



# City of Coconut Creek

4800 West Copans Road  
Coconut Creek, FL 33063

## Meeting Agenda - Final-revised

### City Commission

**LOU SARBONE, MAYOR**  
**JOSHUA RYDELL, VICE MAYOR**  
**REBECCA A. TOOLEY, COMMISSIONER**  
**MIKKIE BELVEDERE, COMMISSIONER**  
**SANDRA L. WELCH, COMMISSIONER**  
**KAREN M. BROOKS, CITY MANAGER**  
**TERRILL C. PYBURN, CITY ATTORNEY**  
**LESLIE WALLACE MAY, CITY CLERK**

#### COMMISSION MEETINGS

**TIME: Second and fourth Thursdays of the month at 7:00 p.m.**  
**PLACE: Coconut Creek Government Center, 4800 W. Copans Road**

---

**Thursday, September 24, 2020**

**7:00 PM**

**Coconut Creek Government Center**

---

The City of Coconut Creek City Commission will be conducting an "In Person" City Commission meeting on Thursday, September 24, 2020, beginning at 7 p.m. at the Coconut Creek Government Center, Commission Chambers, located at 4800 W. Copans Road, Coconut Creek, Florida 33063. Social distancing guidelines, as recommended by the CDC, will be enforced, including the requirement to wear a facial covering by all those in attendance.

In addition, this meeting will be broadcast live on the City's website ([www.coconutcreek.net](http://www.coconutcreek.net)) and can be accessed by using the following steps:

- In your internet browser, go to [www.coconutcreek.net](http://www.coconutcreek.net)
- Go to "Government" tab, select from the dropdown menu, "Agendas, Meeting Notices & Minutes"
- Next select, "Live Audio of Commission Meetings"

The public may appear in person and speak at the meeting or public comments may be provided in advance of the meeting up until 6 p.m. on Wednesday, September 23, 2020 by voicemail or email. Public comments received prior to the meeting will be played or read to the Commission during the meeting during general public comment or as part of the specific agenda item, as applicable. To provide advanced public comment:

- Email up to a 400 word message to [commissioncomments@coconutcreek.net](mailto:commissioncomments@coconutcreek.net);
- Call the City's dedicated Commission Comments Voicemail at (954) 973-6772 and leave up to a three (3) minute message; or
- Mail written or other physical evidence to the City Clerk at the address provided below.

Any submissions received after the deadline for providing advanced public comments may not be played or read aloud during the meeting but will be included as part of the record.

Prior to the meeting date, if any member of the public requires additional information on how this meeting will be conducted, how and where to submit questions, or how to participate in the meeting (and obtain assistance if needed), please contact:

Leslie Wallace May, City Clerk  
City of Coconut Creek  
4800 W. Copans Road  
Coconut Creek, FL 33063  
954-973-6774  
publicrecords@coconutcreek.net

## AGENDA

### CALL TO ORDER / ROLL CALL

### PLEDGE OF ALLEGIANCE

### INPUT FROM THE PUBLIC

*Three (3) minutes per person on non-agenda items or consent agenda items.*

### CITY MANAGER REPORT

### CITY ATTORNEY REPORT

### COMMISSION COMMUNICATIONS

### CONSENT AGENDA (7:30 Time Certain-Immediately followed by the Regular Agenda)

1. [RES 2020-149](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH THE BUTLER GROUP OF SOUTH FLORIDA, LLC D/B/A NEXTAFF PURSUANT TO RFP NO. 06-10-20-09 FOR SCHOOL CROSSING GUARD SERVICES.

**Sponsors:** Police Department

**Attachments:** [RESOLUTION 2020-149-School Crossing Guard-RFP No. 06-10-20-09](#)  
[AGREEMENT-School Crossing Guard-RFP No. 06-10-20-09](#)  
[BACKUP-Terms, Conditions, & Scope-School Crossing Guard RFP](#)  
[BACKUP-Vendor Submittal-School Crossing Guard-RFP No. 06-10-20-09](#)  
[BACKUP-RFP Tabulation-School Crossing Guard-RFP No. 06-10-20-09](#)

2. [RES 2020-196](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AN AGREEMENT WITH EACH OF THE FOLLOWING TEN

SHORT-LISTED FIRMS FOR GENERAL PROFESSIONAL ENGINEERING SERVICES PURSUANT TO RFQ NO. 03-25-20-02: (1) CRJ & ASSOCIATES, INC., (2) CALVIN, GIORDANO & ASSOCIATES, INC., (3) CARNAHAN, PROCTOR AND CROSS, INC., (4) CHEN MOORE AND ASSOCIATES, (5) CPH, INC., (6) HARRIS ENGINEERING, INC., (7) KCI TECHNOLOGIES, INC., (8) KEITH AND ASSOCIATES, INC., (9) KIMLEY-HORN AND ASSOCIATES, INC., AND (10) R.J. BEHAR & COMPANY, INC.

**Sponsors:** Utilities and Engineering

**Attachments:** [RESOLUTION 2020-196-Engineering Svcs-RFQ No. 03-25-20-02](#)  
[EXHIBIT A-Negotiated Fee Schedule-RFQ No. 03-25-20-02](#)  
[AGREEMENT-Calvin Giordano Assoc. Inc. - 03-25-20-02](#)  
[AGREEMENT-Carnahan, Proctor and Cross, Inc. - 03-25-20-02](#)  
[AGREEMENT-Chen Moore and Associates - 03-25-20-02](#)  
[AGREEMENT-CPH, Inc. - 03-25-20-02](#)  
[AGREEMENT-CRJ & Associates - 03-25-20-02](#)  
[AGREEMENT-Harris Engineering - 03-25-20-02](#)  
[AGREEMENT-KCI Technologies, Inc. - 03-25-20-02](#)  
[AGREEMENT-Keith and Associates, Inc... - 03-25-20-02](#)  
[AGREEMENT-Kimley Horn- 03-25-20-02](#)  
[AGREEMENT-R.J. Behar & Company, Inc. - 03-25-20-02](#)  
[BACKUP-Terms & Statement of Work-RFQ No. 03-25-20-02](#)

3. [RES 2020-197](#) A RESOLUTION SETTING THE DATE OF THE 2020 GENERAL ELECTION AS NOVEMBER 3, 2020; STATING THE LIST OF BALLOT QUESTIONS; AND STATING THE ADDRESSES OF THE POLLING PLACES.

**Sponsors:** City Clerk

**Attachments:** [RESOLUTION 2020-197-Calling of 2020 Election](#)  
[EXHIBIT A-Charter Amendment Questions-Calling of Election](#)  
[EXHIBIT B-Polling Locations-Calling of Election \(revised\)](#)  
[BACKUP-Charter Section 707-Calling of Election](#)  
[BACKUP-Charter Section 708-Calling of Election](#)  
[BACKUP-Charter Section 907-Calling of Election](#)  
[BACKUP-Ordinance 2020-015-Calling of Election](#)

## REGULAR AGENDA

### Sustainable Development

4. [ORD 2020-026](#) AN ORDINANCE ADOPTING AN AMENDMENT TO THE COMPREHENSIVE PLAN BY AMENDING THE FUTURE LAND USE

MAP BY AMENDING THE LAND USE DESIGNATION FROM OFFICE PROFESSIONAL (OP) TO COMMERCIAL (C) FOR PROPERTY GENERALLY LOCATED AT 5011 WEST HILLSBORO BOULEVARD. (QUASI-JUDICIAL)(SECOND PUBLIC HEARING)

**Attachments:** [ORDINANCE 2020-026 & EX A-Vista Gardens LUPA](#)  
[BACKUP-Aerial Photo-Vista Gardens LUPA](#)  
[BACKUP-Vista Gardens LUPA Application](#)  
[BACKUP-Applicant Presentation-Vista Gardens LUPA](#)  
[MINUTES-2019-0911 P&Z Mtg](#)

**Legislative History**

9/10/20 City Commission approved on first reading to the City Commission

5. [ORD 2020-025](#) AN ORDINANCE APPROVING THE "VISTA GARDENS BALLROOM PLAT," FOR THE PROPERTY LEGALLY DESCRIBED IN EXHIBIT "A," ATTACHED HERETO AND MADE A PART HEREOF, BEING GENERALLY LOCATED AT 5011 WEST HILLSBORO BOULEVARD. (QUASI-JUDICIAL)(SECOND PUBLIC HEARING)

**Attachments:** [ORDINANCE 2020-025 & EX A-Vista Gardens Plat](#)  
[EXHIBIT B-Vista Gardens Plat](#)  
[BACKUP-Aerial Photo-Vista Gardens Plat](#)  
[BACKUP-Exhibits-Vista Gardens Plat](#)  
[BACKUP-Applicant Presentation-Vista Gardens Plat](#)  
[MINUTES-2020-0812 P&Z Mtg](#)

**Legislative History**

9/10/20 City Commission approved on first reading to the City Commission

6. [ORD 2020-027](#) AN ORDINANCE APPROVING THE REZONING REQUEST OF VISTA GARDENS BALLROOM, LLC TO REZONE FROM A-1 (AGRICULTURAL) AND O-2 (LOCAL OFFICE) TO B-3 (COMMUNITY SHOPPING) FOR THE PROPERTY LOCATED AT 5011 WEST HILLSBORO BOULEVARD. (QUASI-JUDICIAL)(SECOND PUBLIC HEARING)

**Attachments:** [ORDINANCE 2020-027 & EX A-Vista Gardens Rezoning](#)  
[EXHIBIT B-Declaration of Restrictive Covenants-Vista Gardens Rezoning](#)  
[BACKUP-Aerial Photo-Vista Gardens Rezoning](#)  
[BACKUP-Justification Statement-Vista Gardens Rezoning](#)  
[BACKUP-Applicant Presentation-Vista Gardens Rezoning](#)  
[MINUTES-2020-0812 P&Z Mtg](#)

**Legislative History**

9/10/20 City Commission approved on first reading to the City Commission

7. [ORD 2020-028](#) AN ORDINANCE APPROVING SPECIAL LAND USE APPLICATION OF VISTA GARDENS BALLROOM, LLC FOR A CATERING AND MEETING HALL AT 5011 WEST HILLSBORO BOULEVARD, PURSUANT TO SECTION 13-35, "SPECIAL LAND USE," OF THE CITY'S CODE OF ORDINANCES. (QUASI-JUDICIAL) (SECOND PUBLIC HEARING)

**Attachments:** [ORDINANCE 2020-028 & EX A-Vista Gardens Special Land Use](#)  
[EXHIBIT B-Letter Outlining Proposed Conditions-Vista Gardens SLU](#)  
[BACKUP-Aerial Photo-Vista Gardens Special Land Use](#)  
[BACKUP-Community Outreach Report Vista Gardens Special Land Use](#)  
[BACKUP-Exhibit-Justification Statement-Vista Gardens-Special Land Use](#)  
[BACKUP-Applicant Presentation-Vista Gardens Special Land Use](#)  
[MINUTES-2020-0812 P&Z Mtg](#)

**Legislative History**

9/10/20 City Commission approved on first reading to the City Commission

**City Manager**

8. [RES 2020-198](#) A RESOLUTION AFFIRMING THE CITY'S COMMITMENT TO SOCIAL JUSTICE AND ADOPTING A FOUR PRONG STRATEGY TO ASSURE MEASURED IMPROVEMENTS RELATED TO SOCIAL JUSTICE IN OUR COMMUNITY.

**Attachments:** [RESOLUTION 2020-198-Support of Unity in our Community](#)

9. [RES 2020-172](#) A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE AMENDMENT NO. 5 TO THE INTERLOCAL AGREEMENT WITH THE CITY OF MARGATE, DATED OCTOBER 1, 2016, PROVIDING FOR DELIVERY OF EMERGENCY MEDICAL AND FIRE PROTECTION SERVICES IN ORDER TO PROVIDE FOR AN INCREASE IN FEES.

**Attachments:** [RESOLUTION 2020-172-Margate Fire ILA Amdmt No. 5](#)  
[AGREEMENT-Amendment No. 5-Margate Fire ILA](#)  
[EXHIBIT A- Margate Fire ILA](#)  
[EXHIBIT B-Amendment No. 1 Margate Fire ILA](#)  
[EXHIBIT C-Amendment No. 2-Margate Fire ILA](#)  
[EXHIBIT D-Amendment No. 3-Margate Fire ILA](#)  
[EXHIBIT E-Amendment No. 4-Margate Fire ILA](#)

**ADJOURNMENT**

**NOTE: If any person, firm, or corporation decides to appeal any decision made by the above City Commission with respect to any matter considered at such meeting or hearing, they will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence, if any, upon which the appeal is to be based. (F.S. 286.0105)**

**In accordance with the Americans with Disabilities Act, any person with a disability who requires assistance to participate in said meeting may contact the City Clerk Department at 954-973-6774 at least two (2) days prior to said meeting.**