

Sole-Source/Single-Source Justification

It is unlawful for a public servant, with corrupt intent to obtain a benefit for any person or to cause unlawful harm to another, to circumvent a competitive bidding process required by law or rule by using a sole-source contract for commodities or service. Florida Statute, Chapter 838.22

Sole Source Definition:

A source selected for the purchase of goods or service over \$3,000.00 when there are no other sources capable of providing the goods of services except for the one selected.

Single Source Definition:

A source selected for the purchase of goods or service over \$3,000.00 due to the compatibility of equipment, replacement parts, training, warranty, or some other unique purpose even though other sources are available.

Sole Source/Single Source purchases of \$50,000 or more require City Commission approval.

General Info

Vendor Info

Goods/Service Info

Authorization

Requesting Dept:	<input type="text" value="POLICE"/>	Requestor's Name:	<input type="text" value="ASENCIO,PAMELA"/>
Today's Date:	<input type="text" value="02/03/2021"/>	Requestor's Title:	<input type="text" value="POLICE ADMIN SPECIALIST"/>
Total Amount:	<input type="text" value="\$57,980.00"/>	IT Related Purchase:	<input checked="" type="radio"/> Yes <input type="radio"/> No

Or if based on usage not to exceed approved budgeted funds:

Fund:

0161

Account:

5430

Project
Code:

Initial Contract Term:

02/01/2021

to:

01/31/2024

Renewal Terms:

02/01/2024

to:

01/31/2025

to:

Vendor Name:

LeadsOnline LLC-57980

Vendor Contact:

Street Address:

6900 Dallas Parkway, Suite 825

City:

Plano

State:

TX

Zip:

75024

Email Address:

accounting@leadsonline.com

Phone (TYPE #s ONLY NO DASHES):

(972) 361-0900

Fax (TYPE #s ONLY NO DASHES):

(972) 361-0901

Please check all statements applicable to the purchase of the particular good/service you are requesting as a sole or single source purchase.

- Sole provider of a licensed or patented good or service.
- Sole provider of items that are compatible with existing equipment, inventory, systems, programs or services.
- Sole provider of goods and services for which the City has established a standard.**
- Sole provider of factory-authorized warrant service.
- Sole provider of software maintenance/annual fees on existing software or web-based subscription**
- Sole provider of goods or services that will meet the specialized needs of the City or perform the intended function (attach documentation).**
- None of the above apply. A detailed explanation and justification for this sole source request is attached.

Features Requirements:

List the major features/capabilities that are required. What unique design/performance features does this good or provider of the services have that are essential to your requirements? Provide a brief technical explanation as to why these features are essential. Identify the manufacture/model of your existing equipment, if applicable.

Investigative tool (national web-based database) that will allow officers to connect with law enforcement agencies across the country to obtain information vital to solving cases, e.g., common suspects and stolen property. Accessibility to transactions reported by business (pawnshops, electronics stores, precious metal dealers, eBay) across all 50 states and major corporations in the US to track pawned, sold goods, and stolen property.

Competing Brands Investigated:

Did you consider other goods or providers of services with similar capabilities? Indicate specific brands/models of competitors' products that were investigated and describe why they do not meet listed Features Requirements. List all contact names and phone numbers for competitors.

No, after researching this type of service, it was found no other company can provide a comparable service for large scale information exchange between law enforcement and business. LeadsOnline is used by a vast majority of law enforcement agencies (Fort Lauderdale PD, Plantation PD, Hollywood PD, Pembroke Pines PD). We currently use South Rapid Pawn Tracker which is not constantly updated, leading to a lack of information clearing cases by recovering stolen property for victims.

Brand Name Source:

Is the specific brand/model being recommended for procurement available from more than one source (i.e. more than one dealer or distributor)? If list all ruled out vendors, why they were ruled out, and the contact name and phone numbers of those vendors.

No

Comments:

Statement of Need:

My department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the City. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favors or

compromising action have taken place. Neither has my personal familiarity with particular brands, type of equipment, materials or firms been in deciding influence on my request to sole source this purchase when there are other known suppliers to exist. I have attached the pertinent documentation showing what market research was conducted to preclude other items from consideration.

Policy:

Sole sources purchases exceeding \$50,000 require City Commission approval. If in one year or over the life of the contract terms combined, the amount exceeds \$50,000, this executed Sole Source shall require City Commission approval. A Notification of Intent to Award a Sole Source/Single Source will be posted electronically for at least 7 business days as per Section 287.05(3)(c), Florida Statute as amended from time to time.

Requestor:	Asencio, Pamela J.	Date:	02/18/2021
Department Director:	Arenal, Butch	Date:	02/09/2021
IT Approval:	Porras, Francisco	Date:	02/16/2021
Procurement Manager:	Jeethan, Linda	Date:	02/16/2021
Finance Director:	Lake, Peta-Gay	Date:	02/17/2021
City Manager:	Brooks, Karen	Date:	02/17/2021