



# CITY OF COCONUT CREEK CITY COMMISSION MINUTES

**Government Center  
4800 W. Copans Road  
Coconut Creek, Florida**

**Date: January 27, 2022  
Time: 7:00 p.m.  
Regular Meeting No. 2022-0127R**

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## **CALL TO ORDER**

Mayor Rebecca A. Tooley called the meeting to order at 7:00 p.m.

## **PRESENT UPON ROLL CALL:**

Mayor Rebecca A. Tooley  
Vice Mayor Joshua Rydell  
Commissioner Lou Sarbone  
Commissioner Sandra L. Welch  
Commissioner Jacqueline Railey  
City Manager Karen M. Brooks  
City Attorney Terrill C. Pyburn  
Interim City Clerk Marianne Bowers

Mayor Tooley asked all to rise for the Pledge of Allegiance.

Mayor Tooley noted that the meeting was being conducted live with a quorum physically present, and explained that, in light of the pandemic, accommodations were made to allow the public to provide advanced comments without the need to attend the meeting. City Attorney Terrill Pyburn explained the procedures for public participation and comment for the meeting.

## **PRESENTATIONS**

- 1. 22-011** A PROCLAMATION RECOGNIZING JANUARY 27, 2022, AS "ROBERT B. CRAWFORD DAY."

Mayor Tooley read the proclamation into the record in recognition of Mr. Crawford's years as a teacher, school administrator, and volunteer. Mr. Crawford briefly addressed the Commission and staff, thanking them for the recognition and partnership over the years.

Broward County School Board Member Nora Rupert spoke briefly to acknowledge Mr. Crawford's contribution to education in the community.

## **INPUT FROM THE PUBLIC**

Justin Harris, 6970 North State Road 7, Coconut Creek, Regional Director of the Commercial Real Estate Alliance, and Brad Pennington, 6586 Patio Lane, Boca Raton, addressed the Commission regarding a new youth baseball training facility they would like to open in Coconut Creek. Mayor Tooley directed them to speak with Sustainable Development Director Scott Stoudenmire to discuss next steps.

Interim City Clerk Bowers read an advanced public comment into the record from resident Hector Torres, regarding parking for commercial vehicles in Coconut Creek, a copy of which is attached hereto as Exhibit "1."

Sustainable Development Director Stoudenmire explained that he had spoken with the resident, and noted that he lives in the Township Community Master Association (TCMA), where the rules regarding commercial vehicle parking are more stringent. He stated that he was researching the issue, and working with the resident to find a possible solution.

## **REGULAR AGENDA**

### **Public Works Department**

2.     **RES**           A RESOLUTION APPROVING THE FIRST AMENDMENT TO THE 2019  
       **2022-022**       MEMORANDUM OF UNDERSTANDING WITH BROWARD COUNTY AND  
                      OTHER PARTICIPATING MUNICIPALITIES REGARDING THE  
                      COLLABORATIVE STUDY AND SUBSEQUENT DEVELOPMENT OF AN  
                      INTEGRATED SOLID WASTE AND RECYCLING SYSTEM, ATTACHED  
                      HERETO AS EXHIBIT “1,” AND AUTHORIZING THE MAYOR TO EXECUTE  
                      THE EXPENDITURE OF FUNDS PROPORTIONATE TO THE COST SHARING  
                      AND SCOPE OF WORK DETAILED IN EXHIBIT “1” FOR INITIATING A  
                      CONSULTANT WASTE GENERATION STUDY AS RECOMMENDED BY THE  
                      SOLID WASTE WORKING GROUP.

Mayor Tooley read the Resolution title into the record.

**MOTION:**       Rydell/Welch – To approve Resolution No. 2022-022.

Public Works Assistant Director Alex Tergis provided a brief history of the item and explained the division of costs for the study among the County and the participating municipalities. He discussed the limited options available for solid waste disposal and stated staff was recommending entering the agreement at this time.

Commissioner Sarbone inquired about deliverables in exchange for the funds contributed. City Attorney Pyburn noted the scope of services was attached, and an engineering firm had been selected to conduct the study. She explained the agreement would expire if municipalities totaling at least 90 percent of the population in the County did not sign on by February 11. She reviewed the proposed timeline and contributing factors to the timeline.

Discussion ensued regarding the 90 percent participation benchmark, the time and research that had gone into the effort to date, and the importance of the waste generation study to determine needs and future direction.

**Upon roll call, the Resolution passed by a 5-0 vote.**

### **Fire Rescue Department**

3.     **ORD**           AN ORDINANCE AMENDING THE CITY’S CODE OF ORDINANCES, BY  
       **2022-002**       AMENDING CHAPTER 2, “ADMINISTRATION,” ARTICLE III, “DEPARTMENTS,”  
                      DIVISION 3, “FIRE RESCUE DEPARTMENT,” TO ENACT NEW SECTION 2-82,  
                      “USE OF OFF-DUTY FIREFIGHTER/PARAMEDICS OR FIRE INSPECTORS  
                      FOR UNOFFICIAL FUNCTIONS,” TO PROVIDE FOR OFF-DUTY DETAIL  
                      RATES FOR FIREFIGHTERS/PARAMEDICS OR FIRE INSPECTORS.  
                      (SECOND READING)(PUBLIC HEARING)

City Attorney Pyburn read the Ordinance title into the record.

**MOTION:** Rydell/Welch – To adopt Ordinance No. 2022-002.

Fire Chief Jeffery Gary explained that, at the request of the Commission during first reading of the ordinance, staff had added language allowing for 501(c)3 organizations to request a fee waiver once per year.

Commissioner Welch asked for clarification on the organizations eligible for the fee waiver, and City Manager Karen Brooks explained.

Mayor Tooley opened a public hearing. Interim City Clerk Bowers stated that no advanced public comments were received for the item, and no one had signed in to speak. Mayor Tooley closed the public hearing.

**Upon roll call, the Ordinance passed by a 5-0 vote.**

### **Sustainable Development**

4. **ORD 2022-001** AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE THE FIRST AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF COCONUT CREEK AND NEW CINGULAR WIRELESS PCS, LLC, A WHOLLY OWNED SUBSIDIARY OF AT&T MOBILITY CORPORATION, TO CORRECT THE LEASED GROUND SPACE FROM 108 TO 113 SQUARE FEET WITHIN THE CITY'S GOVERNMENT CENTER TO ACCOUNT FOR AN ELECTRICAL TRANSFORMER REQUIRED WITHIN THE COMPOUND ADJACENT TO THE TELECOMMUNICATIONS TOWER SUBJECT TO ALL OTHER TERMS AND CONDITIONS. (SECOND READING)(PUBLIC HEARING)

City Attorney Pyburn read the Ordinance title into the record.

**MOTION:** Sarbone/Welch – To adopt Ordinance No. 2022-001.

Sustainable Development Director Stoudenmire presented the item, noting it was a minor amendment to accommodate a necessary transformer.

Mayor Tooley opened a public hearing. Interim City Clerk Bowers stated that no advanced public comments were received for the item, and no one had signed in to speak. Mayor Tooley closed the public hearing.

**Upon roll call, the Ordinance passed by a 5-0 vote.**

### **City Attorney**

5. **RES 2022-020** A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE INTERLOCAL AGREEMENT WITH BROWARD COUNTY GOVERNING THE USE OF BROWARD COUNTY REGIONAL OPIOID SETTLEMENT FUNDS TO ENSURE THAT ALL OF THE REGIONAL FUNDS STAY WITHIN BROWARD COUNTY.

Mayor Tooley read the Resolution title into the record.

**MOTION:** Rydell/Railey – To approve Resolution No. 2022-020.

City Attorney Pyburn presented the item, explaining the City's role as a litigation participant and noted the agreement pertained to perspective funds, which had not yet been received.

Commissioner Sarbone asked for clarification regarding the restriction of funds, and City Attorney Pyburn explained. She shared statistics related to overdose deaths in Florida, stating with the most recent statistics from 2020, Broward County had surpassed Palm Beach County to be second in opioid deaths in the State. She discussed the opioid litigation briefly.

Vice Mayor Rydell asserted the agreement would ensure the funds were sent to the place where it would have the most impact for Broward County residents.

Interim City Clerk Bowers stated that no advanced public comments were received for the item, and no one had signed in to speak.

**Upon roll call, the Resolution passed by a 5-0 vote.**

6. **ORD 2022-003** AN ORDINANCE AMENDING THE CITY'S CODE OF ORDINANCES, BY AMENDING CHAPTER 2, "ADMINISTRATION," ARTICLE V, "BOARDS, COMMISSIONS AND COMMITTEES," DIVISION 3, "CODE ENFORCEMENT BOARD," SECTION 2-239, "FINE REDUCTION PROCEDURES," TO REFLECT AN UPDATE IN THE COMPOSITION OF THE CITY'S FINE REDUCTION COMMITTEE. (SECOND READING)(PUBLIC HEARING)

City Attorney Pyburn read the Ordinance title into the record.

**MOTION:** Sarbone/Rydell – To adopt Ordinance No. 2022-003.

City Attorney Pyburn presented the item.

Mayor Tooley opened a public hearing. Interim City Clerk Bowers stated that no advanced public comments were received for the item, and no one had signed in to speak. Mayor Tooley closed the public hearing.

**Upon roll call, the Ordinance passed by a 5-0 vote.**

## **CITY MANAGER REPORT**

City Manager Brooks provided an update on efforts to expand community participation with the sunset of several of the City's advisory boards. She stated she had provided the Commission with an outline of a proposed ambassador program to allow the City to be more flexible and responsive to issues as they arise.

Vice Mayor Rydell stated he thought it was an innovative idea and said he would like to see the frequency of meetings detailed out. City Manager Brooks agreed that was an important detail to work out and explained she had planned for a frequency similar to the sun-setting board meetings.

Mayor Tooley discussed resident participation at a recent County Commission meeting regarding the landfill and stated she was excited to have an opportunity for those residents to get more involved.

Discussion continued regarding the frequency and location of the meetings, as well as communication with existing board members and community outreach for potential participants.

**CITY ATTORNEY REPORT**

City Attorney Pyburn had no report.

**COMMISSION COMMUNICATIONS**

Commissioner Sarbone shared regarding the Do the Right Thing ceremony held earlier in the evening and stated he was happy to see the Interim Superintendent of Broward County Schools had attended. He urged the School Board to consider her for the permanent appointment. Commissioner Sarbone recognized Holocaust Remembrance Day.

Commissioner Welch thanked the Parks and Recreation Department for inviting the Transition into Employment students to fill swag bags for the upcoming Butterfly Run and noted the responses she had heard from some of the students. She stated the Commissioners had received invitations to be a part of the selection for the new Coconut Creek High School principal and encouraged their participation. Commissioner Welch commented on the large number of Butterfly Small Business Relief Grant submissions. She asked if staff could look into providing mobile cancer screenings for first responders, and City Manager Brooks stated staff would look into the feasibility of offering the screening.

Commissioner Railey thanked the Police Department for deescalating a potentially dangerous incident in the Wynmoor community. She commented on a news story regarding laundry detergent refill stations in Broward County neighborhoods to save on plastic and encouraged staff to look into the innovation.

Vice Mayor Rydell provided a brief update regarding the plan for the Small Business Academy and stated he would meet with staff prior to the next meeting to prepare a presentation. He recognized members of the Police Department for their handling of an issue, which was incorrectly covered in the Sun-Sentinel. Vice Mayor Rydell commented on a call he had received regarding the use of fire hydrants and suggested some improvements to access for companies that provide pressure washing. City Manager Brooks responded staff was investigating a solution to the issue, and briefly explained the process for accessing hydrants for commercial use.

Mayor Tooley recognized the Parks and Recreation Department for the car show held the previous week and stated she received positive feedback from residents. She attended Coconut Creek High School's Hall of Fame induction ceremony, where three football players were inducted, and shared a story of helping a woman to donate more than 200 books to Coconut Creek Elementary School.

**ADJOURNMENT**

The meeting was adjourned at 8:09 p.m.

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Marianne Bowers, CMC  
Interim City Clerk

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Date