



SPECIAL EVENTS GRANT PROGRAM APPLICATION

Submission deadline:

September 15, 2022

1. Event Title: Light Up the Village
2. Date/Place of Event: Saturday, December 3rd at SOS Children's Villages Florida - 3681 NW 59th Place Coconut Creek, FL 33073
3. Has the event site been reserved? ☒ Yes ☐ No
4. Name of Organization: SOS Children's Villages Florida
Contact Person: Ilana Hirsch Title: Director of Fundraising and Special Events
Phone: 954-204-8063 E-mail: ihirsch@sosflorida.com
Mailing Address: 3681 NW 59th Place Coconut Creek, FL 33073
5. Chief Administrative Officer/President Jillian Smath
Phone: 954-420-5030 Ext #1214 E-mail: Jsmath@sosflorida.com
6. Brief Description of Event/Approximate Number of Attendees: This community event is the introduction of the holiday season for our foster children at SOS Children's Villages Florida. The corporate engagement event allows local businesses and groups to participate in activities such as decorating the village, festivities, and entertainment with our children. This is a fundraising event designed to support program and housing expense activities for our children.
7. Attach non-profit certification (tax-exempt status) and Certificate of Incorporation as a registered entity in the State of Florida.
Attached: ☒ Yes ☐ No
8. Bank affiliations: Seacoast & BB&T
9. What is the date of your organization's original non-profit status? 1993
10. How much is total cost of your event? \$1,500
11. Is your event open to the public? ☒ Yes ☐ No
12. Percentage of Creek residents attending events: 35%
13. What is the total monetary amount requested from the City of Coconut Creek? (An itemized list showing exact dollar figures is required.) \$1,500
14. How will the funds be used? Funds will be used to purchase supplies needed for the event. All proceeds from the event benefit the foster children served at SOS Children's Villages Florida.
15. What are the in-kind requests from the City of Coconut Creek? N/A

16. List other funding/grants that will go toward the event (i.e. cash, in-kind services, donations, grants, etc.). The event offers sponsorship opportunities for local business to participate in this event. Sponsorship levels are \$2,500 per home. We will have in-kind services such as food and beverage vendors.

17. What benefits and positive effects will the City of Coconut Creek receive if a grant is awarded?
The City of Coconut Creek will be recognized as a supporter of our Light Up the Village event.

18. What percentage of the profits will go towards charity? What percentage will go towards administrative costs? 95% of the profits will go towards charity, and 5% will go towards administrative costs.

19. What precautions will be taken against the spread of Covid-19?

With the safety of our children, attendees, volunteers, and staff, this event will be tented outdoors where safety protocols will be implemented based on the latest guidance from the Centers for Disease Control and Prevention (CDC), and Florida Department of Health, to ensure the safety and comfort of our guests. Hand sanitizers will be available at locations throughout the event site and utmost consideration has gone into serving of food and beverages.

20. ☒ I am duly authorized to speak on behalf of my organization.

21. ☒ I understand that I must timely submit all the required reimbursement documentation prior to receiving reimbursement for any authorized expense under the Special Events Grant Committee's award letter.

22. ☒ I hereby certify that my organization does not and will not engage in any form of discrimination and prohibits discriminatory activity.

23. ☒ In consideration of participating in the Special Events Grant Program, my organization agrees to be fully responsible for its acts of negligence or its employees' acts of negligence when acting within the course of scope of their employment, which may arise out of, in connection with, or because of the Special Events Grant Program. Nothing herein is intended to serve as a waiver of sovereign immunity by either party under Section 768.28, Fla. Stat., nor shall anything included herein be construed as consent to be sued by any third parties in any matter arising out of the Special Events Grant Program.

Note: You may attach additional pages, if needed.

President/CEO Signature

**PROPOSED EVENT BUDGET
CITY OF COCONUT CREEK
SPECIAL EVENTS GRANT PROGRAM**

Name of Organization: SOS Children's Villages Florida

Name/Date of Event: Light Up the Village - December 3rd 2022

ANTICIPATED REVENUES

Your Organization's Contribution: \$ 10,000 via SOS board member support

Additional Revenue Sources:

Ticket Sales:	<u>N/A</u>
Donations, Sponsorships & Contributions:	<u>\$16,500</u>
Other - (List):	<u>N/A</u>
Total Anticipated Revenue:	<u>\$ 26,500</u>

ANTICIPATED EXPENDITURES

Advertising and Publicity:	<u>\$ N/A</u>
Equipment Rentals:	<u>N/A</u>
Facility Rental:	<u>N/A</u>
Insurance:	<u>N/A</u>
Lodging:	<u>N/A</u>
Security/Police:	<u>N/A</u>
Printing:	<u>\$300</u>
Postage:	<u>N/A</u>
Supplies & Materials:	<u>\$500</u>
Professional Fees:	<u>N/A</u>
Technical Equipment Expenses:	<u>N/A</u>
Travel and Transportation:	<u>N/A</u>
Other:	<u>\$700</u>
Total Anticipated Event Expenditures:	<u>\$ 1,500</u>

Disallowed Expenses:

Salaries, Benefits & Permanent Equipment

We hereby certify that all figures, facts, and representations made in this statement are true and correct to the best of my knowledge.

Chief Administrative Officer/President Signature: Julian Smith
Date: 8/22/22

Chief Financial Officer/Treasurer Signature: Jan Widen
Date: 8/22/22



Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 10/15

85-8012708610C-2	01/31/2018	01/31/2023	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

SOS CHILDRENS VILLAGES FLORIDA INC
3681 NW 59TH PL
COCONUT CREEK FL 33073-4141

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

DeLaunay, Maureen

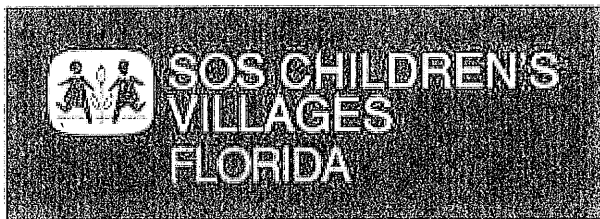
From: Ilana Hirsch <ihirsch@sosflorida.com>
Sent: Wednesday, August 31, 2022 9:16 AM
To: Lopez, Yvonne
Cc: DeLaunay, Maureen
Subject: September 15th Special Events Application - SOS Children's Villages
Attachments: luvgrant2022.pdf; SOS_TE_Form.pdf

Hello,

Please see attached application and tax-exempt form for SOS Children's Villages Florida.

Thank you!

Ilana Hirsch, MBA
Director of Fundraising and Special Events
SOS Children's Villages Florida
3681 NW 59th Place
Coconut Creek, FL 33073
Tel: 954.399.5666
Cell: 954.204.8063



Healing, hope and home for every child, young adult, and family.

Mission Statement: *To provide a family-oriented community offering healing, hope, and home for children, young adults, and families to become self-sufficient, contributing members of society.*



Want to make a difference in life of an SOS child? Like us on Facebook.

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