

Insurance Required:      Yes \_\_\_\_\_      No \_\_\_\_\_

Performance Bond Required:      Yes \_\_\_\_\_      No \_\_\_\_\_

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**SECTION #3                      LEAD AGENCY**

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Agency Contact: \_\_\_\_\_      Email \_\_\_\_\_

Telephone: \_\_\_\_\_      Fax: \_\_\_\_\_



FINANCE AND ADMINISTRATIVE SERVICES  
PURCHASING AND CONTRACTS DIVISION  
4800 WEST COPANS ROAD  
COCONUT CREEK, FLORIDA 33063



PETA-GAY LAKE  
DEPARTMENT DIRECTOR

August 18, 2020

EMAIL RETURN RECEIPT REQUESTED

Mr. Patrick Ethridge  
Clean Harbors Environmental Services  
42 Longwater Drive  
Norwell, MA 02061  
[ethridge.patrick@cleanharbors.com](mailto:ethridge.patrick@cleanharbors.com)

Re: Contract Extension No. 1  
Household Hazardous Waste Collection & Disposal Services  
RFP No. 06-06-18-11

Dear Mr. Ethridge:

The initial contract period for the referenced project expires on October 23, 2020. Under the terms and conditions of the contract, the City would like to exercise its option to extend this contract for an additional two (2) year term. A cost increase is approved for line items 1.1 one Day Remote Event Mobilization, 2.1 Regular Per Hour Rate – 8 Hours Onsite, 4.4 Lead Acid Wet and Dry Cell, and 5.2 Misc. Small Electronic Devices. All new rates as well as all unchanged rates will be honored for the full length of the two (2) year contract extension term. This would constitute the first of two possible extensions. If it is accepted and approved, it will begin October 24, 2020 and expire on October 23, 2022.

Please advise if a renewal of our current contract is acceptable to your company. Kindly indicate the appropriate information below and return this letter to my attention no later than 5 p.m. EST, Thursday, August 20, 2020.

On behalf of the City of Coconut Creek, we look forward to continuing our long and successful business association with your company. Should you have any questions concerning this letter, please contact me at 954-956-1584.

Sincerely,

LORIE MESSER, CTCM  
Purchasing Analyst  
[lmesser@coconutcreek.net](mailto:lmesser@coconutcreek.net)

cc: Malena Zarate, Public Works Project Coordinator

\*\*\*\*\*

- Yes, I hereby agree to a two-year extension of the contract.
- No, I am unable to provide a two-year extension of the contract for the following reason(s):

\_\_\_\_\_  
 Mitch Osborne  
 Name (print)

DocuSigned by:  
  
 Signature

8/19/2020 | 11:14:48  
 Date

| <b>REVISED PRICING - HOUSEHOLD HAZARDOUS WASTE COLLECTION &amp; DISPOSAL SERVICES</b> |   |                             |            |                    |                     |
|---|---|-----------------------------|------------|--------------------|---------------------|
| <b>LINE #</b>   | <b>DESCRIPTION</b>  | <b>ESTIMATED QUANTITIES</b> | <b>UOM</b> | <b>UNIT PRICE</b>  | <b>EXTENDED</b>     |
| <b>1</b>  | <b>Mobilization for remote collection events only. Does not apply to fixed facility drum pickups, mobilization of contract labor and supply deliveries.</b> |                             |            |                    |                     |
| 1.1   | One Day Remote Event Mobilization. Fixed Price to include all staff and equipment. <b>(Price increase - Renewal 1).</b>                                     | 22                          | EA         | <b>\$4,179.00</b>  | <b>\$91,938.00</b>  |
| 1.2   | Sunday Remote Event Mobilization. Fixed Price to include all staff and equipment.   | 1                           | EA         | \$5,368.50         | \$5,368.50          |
| <b>2</b>  | <b>Contract Labor for Remote Collection Events</b>  |                             |            |                    |                     |
| 2.1   | Regular Per Hour Rate (8-hours onsite) <b>(Price increase - Renewal 1)</b>  | 1465                        | HR         | <b>\$47.00</b>     | <b>\$68,855.00</b>  |
| 2.2   | Overtime Per Hour Rate (After 8-hours onsite)   | 185                         | HR         | \$65.00            | \$12,025.00         |
| <b>3</b>  | <b>Supplies Including Delivery</b>  |                             |            |                    |                     |
| 3.1   | 5-Gallon Poly   | 490                         | EA         | \$16.84            | \$8,251.60          |
| 3.2   | 16-Gallon Poly  | 200                         | EA         | \$20.00            | \$4,000.00          |
| 3.3   | 30-Gallon Poly  | 165                         | EA         | \$50.12            | \$8,269.80          |
| 3.4   | 55-Gallon Poly  | 170                         | EA         | \$44.90            | \$7,633.00          |
| 3.5   | 55-Gallon Steel   | 830                         | EA         | \$44.90            | \$37,267.00         |
| 3.6   | 85-Gallon Steel   | 30                          | EA         | \$168.35           | \$5,050.50          |
| 3.7   | Flex Bin  | 495                         | EA         | \$84.18            | \$41,669.10         |
| 3.8   | Fluorescent Bulb Box 8-Ft.  | 100                         | EA         | \$16.84            | \$1,684.00          |
| 3.9   | Fluorescent Bulb Box 4-Ft.  | 270                         | EA         | \$16.84            | \$4,546.80          |
| 3.1   | Vermiculite (Per 16 lb. bag)  | 600                         | EA         | \$44.90            | \$26,940.00         |
| <b>4</b>  | <b>Waste Disposal</b>   |                             |            |                    |                     |
| 4.1   | Petroleum Oils  | 35500                       | LBS        | \$0.24             | \$8,520.00          |
| 4.2   | Fuels and Solvents Halogenated and Halogenated  | 45800                       | LBS        | \$0.37             | \$16,946.00         |
| 4.3   | Antifreeze  | 18700                       | LBS        | \$0.37             | \$6,919.00          |
| 4.4   | Lead Acid (wet and dry cell) <b>(Price increase - Renewal 1)</b>  | 39750                       | LBS        | <b>\$1.37</b>      | <b>\$54,457.50</b>  |
| 4.5   | Nickel Cadmium and Nickel Metal Hydride   | 1785                        | LBS        | \$1.13             | \$2,017.05          |
| 4.6   | Lithium and Lithium Ion   | 2850                        | LBS        | \$1.13             | \$3,220.50          |
| 4.7   | Aerosol Cans  | 34400                       | LBS        | \$0.92             | \$31,648.00         |
| 4.8   | Alkyd (Oil Based) Paint in Cans   | 47800                       | LBS        | \$0.74             | \$35,372.00         |
| 4.9   | Pesticides/Poisons Liquid   | 23540                       | LBS        | \$1.25             | \$29,425.00         |
| 4.1   | Pesticides/Poisons Solid  | 10800                       | LBS        | \$1.25             | \$13,500.00         |
| 4.11  | Solids Containing Flammable Liquids   | 25500                       | LBS        | \$0.91             | \$23,205.00         |
| 4.12  | Corrosives Liquid or Solid Acid or Alkaline   | 25270                       | LBS        | \$0.99             | \$25,017.30         |
| 4.13  | Oxidizers Liquid or Solid   | 2050                        | LBS        | \$1.25             | \$2,562.50          |
| 4.14  | Organic Peroxides Liquid or Solid   | 6340                        | LBS        | \$6.02             | \$38,166.80         |
| 4.15  | Mercury   | 195                         | LBS        | \$11.50            | \$2,242.50          |
| 4.16  | Reactives   | 10220                       | LBS        | \$6.02             | \$61,524.40         |
| 4.17  | Straight Fluorescent Bulbs  | 17650                       | EA         | \$1.37             | \$24,180.50         |
| 4.18  | Compact Fluorescent Bulbs   | 13200                       | EA         | \$2.46             | \$32,472.00         |
| 4.19  | Metal Halide and Other Various Bulbs  | 3300                        | EA         | \$2.46             | \$8,118.00          |
| 4.2   | Refrigerant/Extinguishers Gases   | 2200                        | LBS        | \$6.00             | \$13,200.00         |
| 4.21  | Propane/MAPP Gas  | 6360                        | LBS        | \$5.50             | \$34,980.00         |
| 4.22  | Latex Paint   | 504200                      | LBS        | \$0.25             | \$126,050.00        |
| <b>5</b>  | <b>Group 2 - Electronic Waste</b>   |                             |            |                    |                     |
| 5.1   | Monitors/TV/CPUs  | 12800                       | LBS        | \$0.35             | \$4,480.00          |
| 5.2   | Misc. Small Electronic Devicesn <b>(Price increase - Renewal 1)</b>   | 180250                      | LBS        | <b>\$0.11</b>      | <b>\$19,827.50</b>  |
| <b>6</b>  | <b>Flat Fee for the preparation and processing of invoices for Joint Events only</b>  |                             |            |                    |                     |
| 6.1   | Please state your "Flat Fee" for processing invoices for Joint Events only  | 1                           | EA         | \$0.00             | \$0.00              |
| <b>TOTALS</b>   |   |                             |            | <b>\$10,221.33</b> | <b>\$941,549.85</b> |

## LIST OF PARTICIPATING AGENCIES

| AGENCY   | CITY CONTACT   | CONTACT INFORMATION   |
|--|--|---|
| <b>City of Coconut Creek</b><br>4800 West Copans Rd.<br>Coconut Creek, FL 33063            | Lorie Messer<br>Purchasing Analyst                                 | Tel: (954) 956-1584<br>Fax: (954) 973-6754<br>Email: <a href="mailto:lmesser@coconutcreek.net">lmesser@coconutcreek.net</a>             |
| <b>City of Coral Springs</b><br>9551 W. Sample Rd.<br>Coral Springs, FL 33065              | Angelo Salomone<br>Purchasing Administrator                        | Tel: (954) 344-1102<br>Fax: (954) 344-1087<br>Email: <a href="mailto:asalomone@coralsprings.org">asalomone@coralsprings.org</a>         |
| <b>City of Fort Lauderdale</b><br>100 North Andrews Ave.<br>Fort Lauderdale, FL 33301      | Adam Makarevich<br>Procurement Specialist II                       | Tel: (954) 828-5073<br>Fax: (954) 828-5576<br>Email: <a href="mailto:AMakarevich@fortlauderdale.gov">AMakarevich@fortlauderdale.gov</a> |
| <b>City of Pompano Beach</b><br>100 West Atlantic Blvd.<br>Pompano Beach, FL 33060         | Otis J. Thomas<br>General Services Director                        | Tel (954) 786-4098<br>Fax: (954) 786-4168<br>Email: <a href="mailto:Otis.thomas@copbfl.com">Otis.thomas@copbfl.com</a>                  |
| <b>City of Tamarac</b><br>6011 Nob Hill Rd.<br>Tamarac, FL 33321                           | Troy Gies<br>Budget & Contracts Manager                            | Tel: 954) 597-3718<br>Fax: (954) 549-3710<br>Email: <a href="mailto:troy.gies@tamarac.org">troy.gies@tamarac.org</a>                    |
| <b>City of Lauderdale Lakes</b><br>4300 NW 36 ST.<br>Lauderdale Lakes, FL 33319            | Robin Soodeen<br>Assistant Public Works Director                   | Tel: (954) 535-2758<br>Email: <a href="mailto:Robins@lauderdalelakes.org">Robins@lauderdalelakes.org</a>                                |
| <b>City of North Lauderdale</b><br>701 SW 71 <sup>st</sup> Ave.<br>N. Lauderdale, FL 33068 | George Krawczyk<br>Director of Public Works/Utilities              | Tel: (954) 597-4756<br>Email: <a href="mailto:gkrawczyk@nlauderdale.org">gkrawczyk@nlauderdale.org</a>                                  |
| <b>City of Deerfield Beach</b><br>401 SW 4th Street<br>Deerfield Beach, FL 33441           | David Eberlin<br>Assistant Director Sustainable Management         | Tel: (954) 480-4382<br>Email: <a href="mailto:deberlin@deerfield-beach.com">deberlin@deerfield-beach.com</a>                            |
| <b>Town of Davie</b><br>6591 Orange Drive<br>Davie, FL 33314                               | Phillip Holste<br>Assistant Town Administrator                     | Tel: (954) 797-1041<br>Cell: (954) 461-0123<br>Email: <a href="mailto:Phillip_Holste@davie-fl.gov">Phillip_Holste@davie-fl.gov</a>      |
| <b>City of Coral Gables</b><br>2800 SW 72 <sup>nd</sup> Ave.<br>Miami, FL 33155            | David Lindsey<br>Administrative Analyst<br>Public Works Department | Tel: (305) 460-5055<br>Email: <a href="mailto:dlindsey@coralgables.com">dlindsey@coralgables.com</a>                                    |
| <b>Lauderdale By The Sea</b><br>4501 N. Ocean Drive<br>Lauderdale by the Sea, FL 33308     | Sharon P. Ragoonan<br>Assistant Town Manager                       | Tel: (954) 640-4212<br>Fax: (954) 634-4653<br>Email: <a href="mailto:sharonr@lbts-fl.gov">sharonr@lbts-fl.gov</a>                       |

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## LIST OF PARTICIPATING AGENCIES

| AGENCY  | CITY CONTACT                                  | CONTACT INFORMATION  |
|---|---|--|
| <b>City of Parkland</b><br>6600 University Drive<br>Parkland, FL 33067            | Carole Morris<br>Chief Administrative Officer | Tel: (954) 757-41114<br>Fax: (954) 341-5161<br>Email: <a href="mailto:cmorris@cityofparkland.org">cmorris@cityofparkland.org</a> |
| <b>City of Miami Beach</b><br>1701 Convention Center Dr.<br>Miami Beach, FL 33139 | Yanira Pineda<br>Sustainability Specialist    | Tel: (305) 673-7000 ext. 26840<br>Email: <a href="mailto:ypineda@miamibeachfl.gov">ypineda@miamibeachfl.gov</a>                  |



Lorie Messer  
City of Coconut Creek  
4800 Copans Road  
Coconut Creek, FL 33063

Dear Lorie,

Upon internal review of the current HHW contract rates, and pursuant to section 21 of the contract - Cost Adjustments, I would like to request a surgical price increase to just the line items in which we have experienced significant budgetary pressures over the course of the initial 2 year agreement term.

In addition to the attached documentation from the Bureau of Labor Statistics stating the overall increase in CPI-U for Miami-Ft. Lauderdale-Palm Beach of +1.9% from June 2018 to current, the more specific cost increases to manage this contract are related to the successful growth of the HHW program and the additional resources required to maintain the quality of service that the Coconut Creek Co-op expects from Clean Harbors.

The following line items require price increases to keep pace with the actual costs associated with them, and I have included supporting details for each:

- **Line Item 1.1 (One Day Remote Event Mobilization) – Increase from \$3,579.00 to \$4,379.00**  
Due to the increased number of HHW collection events per calendar year with the addition of new cities joining the Co-op, along with increased waste volumes and resident turnout, more staffing is required to adequately service the Co-op. The original fixed mobilization price of \$3,579.00 in 2018 was calculated based on a requirement of 4-6 less personnel. When considering the travel time to mobilize these additional personnel to and from the site location, along with the added per diems required, our cost has risen on average by over 20%. Additionally, we are now providing a forklift to each HHW collection event to help manage the offloading of supplies and loading of waste at the conclusion of the HHW collection as the increased waste volumes require double stacking of supply and waste containers on van trailers to avoid dispatching additional heavy equipment.
- **Line Item 2.1 (Regular Per Hour Rate – 8 Hours Onsite) – Increase from \$43.00/hr to \$47.00/hr**  
Year over year, wages have increased in the State of Florida; minimum wage alone is up 3.6% from 2018 to current. As identified in the CPI-U documentation attached, the costs of food, shelter, insurance and healthcare have all risen over the course of the past two years, and in order to retain trained and professional staff qualified to provide skilled HHW collection event labor, the increased labor rate proposed is necessary.

- **Line Item 4.4 (Lead Acid Wet and Dry Cell) – Increase from \$1.13/lb to \$1.37/lb**  
The cost of lead acid battery processing for reclaim has increased over the period of the past two years and this adjustment will cover these additional costs so that we can continue to collect and properly manage this battery type in accordance with all DOT and RCRA standards.
- **Line Item 5.2 (Misc. Small Electronic Devices) – Price increase from \$0.09/lb. to \$0.11/lb.**  
The cost of processing e-scrap for reclaim/recycle has increased over the period of the past two years and this cost adjustment allows Clean Harbors to maintain R2 compliance with managing the Co-op resident's electronic devices.

Please note that the new rates above as well as all unchanged contract rates will be honored for the full length of the 2 year contract extension term. Please let me know if you have any questions. We look forward to continuing to support Coconut Creek Co-op's HHW program initiatives and truly appreciate your business and the close relationships we have built over the years.

Thank you and stay safe,

### ***Safety Starts with Me: Live It 3-6-5***

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**Patrick Ethridge**

Account Manager

Clean Harbors

(c) 954.465.6469

[ethridge.patrick@cleanharbors.com](mailto:ethridge.patrick@cleanharbors.com)

[www.cleanharbors.com](http://www.cleanharbors.com)

