

RESOLUTION NO. 2015 - 191

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA, AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE AN AGREEMENT WITH TWO (2) FIRMS FOR RESIDENTIAL ENVIRONMENTAL INSPECTION SERVICES PURSUANT TO RFP NO. 07-08-15-11: (1) GLE ASSOCIATES, INC., AND (2) GAUDET ASSOCIATES, INC.; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City issued a Request for Proposals (RFP) to contract with two (2) residential environmental inspection services firms to determine the extent of environmental contaminants in residential homes and to prepare appropriate remediation plans for each project under the City of Coconut Creek's Minor Home Repair Program; and

WHEREAS, the City's Minor Home Repair Program utilizes funds from the U.S. Department of Housing and Urban Development (HUD), the Florida Housing Finance Corporation (FHFC), and the City's Affordable Housing Trust Fund, through the following programs: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and State Housing Initiatives Partnership (SHIP); and

WHEREAS, as part of the program requirements, every two (2) years the City must competitively solicit potential vendors and create a pool of prequalified firms to provide these services; and

WHEREAS, the City issued seventy-two (72) electronic invitations through the eBid System on June 14, 2015, and two (2) vendors submitted responses; and

WHEREAS, a Selection Committee consisting of Scott Stoudenmire, Deputy Director of Sustainable Development; Sean Flanagan, Deputy Building Official; and

Marianne Bowers, Housing and Grants Specialist reviewed and evaluated the two (2) submittals; and

WHEREAS, after an extensive evaluation process, which included review of each firm's personnel, past record, experience, certifications and current project workloads, the Selection Committee selected the two (2) qualified firms; and

WHEREAS, the contract period shall be for two (2) years, beginning on September 14, 2015; and

WHEREAS, based on the results of the qualification statements and the evaluations performed, staff is recommending the two (2) residential environmental inspection service firms be approved by City Commission and the attached agreements be executed by the City Manager or designee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COCONUT CREEK, FLORIDA:

Section 1: That the City Commission has reviewed and approves the attached agreements between the City of Coconut Creek and the two (2) residential environmental inspection service firms pursuant to RFP No. 07-08-15-11 and Exhibit "A" Fee Schedule.

Section 2: That the City Manager, or designee, is hereby authorized to execute the attached agreements between the City of Coconut Creek and (1) GLE Associates, Inc., (2) Gaudet Associates, Inc.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

Adopted this 10th day of September, 2015.

Rebecca A. Tooley, Mayor

ATTEST:

Leslie Wallace May, MMC
City Clerk

Tooley Aye

Belvedere Aye

Sarbone Aye

Welch Aye

Rydell Aye