



City of Coconut Creek

4800 West Copans Road
Coconut Creek, FL 33063

Meeting Agenda - Final-revised

City Commission

SANDRA L. WELCH, MAYOR
JACQUELINE RAILEY, VICE MAYOR
JOSHUA RYDELL, COMMISSIONER
JOHN A. BRODIE, COMMISSIONER
JEFFREY R. WASSERMAN, COMMISSIONER
SHEILA N. ROSE, CITY MANAGER
TERRILL C. PYBURN, CITY ATTORNEY
JOSEPH J. KAVANAGH, CITY CLERK

COMMISSION MEETINGS

TIME: Second and fourth Thursdays of the month at 7:00 p.m.

**PLACE: Coconut Creek Government Center
4800 W. Copans Road**

**Coconut Creek Vision 2030:
An innovative, inclusive and progressive community with a
small-town personal touch.**

Thursday, April 25, 2024

7:00 PM

Coconut Creek Government Center

The City of Coconut Creek City Commission will be conducting a regular meeting of the City Commission on Thursday, April 25, 2024, beginning at 7 p.m. at the Coconut Creek Government Center, Commission Chambers, located at 4800 W. Copans Road, Coconut Creek, Florida 33063.

In addition, this meeting will be broadcast live on the City's website (www.coconutcreek.net). The live stream can be accessed by entering the following link in your internet browser:

<https://www.coconutcreek.net/livestream>

The public may appear in person and speak at the meeting. Prior to the meeting date, if any member of the public requires additional information on how to participate in the meeting and obtain assistance if needed, please contact:

City of Coconut Creek
City Clerk Department
4800 W. Copans Road
Coconut Creek, FL 33063
954-973-6774
cityclerk@coconutcreek.net

AGENDA

CALL TO ORDER / ROLL CALL**PLEDGE OF ALLEGIANCE****PRESENTATION(S)**

1. [24-070](#) A PRESENTATION RECOGNIZING THE 2024 CITIZEN'S ACADEMY GRADUATES.
2. [24-072](#) A PROCLAMATION RECOGNIZING COCONUT CREEK STUDENT ZOFIA CHMIELEWSKA FOR HER FIRST PLACE AWARD IN THE SIERRA CLUB BROWARD GROUP EARTH DAY ART CONTEST.
Attachments: [PROCLAMATION-Zofia Chmielewska Recognition](#)
3. [24-042](#) A PROCLAMATION RECOGNIZING APRIL 25, 2024, AS "ARBOR DAY 2024."
Attachments: [PROCLAMATION-Arbor Day 2024](#)
4. [24-059](#) A PROCLAMATION RECOGNIZING APRIL 21-28, 2024, AS "CITY SUSTAINABILITY WEEK 2024" IN THE CITY OF COCONUT CREEK.
Attachments: [PROCLAMATION-City Sustainability Week 2024](#)
5. [24-071](#) A PROCLAMATION RECOGNIZING MAY 2024 AS "MENTAL HEALTH AWARENESS MONTH."
Attachments: [PROCLAMATION-Mental Health Awareness Month 2024](#)
6. [24-081](#) A PROCLAMATION RECOGNIZING MAY 5 - MAY 11, 2024, AS "INTERNATIONAL COMPOST AWARENESS WEEK."
Attachments: [PROCLAMATION-International Compost Awareness Week 2024 \(New\)](#)
7. [24-067](#) A PROCLAMATION RECOGNIZING MAY 5 - MAY 11, 2024, AS "PROFESSIONAL MUNICIPAL CLERKS WEEK."
Attachments: [PROCLAMATION-Professional Municipal Clerks Week 2024](#)

INPUT FROM THE PUBLIC

Three (3) minutes per person on non-agenda items or consent agenda items.

CONSENT AGENDA

8. [24-061](#) A MOTION APPROVING THE MINUTES FROM PREVIOUS CITY COMMISSION MEETING(S). (2024-0328R)
Sponsors: City Clerk
Attachments: [MINUTES-2024-0328 Regular](#)
9. [24-075](#) A MOTION AUTHORIZING CITY MANAGER SHEILA N. ROSE TO

MAINTAIN RESIDENCY OUTSIDE THE MUNICIPAL BOUNDARIES OF THE CITY OF COCONUT CREEK.

Sponsors: City Manager

Attachments: [BACKUP-Charter Section 401-City Manager](#)

10. [24-068](#) A MOTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO APPROVE THE PURCHASE AND INSTALLATION OF A NEW HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) AIR HANDLING UNIT TO REPLACE THE EXISTING UNIT IN THE POLICE DEPARTMENT BUILDING WITH MASTER MECHANICAL SERVICES, INC. PURSUANT TO RFP NO. 02-23-22-10.

Sponsors: Public Works Department

Attachments: [BACKUP-Master Mechanical Proposal–Police Dept HVAC \(Revised\)](#)
[BACKUP-Warranty Information-Police Dept HVAC Unit](#)
[BACKUP-Resolution 2022-069-Original HVAC Services Agreement](#)

11. [24-069](#) A MOTION TO APPROVE A SINGLE SOURCE PURCHASE OF IRRIGATION PUMP STATIONS FROM HOOVER PUMPING SYSTEMS, INC. FOR A FIVE (5) YEAR PERIOD.

Sponsors: Public Works Department

Attachments: [BACKUP-Single Source Proposal-Hoover Pumping Systems](#)
[BACKUP-Single Source Justification-Hoover Pumping Systems](#)
[BACKUP-Purchase Order Standard Terms and Conditions](#)

12. [RES](#)
[2024-072](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE THIRD AMENDMENT TO THE AGREEMENT WITH BROWARD COUNTY FOR THE INSTALLATION AND MAINTENANCE OF BUS SHELTERS TO PROVIDE FOR THE ADDITION OF THREE (3) NEW BUS SHELTERS AND REMOVAL OF ONE (1) BUS SHELTER.

Sponsors: Public Works Department

Attachments: [RESOLUTION 2024-072-3rd Amdmt-County Bus Shelter Maint. Agrmt](#)
[AGREEMENT-3rd Amdmt-County Bus Shelter Maint. Agrmt](#)
[BACKUP-Location Map-3rd Amdmt-County Bus Shelter Maint. Agrmt](#)
[BACKUP-Original County Bus Shelter Maint. Agrmt](#)
[BACKUP-1st Amdmt-County Bus Shelter Maint. Agrmt](#)
[BACKUP-2nd Amdmt-County Bus Shelter Maint. Agrmt](#)

REGULAR AGENDA

City Commission

13. [RES](#)
[2024-067](#) A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE PLANNING AND ZONING

ADVISORY BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2025.

Attachments: [RESOLUTION 2024-067-P&Z Board Appointments \(2024\)](#)
[BACKUP-P&Z Board Applications \(2024\)](#)

14. [RES 2024-068](#) A RESOLUTION APPOINTING FIVE (5) REGULAR MEMBERS AND ONE (1) ALTERNATE MEMBER TO THE PARKS AND RECREATION ADVISORY BOARD FOR A TERM ENDING WITH THE NEXT APPOINTMENT IN 2025.

Attachments: [RESOLUTION 2024-068-P&R Board Appointments \(2024\)](#)
[BACKUP-P&R Board Applications \(2024\)](#)

Public Works Department

15. [RES 2024-066](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE SECOND AMENDMENT TO THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY FOR COMMUNITY SHUTTLE SERVICE.

Attachments: [RESOLUTION 2024-066-Second Amendment-Community Shuttle Service ILA](#)
[AGREEMENT-Second Amendment-Community Shuttle Service ILA](#)
[BACKUP-Original Community Shuttle Service ILA](#)
[BACKUP-First Amendment-Community Shuttle Service ILA](#)

Finance and Administrative Services

16. [ORD 2024-010-2](#) AN ORDINANCE REPEALING ORDINANCE NO. 2017-040 AND RESCINDING THE INVESTMENT POLICY FOR THE CITY THAT WAS ATTACHED THERETO; AND ADOPTING A NEW INVESTMENT POLICY IN ITS PLACE, ATTACHED TO ORDINANCE NO. 2024-010 AS EXHIBIT "A." (SECOND READING)(PUBLIC HEARING)

Attachments: [ORDINANCE 2024-010-Investment Policy \(Second Reading\)](#)
[EXHIBIT A-Revised Investment Policy](#)
[BACKUP-Ordinance No. 2017-040](#)

Sustainable Development

17. [RES 2024-070](#) A RESOLUTION APPROVING THE "MAINSTREET AT COCONUT CREEK PLAT," FOR THE PROPERTY LEGALLY DESCRIBED IN EXHIBIT "A," ATTACHED HERETO AND MADE A PART HEREOF, BEING GENERALLY LOCATED NORTH OF SAMPLE ROAD, WEST OF LYONS ROAD, SOUTH OF WILES ROAD, AND EAST OF STATE ROAD 7/US 441, PURSUANT TO THE REQUIREMENTS OF SECTION 13-166, "FINAL PLAT ACCEPTANCE," OF THE CITY OF COCONUT CREEK CODE OF ORDINANCES; AUTHORIZING THE APPROPRIATE CITY

OFFICIALS TO TAKE ANY NECESSARY ACTIONS TO EFFECTUATE SAID APPROVAL. (QUASI-JUDICIAL)(PUBLIC HEARING)

Attachments: [RESOLUTION 2024-070-MainStreet Plat](#)
[EXHIBIT B-MainStreet at Coconut Creek Plat](#)
[BACKUP-Aerial Photo-MainStreet Plat](#)
[BACKUP-Application-MainStreet Plat](#)
[BACKUP-Exhibits-Survey and Plat-MainStreet Plat](#)
[BACKUP-Proposed Park and Street Names-MainStreet Plat](#)
[BACKUP-Community Outreach Summary-MainStreet Plat](#)
[BACKUP-Applicant Presentation-MainStreet](#)

18. [RES](#)
[2024-069](#)
- A RESOLUTION APPROVING THE SITE PLAN REQUEST OF DAVID AULD OF JOHNS FAMILY PARTNERS, LLLP TO PERMIT A MAXIMUM OF 104 SINGLE FAMILY TOWNHOMES AND VILLAS FOR THE PROPERTY LEGALLY DESCRIBED IN EXHIBIT "A," ATTACHED HERETO AND GENERALLY DESCRIBED AS BLOCK 1 OF THE MAINSTREET AT COCONUT CREEK DEVELOPMENT. (QUASI-JUDICIAL)(PUBLIC HEARING)

Attachments: [RESOLUTION 2024-069-MainStreet Block 1 Site Plan](#)
[EXHIBIT B-MainStreet Block 1 Site Plan](#)
[BACKUP-Aerial Photo-MainStreet Block 1 Site Plan](#)
[BACKUP-Application-MainStreet Block 1 Site Plan](#)
[BACKUP-Site Plan-MainStreet Block 1 Site Plan](#)
[BACKUP-Community Outreach Summary-MainStreet](#)
[BACKUP-Applicant Presentation-MainStreet](#)

City Attorney

19. [ORD](#)
[2024-019-1](#)
- AN ORDINANCE AMENDING THE CHARTER OF THE CITY OF COCONUT CREEK BY AMENDING ARTICLE III, "CITY COMMISSION," SECTIONS 301, "COMPOSITION; ELIGIBILITY; ELECTIONS AND TERMS OF OFFICE," 302, "THE MAYOR AND VICE MAYOR," 303, "GENERAL POWERS AND DUTIES; COMPENSATION," 304, "PROHIBITIONS," AND 305, "VACANCIES; FORFEITURE OF OFFICE; FILLING OF VACANCIES;" AND BY AMENDING ARTICLE V, "ESTABLISHMENT OF REQUIRED BOARDS AND COMMITTEES," SECTION 501, "ORGANIZATION OF BOARDS AND COMMITTEES;" AND BY AMENDING ARTICLE VII, "REGISTRATION AND ELECTIONS," SECTIONS 709, "RECEIPT OF RETURN-CERTIFICATES OF ELECTION," AND 710, "FILING FEES FOR CANDIDATES;" AND LAST BY AMENDING ARTICLE IX, "GENERAL PROVISIONS," SECTIONS 907, "CHARTER REVIEW; CHARTER REVIEW BOARD," AND 908, "AUTHORITY OF COMMISSION TO DIVIDE CITY INTO VOTING

DISTRICTS; (RE-DISTRICTING BOARD),” TO REORGANIZE THE COMPOSITION OF THE CITY COMMISSION FROM FIVE (5) DISTRICT COMMISSIONERS TO ONE (1) ELECTED MAYOR AND FOUR (4) DISTRICT COMMISSIONERS AND THE COMPLETE REVISION OF THE CHARTER TO ACCOMPLISH SAME. (FIRST READING)

Attachments: [ORDINANCE 2024-019-Elected Mayor Charter Change \(First Reading\)](#)
[BACKUP-Business Impact Estimate-Elected Mayor Charter Change](#)
[BACKUP-Citizen-Initiated Petition to Amend Charter](#)
[BACKUP-Visual Representation-Charter Amendment Comparison](#)

CITY MANAGER REPORT

CITY ATTORNEY REPORT

COMMISSION COMMUNICATIONS

ADJOURNMENT

NOTE: If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.